

WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS WORK SESSION

March 23, 2026

The Wrightstown Township Board of Supervisors met on Monday, March 23, 2026, in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 5:00 P.M. Present were Vice Chair Jane B. Magne, Treasurer Robert S. Lloyd, Solicitor Vicki Kushto, Township Engineer Cindy VanHise and Township Manager Stacy Crandell. All motions were approved by unanimous vote unless otherwise indicated.

ANNOUNCEMENTS:

An executive session was held prior to the meeting to discuss personnel issues.

APPROVAL OF MINUTES:

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, Board of Supervisors meeting minutes of March 16, 2026, with edits, were approved.

TOWNSHIP NEWSLETTER PROPOSED:

Robin Hoy, Environmental Advisory Council co-chair, presented examples of community newsletters from neighboring townships. There was a lengthy discussion about whether the Township should create a printed newsletter. The main concern was whether there was an overall interest from the community in receiving a printed version as opposed to getting texts, email alerts and information digitally. Staff time, postage costs, and delivery issues were also discussed. The Manager will contact the company that creates many of the local newsletters to determine the cost of sending 1500 newsletters.

SOLICITOR'S REPORT:

- a. **Landscape Ordinance Review.** After a brief discussion about specifics of buffers in the proposed ordinance, Solicitor Kushto will seek clarification from Township Planner Judy Stern Goldstein. The Board will continue discussion at the April 6 meeting.
- b. **Ordinance to Rezone Two Parcels Due to a Lot Line Change.** Solicitor Kushto gave a summary of the proposal to re-zone parcel 53-12-2-2 from RIA to RI and parcel 53-12-1.2 from CM to RI, both part of the Heidelberg quarry property. However, clarification was needed on the tax parcel identification. This proposed Jointure ordinance will be discussed again at the April 6 meeting.

ENGINEER'S REPORT:

Engineer VanHise said that the bid submission for the repair portion of the 2026 Road Improvement Contract will close on Tuesday, March 24 at 10:00 A.M.

BUSINESS:

- a. **Sewer Lateral Ordinance Discussion.** Solicitor Kushto discussed a proposed amendment to the sewers and sewage disposal chapter of the Township Ordinances requiring sanitary sewer testing of facilities maintained and operated by the Township. The amendment would require inspection of sewer laterals upon resale of properties and/or upon notice from the Township where problems are identified. The ordinance would apply to residents of the Matthews Ridge and Jane Chapman East neighborhoods. Residents will be invited to a

future meeting for a discussion and reasoning behind the proposed changes. Chair Pogonowski requested a PowerPoint presentation of the proposed amendment be developed for the meeting with residents to summarize the ordinance requirements.

- b. Review of Snow and Ice Ordinance Update.** Solicitor Kushto gave a summary of a proposed amendment to a Township ordinance on vehicles parked on roads during snow and ice emergencies. The Board or the Township Police Chief would be given the power to regulate parking temporarily. In addition, it would be unlawful to park any motor vehicle on any road within the Township during a snow or ice storm. Cars that are parked illegally could be towed to allow proper snow removal. Chair Pogonowski clarified that this section of the ordinance should not include other road closure occurrences such as parades, processions and other public events which are not emergencies. These should be moved to another part of the ordinance. The Solicitor was asked to make these changes for Board consideration at an upcoming meeting.
- c. Discussion on Escrows for Stormwater Installation on Private Residential Lots.** Manager Crandell gave an overview of the current stormwater escrow requirements for developing stormwater systems on residential properties. The staff has recommended that a cap at \$10,000, or the actual cost of the stormwater installation, whichever is less, be escrowed. For NPDES projects, the escrow amount would be capped at \$25,000, or the actual cost if less than the cap. On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the Board agreed to collect the lower escrow fees for stormwater management as listed above.
- d. Installation of Transfer Switch for Generator.** Dave Dutko joined by Zoom to share updated quotes from electricians for installing a new transfer switch for the emergency generator for the Township building. Mr. Dutko shared that Shelby Electric provided the lowest quote. Vice Chair Magne asked that since the Shelby Electric quote was not as detailed as the other two quotes, would additional costs occur that were not specified. Mr. Dutko replied that he was confident the quote would cover all costs involved in the project. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board awarded the contract to Shelby Electric for \$5,835.
- e. Update on Internal Review of Township Ordinances.** Manager Crandell gave an update on the staff and professionals' review of the Township Ordinances, including building code, committees, stormwater, inspections, and financial securities ordinances.

SUPERVISORS' COMMENTS:

There were none.

ADJOURNMENT:

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, all voted to adjourn. The meeting was adjourned at 6:26 P.M.

Respectfully submitted,

Stacy Crandell, Manager