2026-29 WRIGHTSTOWN TOWNSHIP FEE SCHEDULE

A RESOLUTION OF THE BOARD OF SUPERVISORS OF WRIGHTSTOWN TOWNSHIP, BUCKS COUNTY, PENNSYLVANIA, SETTING THE SCHEDULE OF SUBDIVISION, LAND DEVELOPMENT, ZONING, BUILDING, AND OTHER FEES AND CHARGES, AS FOLLOWS AND REPEALING PREVIOUSLY ADOPTED RESOLUTION REGARDING FEES.

Whereas, Wrightstown Township has determined that it is necessary to collect certain fees for directly rendered services; and whereas, such fees offset the expenses incurred by the Township relating to such services; and whereas, such fees must stay current to effectively cover the related expenses; and whereas, the Wrightstown Township Board of Supervisors reviews and amends the fee schedule on an annual and as needed basis; and

THEREFORE, BE IT RESOLVED by the Board of Supervisors that the following schedule sets forth the fees for Wrightstown Township services.

ESCROW: All escrow accounts are subject to a 15% administrative fee.

PENALTY FEE: In the event construction is started without the required zoning and building permit(s), permit fees will be **doubled**. Permits will be issued after construction is started only if the structure is determined to be in compliance with zoning and building regulations. A hold harmless agreement may need to be executed and recorded if all necessary inspections are not able to be completed.

APPLICATION REVIEW FEE: $100 non-refundable review fee for permit applications including zoning, grading, building, stormwater and sewer and well.

SUBDIVISION & LAND DEVELOPMENT		
All subdivisions require 20 copies of all documents.		
	Fee	**Escrow**
LOT LINE CHANGE PER SUBDIVISION	$500	$5,000
MINOR SUBDIVISION		
Sketch Plan (if submitted)	$500	$ 3,000
Final Plan (2-3 Lots)	$300/lot	$9,000
MAJOR SUBDIVISION/LAND DEVELOPMENT		
Sketch Plan (if submitted)	$500	$3,000
Preliminary Plan		
****If a new public road is proposed, an additional escrow deposit of $6000/mile is required.***		
Single Family		
4-9 Lots*	$1,275	$19,500
10-19 Lots*	$1,800	$22,500
20-49 Lots*	$2,700	$27,000
50-99 Lots*	$5,400	$30,000
100 Lots or more*	$11,250	$36,000
Multi-Family		
2-9 Units	$2,775	$21,000
10 Units or more	$5,625	$28,500
Additional Fee/Unit over 20 Units	$375	$1,500
Institutional (including Religious Institutions)	$1,875	$18,000
Commercial (including offices)		
1-4 Units	$1,875	$ 19,500
5-9 Units	$3,750	$25,500
10 Units or more	$5,625	$28,500
Additional fee/unit over 15 Units	$375	$2,100
Shopping Center		
10 Units or less	$5,625	$25,500

More than 10 Units	$7,500	$28,500
Additional fee/unit over 10 Units	$375	$2,100
Industrial		
Single Unit	$3,750	$19,500
Planned Industrial Development	$5,625	$25,500
Additional fee/unit over 5 Units	$900	$1,800
Final Plan		
Single Family		
4 -9 Lots	$1,275	$19,500
10-19 Lots	$1,800	$22,500
20-49 Lots	$2,700	$27,000
50-99 Lots	$5,400	$30,000
100 Lots or more	$11,250	$36,000
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Single Unit	$3,750	$19,500
Planned Industrial Development	$5,625	$25,500
Additional fee/unit over 5 Units	$900	$1,800
CAPITAL CONTRIBUTION		
As approved by the Board of Supervisors in lieu of completing improvements		
Sidewalks	50% Estimated Cost	Per lot
Curbing	50% Estimated Cost	Per lot
Street Lights	$2,000	Per street light
Street Trees	$325	Per tree
Recreation	$3	Per square foot
STORMWATER PLAN SUBMISSION & GRADING With Land Development		
In conjunction with all subdivisions/land development submissions require 20 copies of the plan and three copies of the stormwater report.		
	Fee	**Escrow**
Required for Delaware South Watershed, Little Neshaminy, and Neshaminy Watersheds per Ordinance. See Chapter 25 Stormwater Management in Wrightstown Township Municipal Code.	(*+)	$2,000
+ when included as part of overall subdivision and/or land development, no additional fee.		
STORMWATER AND/OR GRADING WITHOUT LAND DEVELOPMENT		
3 copies of all plans (signed and sealed) must be submitted with application		

