

**WRIGHTSTOWN TOWNSHIP  
BOARD OF SUPERVISORS  
REORGANIZATION MEETING  
JANUARY 5, 2026**

The Wrightstown Township Board of Supervisors met on Monday, January 5, 2026, in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Temporary Chair Chester S. Pogonowski called the meeting to order at 7:30 P.M. Present were Jane B. Magne, Robert S. Lloyd, Solicitor Vicki Kushto, Township Engineer Cindy VanHise, and Township Manager Stacy Crandell. All motions were unanimously approved unless otherwise specified.

1. Judge Petrucci performed the swearing-in of newly elected officials at 6PM prior to the meeting.
  - a. Supervisor Chester S. Pogonowski – 6-year term ending 2031
  - b. Auditor Victoria M. Guest – 6-year term ending in 2031
  - c. Tax Collector Greg Soto – 4-year term ending 2029
2. Temporary Chair Pogonowski announced that at the Board of Supervisors meeting on December 15, 2025, he had been appointed Temporary Chair and Stacy Crandell had been appointed Temporary Secretary for this meeting. He also announced that an executive session was held prior to the evening's meeting to discuss personnel and litigation issues.
3. On a motion by Member Magne, seconded by Member Lloyd, Chester S. Pogonowski was elected Chairman.
4. On a motion by Chair Pogonowski, seconded by Member Lloyd, Jane B. Magne was elected Vice-Chairman.
5. On a motion by Vice-Chair Magne, seconded by Chair Pogonowski, Robert S. Lloyd was elected Treasurer.
6. On a motion by Chair Pogonowski, seconded by Treasurer Lloyd, Stacy Crandell was appointed Secretary.
7. On a motion by Chair Pogonowski, seconded by Vice-Chair Magne, the Board will recommend to the Auditors that the Treasurer's bond be set at \$5,000,000.
8. On a motion by Vice-Chair Magne, seconded by Treasurer Lloyd, the Board set the Township Manager bond at \$100,000.
9. On a motion by Chair Pogonowski, seconded by Treasurer Lloyd, Dave James was appointed as Roadmaster.
10. On a motion by Treasurer Lloyd, seconded by Vice-Chair Magne, Resolution 2026-01 affirming the minimum and maximum pay rates for each job classification, and setting the salary and confirming the number of vacation days for each employee was approved.
11. The Board will recommend to the auditors the supervisor employee salary at a later meeting.
12. On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, Resolution 2026-02 appointing Board and Commission members was approved.
13. On a motion by Chair Pogonowski, seconded by Vice-Chair Magne, Resolution 2026-03 appointing professional consultants and establishing compensation rates was approved.
14. On a motion by Treasurer Lloyd, seconded by Vice-Chair Magne, the Board confirmed depositories for 2026, naming the First National Bank of Newtown, TD Bank, and Pennsylvania Local Government Investment Trust.

15. On a motion by Treasurer Lloyd, seconded by Vice-Chair Magne, Resolution 2026-04 setting meeting dates for all Boards and Commissions, and establishing legal holidays, was approved.
16. On a motion by Chair Pogonowski, seconded by Vice-Chair Magne, Resolution 2026-05 appointing delegates to be the Tax Collection Committee representative was approved.
17. On a motion by Vice-Chair Magne, seconded by Treasurer Lloyd, Jane B. Magne, Chester S. Pogonowski, Robert S. Lloyd, and Stacy Crandell were authorized to attend the PSATS Educational Conference and the BCATO semi-annual conferences.
18. On a motion by Chair Pogonowski, seconded by Treasurer Lloyd, Jane B. Magne was certified as the Voting Delegate for the PSATS Educational Conference.
19. On a motion by Treasurer Lloyd, seconded by Vice-Chair Magne, Jane Magne was appointed as Board Liaison to the Planning Commission, Environmental Advisory Council, Park and Recreation Board, and the Historical Commission. Chester Pogonowski was appointed Board Liaison to the Fire Company, Police, EMS, Road Department, and Emergency Management. Robert Lloyd was appointed Board Liaison to the Auditors and Finance Department.
20. On a motion by Chair Pogonowski, seconded by Vice-Chair Magne, Resolution 2026-06 authorizing the use of a Facsimile Stamp for Treasurer Lloyd, along with a wet ink signature of one additional Board member, to sign Township checks was approved.
21. On a motion by Chair Pogonowski, seconded by Vice-Chair Magne, Resolution 2026-07 approving and adopting the Emergency Operations Plan for Wrightstown Township and confirming the previous appointment of John Kieran as Emergency Management Coordinator, and appointing Ethan Tecker, Steven Kraiss and Tim Weber as Deputy Emergency Management Coordinators, was approved.
22. On a motion by Treasurer Lloyd, seconded by Vice-Chair Magne, Resolution 2026-08, setting forth the Fee Schedule for Township services was approved.

**APPROVAL OF BILLS:**

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following December 29, 2025, payments were approved.

General Fund bills	\$65,477.90
Cable Access Fund bills	586.11
Mathews Ridge Sewer Fund bills	2,823.06
Jane Chapman East Sewer Fund bills	2,290.22
Emergency Services Fund bills	18,107.28
<b>TOTAL</b>	<b>\$89,284.57</b>

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following December 29, 2025, Escrow bills were approved.

Escrow Bills	\$4,442.56
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On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following December 29, 2025, Transfers were approved.

General Fund to Payroll (12/19/25)	\$20,000.00
General Fund to Payroll (12/30/25)	\$20,000.00
Building Capital Sinking Fund to General Fund	\$1,944.76
Highway Capital Reserve Fund to General Fund	\$10,656.70
EMS Fund to General Fund	\$1,840.58
Cable Access Fund to General Fund	\$13,335.30
JCE Sewer Operating Fund to General Fund	\$2,508.00
MR Sewer Operating Fund to General Fund	\$2,047.12
General Fund to Open Space Bond Fund	\$157.47
General Fund to Building Capital Sinking Fund	\$834.60
General Fund to Highway Capital Reserve Fund	\$3,779.33

#### **APPROVAL OF MINUTES:**

On a motion by Treasurer Lloyd, seconded by Chair Pogonowski, December 15, 2025, minutes were approved, with edits.

#### **PUBLIC COMMENT:**

There was none.

#### **SOLICITOR'S REPORT:**

**BCATO, Resolution 2026-09.** Solicitor Kushto provided a resolution requesting PSATS to support legislation to amend Pennvest and allow grants and low interest loans to be made available to homeowners for the purpose of installing PFAS filtration systems on their private wells. On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, Resolution 2026-09 was approved. The Resolution will be presented to BCATO for support.

#### **ENGINEER'S REPORT:**

There was none.

#### **NEW BUSINESS:**

- a. **Approval of Township Manager Employment Agreement.** On a motion by Chair Pogonowski, seconded by Treasurer Lloyd, the agreement was approved.
- b. **Approval of Consortium Salt Bid.** On a motion by Chair Pogonowski, seconded by Treasurer Lloyd, the bid of \$61.86 delivered price per ton by Morton Salt, Inc. was approved.

- c. **ZHB Decision – Russo.** A variance for a 19.1% impervious surface ratio, rather than the permitted 18%, was granted for the property at 111 Jericho Valley Road.

**PUBLIC COMMENT:**

There was none.

**SUPERVISORS' COMMENTS:**

There were none.

**OTHER BUSINESS:**

There was none.

**ADJOURNMENT:**

On a motion by Treasurer Lloyd, seconded by Vice-Chair Magne, the Meeting was adjourned at 8:01 P.M.

Respectfully submitted,

Stacy Crandell  
Manager