

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS**  
**REGULAR MEETING April 6, 2026**

The Wrightstown Township Board of Supervisors met on Monday, April 6, 2026, in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 7:30 P.M. Present were Vice Chair Jane B. Magne, Treasurer Robert S. Lloyd, Solicitor Vicki Kushto, Engineer Brian Cicak and Township Manager Stacy Crandell. All motions were approved by unanimous vote unless otherwise indicated.

**ANNOUNCEMENTS:**

There was an executive session held on March 30 to discuss personnel issues.

Vice Chair Magne announced upcoming events at the Village Library.

- On Monday, April 20 from 7:00 to 8:15 P.M. Bill Monahan will present “Can You Feel the Love”, music of Elton John.
- On Friday, April 24 movies shown in the Community Room will include “Wish” at 6:00 P.M. and “Freakier Friday” at 8:00 P.M.
- On May 2, 3 and 7 the spring Used Book Sale will be held, with a limited preview on May 1.
- On Monday, May 4 from 7:00 to 8:00 P.M. the Library will present “Exploring the Genius Belt of Bucks County”, a look at its rich artistic tradition.

On Sunday, May 17 the Historical Commission will host the first open house of the season of the Octagonal Schoolhouse. Artwork related to the school by Wrightstown Elementary School students will be displayed.

On Saturday, May 16 the Park and Recreation Board will host the annual Community Day and Yard Sale at the Grange Fairgrounds from 9:00 A.M. to 1:00 P.M. in building 1. The Wrightstown Farmers Market will also be held alongside the event.

**PUBLIC COMMENT:**

There was none.

**APPROVAL OF MINUTES:**

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, Board of Supervisor minutes of March 23, 2026, with edits, were approved.

**APPROVAL OF BILLS:**

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following March 31, 2026, payments were approved.

General Fund bills	\$99,221.75
Cable Access Fund bills	210.25
Matthews Ridge Sewer Fund bill	42.65
Jane Chapman East Sewer Fund bill	1,165.49
Park & Open Space Fund bill	2,630.50
<b>TOTAL</b>	<b>\$103,270.64</b>

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfer was approved.

General Fund to Payroll (3/25/26)	\$20,000.00
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#### **SOLICITOR'S REPORT:**

- A. Authorization to Advertise Landscape Ordinance pending Planning Commission Review.** Solicitor Kushto summarized the clarifying changes previously discussed. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, authorization to advertise the ordinance pending Planning Commission review was approved.
- B. Snow and Ice Emergency Ordinance.** Solicitor Kushto summarized the proposed ordinance. Chair Pogonowski suggested some changes. The Board will review the revisions prior to advertising.
- C. Ordinance Rezoning Two Parcels Due to Lot Line Changes.** Solicitor Kushto summarized the proposed ordinance to rezone parcel 53-12-2-2 from RIA to RI and parcel 53-12-1.2 from CM to RI, both owned by Heidelberg Materials. On a motion by Chair Pogonowski, seconded by Treasurer Lloyd, authorization to send the ordinance to the Jointure for review was approved.

#### **ENGINEER'S REPORT:**

**2026 Road Repair Contract Bids.** Engineer Cicak summarized the road repairs included in the bids, as well as the cost range of the 17 bids received. He recommended that the Road Repair Contract be awarded to Haines Paving for \$170,784. This amount includes the base bid as well as both alternate bids. On a motion by Chair Pogonowski, seconded by Vice Chair Magne, the contract was awarded to Hanes Paving for \$170,784. Engineer Cicak also reported that the Road Maintenance Contract bids would be announced at the May 11 meeting.

#### **DEPARTMENT REPORTS:**

- A. Newtown Township Police Department.** The March Police Department report was accepted.
- B. Lingohocken Fire Company.** Chair Pogonowski read the report for March. There were 25 calls for service, 150 man-hours for responses, 117 man-hours of training and 30 man-hours for work details, with a total of 297 man-hours of service to the community.
- C. Central Bucks Ambulance.** Chair Pogonowski read the report for February. There were 16 calls from the Wycombe station and 1 call from the Jamison substation.
- D. Emergency Management Coordinator.** Manager Crandell reported that EMC John Kernan has done additional training and has been working with the deputy EMCs, as well as assisting with dry hydrant issues.
- E. Public Works Department.** Foreman Dave James reported that in March a ditch erosion project on Brownsburg Road was completed. James also reported that all development roads have been swept to remove cinders used to treat roads this past winter season.
- F. Code/Zoning Department.** Chair Pogonowski read the Zoning Department report for March. There were 35 zoning and building permit inspections, 6 notices of violation sent, 5 complaint inspections, 2 signs removed and 2 fire inspections. A total of \$24,335.50 in fees and \$45,927.44 in escrow fees were collected. Pogonowski also commented on the details of

the various inspections contained in the report.

**G. Boards and Commissions.** Vice Chair Magne reported that all meeting minutes will be presented in May.

**H. Township Manager.** Manager Crandell reviewed the costs involved in creating, publishing and mailing a newsletter to the community, which would range from \$1200 to \$1500 per issue.

**BUSINESS:**

**A. Resolution 2026-11 – Amending the Stormwater Escrow Fees for Residential Properties.**

Manager Crandell summarized the proposed resolution capping escrows at \$10,000, or the actual cost if less than the cap, and a \$25,000 cap on NPDES projects unless the actual cost is less than the cap for residential properties. On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the resolution was approved.

**B. Approval of Improvements to Anchor Run Farm Driveway.**

Foreman James presented a plan for resurfacing the Anchor Run Farm driveway. He suggested that rather than using stone that the millings from the upcoming road projects be repurposed. A cost of \$1500 was obtained from Haines Paving to do the spreading. James also asked for authorization to replace the drainage pipe under the driveway entrance with a total cost to not exceed \$2000. On a motion by Chair Pogonowski, seconded by Vice Chair Magne, the proposed driveway improvement at Anchor Run Farm was approved.

**C. Safety Committee Bylaws.**

Manager Crandell gave an overview of the proposed Safety Committee Bylaws. She recommended that meetings commence in May to ensure receiving a discount on the Fire Company insurance policy. Vice Chair Magne asked if this would be considered a Township committee requiring advertising, public access and minutes. Solicitor Kusto said there would be minutes provided to the Board, but since it would be an internal Township committee, advertising would not be necessary. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board approved Manager Crandell moving forward with Safety Committee meetings.

**PUBLIC COMMENT:**

Resident Robin Hoy thanked Foreman James for developing the Anchor Run Farm driveway improvement project. She encouraged Manager Crandell to continue considering a community newsletter.

**SUPERVISORS' COMMENTS:**

There were none.

**OTHER BUSINESS:**

There was none.

**ADJOURNMENT:**

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the meeting was adjourned at 8:20 P.M.

Respectfully submitted,

Stacy Crandell, Manager