Grading Permit	Fee	Escrow
• New or additional impervious or semi-impervious surfaces. • Diversion or piping of stream channels. • Installation of BMP's and/or stormwater management facilities. • Any disturbance greater than 1000sqft	$400	$2500

Stormwater BMP Escrow:

Commerical Projects: The escrow must be equal to the cost of the construction of the stormwater facilities and any erosion and sediment controls.

Residential Projects:

- Any stormwater project will be capped at $10,000 escrow or at cost if the stormwater system's construction costs are equal to or less than $10,000.
- If the project has an acre or more of disturbance and an NPDES permit is required, the stormwater project escrow will be capped at $25,000 or at cost if it should be below $25,000.

BUILDING, ZONING, & ELECTRICAL PERMITS

Calculation of Floor Area (Square Feet): The square foot area of any proposed building or structure shall be computed by using the floor area. This is calculated by using the outside dimensions of the building at the respective floor levels. Unfinished basement and attic will be calculated at ½ the floor area. Crawl spaces and attics without permanent stairs are excluded. Enclosed pools and fireplaces per prevailing fee.

If construction is started without first obtaining the required permits and the building official determines that the structure is in compliance with applicable building and zoning regulations, the permit fee stipulated will be DOUBLED.

All construction must begin within 6 months from date of issue of the permit. All construction must be completed within 12 months of issue. Any construction which has not begun within the first 6 months nor has been completed within 12 months of the date of the issuance of the permit will be considered abandoned. A permit may be reissued for an additional 6-month period following an inspection by the Building Official and payment of 20% the original permit fee and replenishment of any applicable escrow deposits. A total of three extensions will be permitted.

Residential and Commercial Building and Fire Code Inspection Fees- $100 per inspection

A reinspection required as a result of incomplete or improper work will be invoiced to the permit holder at an additional charge of $100 per inspection.

2 copies of all plans (signed and sealed) must be submitted with application along with non refundable $100 permit plan review fee and $100 electrical plan review fee. Resubmission of plans must be accompanied by additional review fees.

Cancellations, Change or Transfer of any issued building permit will be charged 25% of applicable fees and the unused escrow fees will be returned.

The applicable UCC state required fee will be assessed on all construction permits. The fee is forwarded to the Commonwealth.

Any construction completed without proper permits and/or inspections will require a Hold Harmless agreement. The fee to prepare and record the agreement is $750

Any application for work completed in a floodplain requires a floodplain permit. The fee for a floodplain permit is $250.

	Fee	Plus Inspection Fees
Single Family Dwellings	$1,000 +$0.35/ sq. ft. over 1,000 sq. ft	Plus Inspection Fees
Multi-Family Dwellings (including townhouses, duplex, apartments, etc. per unit)	$1,000 +$0.35/ sq. ft. over 1,000 sq. ft	Plus Inspection Fees

