

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS WORK**  
**SESSION September 8, 2025**

The Wrightstown Township Board of Supervisors met on Monday, September 8, 2025, in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 5:00 P.M. Present were Vice Chair Jane B. Magne, Treasurer Robert S. Lloyd, Solicitor Vicki Kushto, Township Engineer Cindy VanHise and Township Manager Stacy Crandell. All motions were approved by unanimous vote unless otherwise indicated.

**ANNOUNCEMENTS:**

Chair Pogonowski asked consent from the Board to add an EV Charging Station Grant Presentation to the Agenda. The Board Agreed.

Vice Chair Magne announced that the Bucks County Register of Deeds, Dan McPhillips, will show historic restored deed books with the original deeds for the Octagonal Schoolhouse and other Wrightstown properties at the next open house of the Schoolhouse on Sunday, September 21 from 1:00 to 5:00 P.M.

**APPROVAL OF MINUTES:**

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, Board of Supervisors meeting minutes of August 18, 2025, were approved.

**APPROVAL OF BILLS:**

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following August 25, 2025, payments were approved.

General Fund bills	\$138,497.50
Cable Access Fund bills	922.75
Mathews Ridge Sewer Fund bill	3,627.00
Jane Chapman East Sewer Fund bills	10,931.95
<b>TOTAL</b>	<b>\$153,979.20</b>

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following Escrow bills were approved.

Escrow Bills	\$27,594.84
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On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfer was approved.

General Fund to Payroll (8/14/25)	\$15,000.00
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On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following September 8, 2025, payments were approved.

General Fund bills	\$40,864.75
Building Loan Payment	2,422.00
Highway Capital Reserve Loan Payment	10,833.00
Special Reserve Fund bill	12,370.70
Cable Access Fund bills	1,591.94
Mathews Ridge Sewer Fund bills	194.85
Jane Chapman East Sewer Fund bills	221.14
Open Space Bond Fund bill	540.00
Highway State Aid Fund bill	368,199.61
<b>TOTAL</b>	<b>\$437,237.99</b>

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfers were approved.

General Fund to Payroll (8/31/25)	\$20,000.00
PLGIT Highway State Aid Fund (35) to FNBN Highway State Aid Fund 2025 Road Program	\$275,000.00

#### **SOLICITOR' S REPORT:**

There was none.

#### **BUSINESS:**

- A. EV Charging Station Grant Presentation.** The owner of United Public Advocacy (UPA) presented ideas for adding five EV Charging Stations in his parking lot. He asked the Township for sponsorship of a federal grant. After considerable discussion, the owner was asked to return with more information.
- B. Proposed Sewer Lateral Ordinance.** Manager Crandell, Engineer VanHise and Solicitor Kushto presented information on a possible procedure for private sewer lateral inspections. Due to the overload of sewage into the Jane Chapman East and Matthews Ridge sewer treatment plants, there is a need to determine whether there is additional infiltration of water into the piping or possibly illegal connections into the system. There will be further discussions of the proposed ordinance.
- C. Discussion of Fee Schedule Format and Proposed Changes for 2026.** Manager Crandell gave an overview of the present Fee Schedule. She noted that research fees and notary fees should be removed, as well as a fee for well permits which is under the purview of the Buck County Health Department. A discussion ensued about appropriate fees for each project. Vice Chair Magne stated that consideration of the cost to the Township needed to go into determining the fee schedule. The discussion will continue at future meetings.
- D. Preliminary 2026 Budget Discussion.** Manager Crandell presented slides to highlight

projects needing attention in the 2026 budget. These included the Thompson Mill Road culvert, the Anchor Run Streambank Project and renovation of a Public Works building. Foreman Dave James presented ideas for this renovation. A discussion of future projects including road projects, IT projects, Public Works items, and maintenance of the Township building and the Library. This conversation will continue at the meetings in October.

**ENGINEER'S REPORT:**

There was none.

**ADJOURNMENT:**

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, all voted to adjourn. The meeting was adjourned at 7:03 P.M.

Respectfully submitted,

Stacy Crandell, Manager