Additions/Alterations	$200 +$0.35 sq. ft. over 100 sq. ft.	Plus Inspection Fees
Residential Accessory Structures (below 500sqft)	$250	Plus Inspection Fees
Residential Accessory Structures (garage, barn, stable, etc. over 500sqft.)	$250 + $0.35/sq. ft. over 500 sq. ft.	Plus Inspection Fees
Roof Replacement		
Residential Roof Replacement (With Structural Changes)	$100	Plus Inspection Fees
Commercial Roof Replacement	$300	Plus Inspection Fees
SWIMMING POOLS		
Above Ground 24" deep or above	$100	Plus Inspection Fees
In-ground	$400	Plus Inspection Fees
Hot Tub	$100	Plus Inspection Fees
FENCES, WALLS, & RELATED STRUCTURES 4FT & OVER		
Fences other than masonry	$150	Plus Inspection Fees
Masonry fences, walls, and related structures	$350	Plus Inspection Fees
PONDS		
300sqft – 1000 sqft	$50	Plus Inspection Fees
over 1000 sqft	$100	Plus Inspection Fees
DECKS & PORCHES	$300	Plus Inspection Fees
IMPERVIOUS SURFACE – Patios, Walkways, Sports Courts, Etc.		
Up to 200 Sqft	$150	
200sqft – 500sqft	$250	
500sqft or Greater	$350	
FIRE DAMAGED DWELLINGS (Application and Construction started within one year)		
Rebuilt to Original Size & Specifications	No Charge	Plus Inspection Fees
Rebuilt Larger than Original Size	Required Fee above original size	Plus Inspection Fees
MISCELLANEOUS CONSTRUCTION involving structural modification when not part of an original building or alteration permit. Applicable inspection fees apply.		
Solar Construction	$250	Plus Inspection Fees
Residential, Antenna Tower, Wind Mills	$2/ft.	Plus Inspection Fees
Commercial Antenna (Television or Radio)	$1,000	
Dish Antenna	$250	Plus Inspection Fees
MECHANICAL PERMITS (HVAC, Heat Pump, Water Heater. Etc.)	$100	Plus Inspection Fees
Wood Burning Stoves	$100	Plus Inspection Fees
Masonry Fireplaces	$200	Plus Inspection Fees
Factory built Fireplaces/Inserts	$100	Plus Inspection Fees
PLUMBING PERMITS	$130 + $21/fixture	Plus Inspection Fees
With basement sanitary fixtures	$150 + $21/fixture	Plus Inspection Fees
TANK PERMITS		
Storage Tasks (requires inspection of Fire Marshal) All tank removal must have DEP Certification	$350 up to 5000 Gallons $650 over 5000 Gallons	Plus Inspection Fees
Above-Ground Tanks	$125	Plus Inspection Fees
Geothermal	$200	Plus Inspection Fees
WIRELESS COMMUNICATIONS (WCF)		

APPLICATION FEES		
Tower- Based WCF	$2,500	
Non-Tower WCF	$1,000	
Small WCF (collocated)	$500 for up to five small WCFs in a single app. $100 for each Small WCF thereafter in same app.	
Small WCF (requiring new wireless support structure)	$1,000	
ANNUAL FEES		
Small WCF (Inside Right of Way)	$270	
Antenna Replacement	$150	
INSTITUTIONAL, COMMERCIAL & SHOPPING CENTER		
New Construction with development agreement	$2,000 + $0.75/sq. ft.	Plus Inspection Fees
Alterations and Additions*	$1,000 + $0.75 sq. ft.	Plus Inspection Fees
***Additional $4,000 escrow deposit required for all construction involving parking lot**		
INDUSTRIAL		
New Construction with development agreement	$4,000 + $0.75/sq. ft.	Plus Inspection Fees
Alterations and Additions*	$1,500 + $0.75/sq. ft.	Plus Inspection Fees
***Additional $8,000 escrow deposit required for all construction involving a parking lot**		
AGRICULTURE (Under Act 319)		
Accessory Building (Barn, Stable, etc.)	$500	Plus Inspection Fees
Greenhouses, Poly Greenhouses	$200 + $0.40/sq. ft.	Plus Inspection Fees
Additions, Alterations	$100 + $0.60/sq. ft. over 100 sq. ft.	Plus Inspection Fees
Charge per inspection to be added to all new construction & construction over 500 sq. ft. as determined by the Code Enforcement Official	$100/inspection	
ELECTRICIAL PLAN REVIEW AND INSPECTIONS (SEE ATTACHED INSPECTION COST BY UNITED)		
Residential (Entire Dwelling) Rough, Service, & Final		
Single Family up to 200 Amps	$220	
Single Family 201 to 400 Amps	$245	
Single Family over 400 Amps	$295	
Multi-Family Dwelling	$145/Unit	
Residential Addition (Kitchen, Bath, Basement Renovation, etc.) Price includes one sub-panel		
Rough and Final	$195	
Additional Sub-Panels	$95	
Residential Service, Equipment & Metering		
Single Meter 100 Amps	$120	
Single Meter 200 Amps	$135	
Single Meter 400 Amps	$145	
Single Meter 401- 600 Amps	$245	
Single Meter 601-1200 Amps	$320	
Services exceeding one meter (per meter in addition to above)	$60	
Residential Temporary Service		
30-200 Amps	$120	

201-400 Amps	$135	
Over 400 Amps	$195	
Residential Feeders and Subpanels		
Over 30-200 Amps	$120	
201-400 Amps	$135	
Residential Swimming Pools		
In-ground pool (includes up to 4 inspections)	$270	
Above ground pool (includes up to 3 inspections)	$220	
Hot Tubs	$145	
Residential Generators		
Up to 22 Kw	$170	Plus Inspection Fees
22 Kw – 40 Kw	$220	Plus Inspection Fees
Residential Solar Projects		
Up to 10 Kw	$245	
Over 10 Kw, each additional Kw	$15	
Residential Car Charging Stations/Solar Batteries	$145	
Commercial		
Commercial Car Charging Station	$150 per charging unit	
Commercial Generator	$300	
Commercial Electrical Permit	$300	

CONDITIONAL USE		
	Fee	**Escrow**
AGRICULTURAL USES		
Properties with Act 319, or Permanently Preserved with Conservation Easement	$4,000	$3,000
Non-Preserved Agricultural Farms	$5,000	$3,000
RESIDENTIAL ACCESSORY USES	$5,000	$3,000
RELIGIOUS, EDUCATIONAL, RECREATIONAL & INSTITUTIONAL USES	$5,000	$2,000
OFFICE USES	$7,500	$4,000
RETAIL & CONSUMER USES	$7,500	$4,000
UTILITY, CABLE TV, & WIRELESS COMMUNICATIONS	$10,000	$4,000
INDUSTRIAL USES & QUARRY	$10,000	$4,000
ZONING HEARING BOARD -VARIANCES, SPECIAL EXCEPTIONS, APPEALS OF THE ZONING OFFICER, UCC APPEALS		
General Fees assessed against escrow deposit (ZHB & UCC)		
Advertising Cost per Local Newspaper	As Billed + Admin	
Stenographer Appearance Fee 50%	As Billed + Admin	
Mailing Costs	As Billed + Admin	
Zoning Hearing Board Member & UCC Appeals Board Member Compensation	$50/hearing	
Continuance Fee Single Family owner occupied, 2nd and subsequent hearing	$500/hearing	
Continuance Fee Single Family NOT owner occupied, 2nd and subsequent hearing	$600/hearing	

Continuance Fee Multi-Family Residential, 2nd and Subsequent hearing	$800/hearing	
Continuance Fee Other Uses, 2nd and subsequent hearing	$800/hearing	
Continuance Fee Zoning Change, 2nd and subsequent hearing	$800/hearing	
Other identified costs	As Billed + Admin	
Admin fee on billable charges	15%	
Note: All outstanding Zoning Hearing Costs must be paid prior to the issuance of any additional work on associated project applications and permits.		
Request for Zoning Change	$2,500	$5,000
Curative Amendment	$20,000	$5,000
ZONING HEARING BOARD		
Residential		
Owner Occupied, previously legally conforming lot in 1983, no previous zoning relief requested. Dimensional, Structural, Side Yard, and Impervious Surface application.	$1,000	$3,000
Owner Occupied/unit	$1,200	$3,000
Not Owner Occupied	$1,500	$3,000
Multi-Family	$2,000	$3,000
Commercial and Office		
Commercial and Office- One Unit	$1,500	$4,000
Up to and including 5 units and under 10,000 sq. ft. devoted to the use	$1,800	$4,000
Six or more units and/or 10,000 sq. ft. devoted to the use	$2,300	$4,000
Cellular Towers, Wireless Communications	$3,000	$4,000
Industrial	$3,000	$4,000
Quarry	$3,000	$4,000
Non-Profit Educational, Institutional, Religious	$1,500	$2,000
Challenge to Validity of Zoning Ordinance	$20,000	$4,000
All other applications	$1,500	$3,000
UCC BOARD OF APPEALS		
Residential		
Owner Occupied/unit	$1,200	$3,000
Not Owner Occupied/unit	$1,500	$3,000
Multi-Family	$2,000 + $100/unit	$3,000
Commercial and Office		
Commercial and Office (One Unit)	$2,000	$4,000
Other Uses not covered above	$3,000	$4,000

USE PERMITS		
	Fee	**Escrow**
Residential		
Single Family	N/A	
Residential Conversion	$150/unit Plus Review Fees	
Accessory Uses H-1, H-2	$100	
Non-Residential Uses		

Accessory Uses H-5, H-8	N/A	
Accessory Uses H-3, H-4, H-6, H-7, H-9, H-10	$275/use Plus Review Fees	
Accessory Uses H-11	$500/use Plus Review Fees	
Accessory Uses H-12	$500/use Plus Review Fees	
Events open to the public (e.g. Grange Use, Craft Shows, dog shows, etc.) ******For Police, Municipal, Sanitation (required even if fees have been waived.)*** ***Does not apply to private rentals (e.g., parties, weddings, etc.) or to events sponsored solely by the owner of the property such as the Middletown Grange, Lingohocken Fire Company, or other non-profit organization.***	$200 Plus Inspection Fees	
All other Non-Residential Uses	$300/use Plus Review Fees	
Certificates of Non-Conformity (new or reissued certificate)		
Residential	$150 Plus Review Fees	
Non-Residential	$225 Plus Review Fees	
A professional services agreement may be required along with the posting of an escrow to cover the costs of the review.		
ZONING ASSESSMENT PERMITS ***For compliance with Zoning and Township Ordinances***		
	Fee	**Escrow**
Zoning Assessment Permit	$125	
OCCUPANCY PERMIT (Includes Fire and Building Inspections)		
	Fee	**Escrow**
Residential (alterations and additions exempt) with up to 2 inspections	$300	
Non-Residential/Commercial	$400	Plus Review Fee
Temporary or partial (all uses) first 6 months. **Fees double each additional 6-month extension**	$150	
DRIVEWAY AND ROAD OPENING		
	Fee	**Escrow**
Driveway on Township Road (Application must be inspected and approved by Road Master and/or Township Engineer.	$300	
Road Opening on any paved surface on Township Roads (50%) of the escrow to be retained by the Township for 12 months after final inspection. Escrow forfeited after 24 months if an escrow return request not received.	$500	$1,500 (or as recommended by the Township Engineer) No Escrow for Public Utilities
Curbs (Inspection by Township Engineer upon completion and prior to return of escrow)	$25 + $0.30/ft. over 100 feet	$400
Sidewalks (Inspection by Township Engineer upon completion and prior to return of escrow)	$25 + $0.30/ft. over 100 feet	$400
Driveway paving/repaving (Review of work required with Roadmaster and/or Township Engineer prior to start of work to ensure proper drainage is maintained).	$150	
PennDOT Highway Occupancy Permit required for road openings on State-Owned Roadways.**	Refer to PennDOT	Refer to PennDOT

**also requires Township Review Letter and Fee	$150 (payable to WT)	
Utility Pole Replacement	$100 per Pole	
SIGNS		
	Fee	**Escrow**
Permanent: No sign to be placed in Right of Way		
Up to 6 sq. ft.	$135	
6 sq. ft. to 30 sq. ft.	$150	
Over 30 sq. ft. (Not including billboards)	$165	
Billboards		
Installation in New Location	$2,000	
Alteration or Replacement of Part or Entire Structure	$1,500	
Temporary: No sign to be placed in Right of Way		
Political Sign (Signs covered by First Amendment)	No Charge	
Civic, Social, or Political Gathering Sign	No Charge	
Commercial "SALE" or "SPECIAL EVENT" sign (Maximum time per JMZO)	$75/120 days	
Agricultural Products (ACT 319)	$50/annual	
In conjunction with residential or commercial development	$1,000/annual	
Banners, Streamers, Event Flags, etc. (where permitted)	$50/month	
Realtor Agency Sign	$100/Agency/annual	
Residential Identification Sign, No Trespassing Sign, other exempt signs (see JMZO 1104)	N/A	
DEMOLITION & RELOCATION (Structures over 75 years old require notice to the Wrightstown Historical Commission		
	Fee	**Escrow**
Structures under 100 years old	$300	Plus Review Costs
Structures 100-150 years old	$500	Plus Review Costs
Historical Structure 150 years old	$1,000	Plus Review Costs
Accessory Structures under 75 Years Old (Accessory Structures over 75 years old use appropriate structure fee above)	$150	
Structure Relocation		
Residential	$1,000	Plus Review Costs
Commercial	$1,000	Plus Review Costs
A Professional Services Agreement may be required.		
TEMPORARY STRUCTURES ***Includes construction trailers and/or buildings on construction sites.***		
	Fee	**Escrow**
Office Trailers, Construction Trailers, Temporary Storage Units	$300/6 months	
FIRE INSPECTION FEES		
	Fee	**Escrow**
Fire Marshal		
Fire Prevention Consultation	No Charge	
Fire Prevention Permit (Annual)		
1-2,500 sq. ft.	$100	
2,501-10,000 sq. ft.	$125	
10,001- 50,000 sq. ft.	$280	
50,001-100,000 sq. ft.	$440	
More than 100,000 sq. ft.	$970	

Sprinkler Repair Inspection	$125	
Temporary Membrane Structures (includes tents and canopies over 100 sqft)	$125	
Re-Inspection Fee due to incomplete or faulty work	$100	
ALARMS		
	Fee	**Escrow**
Installation	$125	
Annual Registration of Supplier/Installer/Provider	$100	
False Alarms (3rd and subsequent alarms)	$250	
Intentional False Alarms	$250	
ON-LOT SEPTIC SYSTEMS & WELL PERMITS		
	Fee	**Escrow**
WELL		
Major Residential Subdivisions	$250 per lot	$2500
Multi-Family - 4 Units or More	$250 per unit	$2500
Commercial, Community, Production & Industrial with well protection agreement	$2,000	$2500
Agricultural- Use A1, A4	$350	$2500
Agricultural- Used for field irrigation Intensive Agriculture (Use A2, A3, & A6)	$1,000	$2500
SEWAGE (with Planning Module Review)		
Residential Septic	$250	$1,000
Community or Commercial (B1 & B2)	$1,000	$2,000
Experimental (Revision to Wrightstown's ACT 537)	$500	$1,000
Planning Module Review	$250	$1,000
On-Lot Plan Review for Repair Systems		
• Requires submission of plans, manuals, & specifications. • Requires O&M Agreement and additional escrow	N/A	$1,000
SEPTIC MAINTENANCE AGREEMENTS ***All OLDS require legal maintenance agreements and permanent escrow accounts, requiring annual proof of maintenance. Escrow is permanently attached to tax parcel. Escrows to be replenished when value drops by 40%. Deficiencies will be leaned against deed.***		
Sand Mound System		$2000
Small Flow (Stream Discharge) System		$2000
Spray Irrigation System		$2000
Drip Irrigation System		$2000
Holding Tank		$2000
A-B System		$2000
Alternate/Experimental Systems		$2000
Pump & Haul Permit		$2000
Sewer		
Certificate of Compliance filing fee	$100	
Temporary Certificate of Compliance	$100	$2000

ADMINISTRATIVE FEES		
	Fee	**Escrow**
Administrative Fee on all escrow accounting, includes but not limited to building, subdivision, land development, financial security agreements, etc.	15%	
Interest on unpaid balances. Standard interest applied to all unpaid balances 30 days past due.	18% annual (1.5%/month)	
Copies (provided by Office Staff- based on Staples List Price November 2025) A "copy" is either a single-sided copy, or one side of a double-sided copy, on 8.5"x11" or 8.5"x14" paper. Note that a requester may ask for black and white copies even if the original is in color and color copies are available.		
8.5 x11 BW	$ 0.25/page/side	
8.5 x11 Color	$ 0.50/page/side	
8.5 x14 BW	$ 0.25/page/side	
8.5x14 Color	$ 0.50/page/side	
11x17 BW	$0.59/page/side	
11x17 Color	$ 1.05/page/side	
Plan Copy 18 x24 BW	$2.25/page	
Plan Copy 18x24 Color	$3.15/page	
Plan Copy 24x36 BW	$4.50/page	
Plan Copy 24x36 Color	$6.30/page	
Plan Copy 30x42 BW	$6.75/page	
Plan Copy 30x42 Color	$9.45/page	
Plan Copy 36x48 BW	$9.00/page	
Plan Copy 36x48 Color	$12.60/page	
Plan Copy to digital format	$8.00/page plus $1 for each additional page	
Transfer Plan from existing digital to digital+media cost	$4.00/page plus $1 for each additional page + Media Cost	
Thumb Drive Cost	Market Rate	
Mileage charge/reimbursements	Standard Mileage Rate as adjusted by the IRS	

MISCELLANEOUS APPLICATIONS		
	Fee	**Escrow**
Miscellaneous Application and Permits not covered above.	$200	$1,000 plus Professional Services Agreement if needed
Reports from the Fire Marshal	$250	
Auto Recycling License	$100	
Solicitation Permit per Salesperson (Requires prior registration with Newtown Township Police Dept. prior to issuance of any permit)	$300/month $50/day	
Certification by Tax Collector	$45	
Return Check Fee	$50	
Sewage Late Fee- Assessed on sewage bills paid after the due date.	10% of Quarterly Sewage Fee	
Towing (Use Permit also required)	$250	
Quarry – Annual Permit	$250	
Deed Recording Fee	$10	

Police Reports- Contact the Newtown Township Police Dept. Cost payable to Newtown Township directly.		
Professional Services Agreement- For any review or consultation needed with Township Staff or Professional Consultants, a professional service agreement may be required along with the posting of sufficient escrow to cover reviews. A 15% administration charge will be added to all pass-through billings. Base rates are approved by resolution annually by the Board of Supervisors.		
COMMUNITY CENTER USAGE		
Contact the Wrightstown Village Library to determine availability of the Community Center for use by private and public entities.		
MANPOWER & EQUIPMENT USAGES, FINES, COSTS		
	Fee	**Escrow**
Police Services-Per Newtown Township Fee Schedule, payable to Newtown Township		
Public Works- Rates calculated as the "greater" of the flat fee listed below or the Hourly Rates set at Board of Supervisors plus 25% for benefits.		
Roadmaster/hour	$55	
Foreman/hour	$50	
Laborer/hour	$45	
Equipment		
Dump Truck/hour	$200	
Front-end loader/hour	$250	
Miscellaneous Equipment/hour	$100	
Consumable Supplies	Replacement Cost plus 50%	

NOW THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Wrightstown Township that the official schedule for zoning, building, subdivision, land development and other fees and charges is hereby revised, amended and re-adopted as set forth above this day 16th of November 2026.

ATTEST:

_____
Stacy Crandell, Township Manager

BOARD OF SUPERVISORS
WRIGHTSTOWN TOWNSHIP

_____
Chester Pogonowski, Chairman

_____
Jane Magne, Vice Chairman

_____
Robert Lloyd, Member

APPENDIX

CONSULTANT FEES & ELECTRICAL INSPECTIONS

REVISED SCHEDULE OF SOLICITOR FEES
WRIGHTSTOWN TOWNSHIP

Township Solicitor Fees – Clemons, Richter & Reiss

1. Hourly Rates: $205.00 per hour – Lawyer
$100.00 per hour – Paralegal

2. Flat Fees charged for the preparation of the following documents including but not limited to the following Flat Fee examples:

Declaration of Easements, Covenants, Conditions and Restrictions	$250.00
Deed of Dedication	$200.00
Deed to Open Space	$250.00
Deed of Easement	$200.00
Deed of Conveyance	$200.00
Deed of Consolidation	$200.00
Maintenance Agreement – Septic System	$300.00
Well Loss Protection Agreement	$275.00
Preparation of Professional Services Agreement	$150.00
Preparation of Escrow Agreement for Permit Application	$100.00
Stormwater Facilities Maintenance & Monitoring Agreement	$300.00
Land Development and Financial Security Agreement (includes preparation of initial document but does not include developer requested changes and revisions)	
-Estimated cost of site improvements is less than $100,000	$900.00
-Estimated cost of site improvements $100,001 - $250,000	$1,750.00
-Estimated cost of site improvements $250,001- $500,000	$2,500.00
-Estimated cost of site improvements $500,001 and above	$3,000.00

3. Recording Fees.
All fees for the recording of documents with the Recorder of Deeds Office shall be charged at actual cost.

Township Solicitor Fees will be reviewed annually at the Township's re-organization meeting and are subject to change at that time.

CKS Engineers
4259 West Swamp Road, Suite 410
Doylestown, PA 18902
P: 215.340.0600
www.cksengineers.com

August 28, 2025
Ref: #10500-051

Via Email

Wrightstown Township
2203 Second Street Pike
Wrightstown, PA 18940

Attention: Stacy Crandell, Township Manager

Reference: Professional Engineering Services
2026 Rate Schedule

Dear Stacy:

We are pleased to submit the proposed Rate Schedule to provide consulting engineering services to Wrightstown Township for the 2026 calendar year. The hourly rates for 2026 will be the following:

Principal Engineer/Project Manager	$159/hour
Assistant Engineer I/Construction Manager/Senior Landscape Architect	$151/hour
Assistant Engineer II	$145/hour
Technical Assistant I (RPR, CAD Operator, Surveyor)	$125/hour
Technical Assistant II	$80/hour

All direct expenses such as telephone, postage, printing, etc. will be charged at their direct cost. Outside Services (i.e. subconsultant invoices) Costs will be charged at Net Cost 15%. Automobile expenses will be charged in accordance with the IRS Standard Rate.

Please note that terms and conditions associated with CKS' services are attached. Exceptions to or deviations from the terms and conditions will be by mutual consent.

GILMORE & ASSOCIATES, INC.
ENGINEERING & CONSULTING SERVICES

2026 PROFESSIONAL SERVICES FEE SCHEDULE
WRIGHTSTOWN TOWNSHIP, BUCKS COUNTY, PA

TITLE	RATE
Principal III	$ 164.00
Principal II	$ 159.00
Principal I	$ 154.00
Consulting Professional V	$ 150.00
Consulting Professional IV	$ 145.00
Consulting Professional III	$ 140.00
Consulting Professional II	$ 135.00
Consulting Professional I	$ 130.00
Design Technician V	$ 125.00
Design Technician IV	$ 120.00
Design Technician III	$ 115.00
Design Technician II	$ 105.00
Design Technician I	$ 100.00
Construction Representative III	$ 121.00
Construction Representative II	$ 111.00
Construction Representative I	$ 101.00
Survey Crew	$ 185.00
Project Assistant	$ 87.00

Listed Rates – All Rates listed above are hourly rates based upon straight time for a 40-hour, 5-day week and are charged on actual time expended. When requested/required to provide professional services in excess of 40 hours during the normal work week, non-exempt staff shall be charged 1.5 times the standard rate for those hours worked in excess of the normal 40 hours. Construction Representative Services requested on weekends shall be charged at the same overtime rate with a minimum of 4 hours charged.

Client Invoicing – Gilmore & Associates, Inc. invoices on a monthly basis and payment for services rendered are due within 30 days.

Proprietary Information – This Professional Services Fee Schedule is proprietary information issued by Gilmore & Associates, Inc. for review only by the recipient of this document. The information contained herein shall not be shared, reviewed or discussed with others than those receiving this original document.

Special Consulting Services - Rates vary by type of service and level of experience. Rate Schedules will be provided upon request.

TRAFFIC ENGINEERING SERVICES FOR WRIGHTSTOWN TOWNSHIP

HOURLY RATE SCHEDULE

Effective January 1, 2026 to December 31, 2026

Classification	Rate
Township Traffic Professional	$187.00
Senior Professional	$179.00
Project Professional	$167.00
Staff Professional	$158.00
Associate Professional	$150.00
Graduate Professional	$143.00
Technician III	$144.00
Technician II	$119.00
Field Technician	$118.00
Project Assistant	$94.00
Mileage	IRS Standard Rate

Direct expenses beyond routine postage and small-scale plan and document reproduction will be billed to the client at actual cost.