

WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING August 18, 2025

The Wrightstown Township Board of Supervisors met on Monday, August 18, 2025, in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 7:30 P.M. Present were Vice Chair Jane B. Magne, Treasurer Robert S. Lloyd, Solicitor Terry Clemons, Engineer George DiPersio and Township Manager Stacy Crandell. All motions were approved by unanimous vote unless otherwise indicated.

ANNOUNCEMENTS:

Chair Pogonowski announced that an executive session had been held prior to the meeting to discuss potential litigation issues.

Vice Chair Magne announced upcoming events at the Village Library.

- On Monday, September 15 from 7:00 P.M. to 8:15 P.M. the Library will host Bill Monahan as he presents “Sinatra and Friends”, with timeless renditions of the golden age of American music.
- There will be a virtual workshop on Monday, September 8 where a color pencil acorn will be created.
- Preschool story time will be held from 10: 00 A.M. to 11:00 A.M. on Wednesdays.
- The adult exercise group will continue to be held on Tuesdays and Thursdays from 9:00 A.M. to 10:00 A.M.
- Chair Yoga will be on Fridays from 9:00 A.M. to 10:00 A.M.

PUBLIC COMMENT:

There was none.

APPROVAL OF MINUTES:

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, Board of Supervisors meeting minutes of July 21, 2025, were approved.

APPROVAL OF BILLS:

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following July 28, 2025, payments were approved.

General Fund bills	\$157,004.44
Special Reserve Fund bills	14340.00
Cable Access Fund bills	1455.61
Mathews Ridge Sewer Fund bills	3140.22
Jane Chapman East Sewer Fund bills	13378.02
Open Space Fund bills	2436.07
Park and Open Space Reserve Fund bill	230.50
Highway State Aid Fund bill	17985.47
TOTAL	\$209,970.33

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following Escrow bills were approved.

Escrow Bills	\$22,112.64
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On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfer was approved.

General Fund to Payroll (7/25/25)	\$18,000.00
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On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following August 11, 2025, payments were approved.

General Fund bills	\$36,150.51
Building Loan Payment	2422.00
Highway Capital Reserve Loan Payment	10833.00
Cable Access Fund bills	1221.21
Mathews Ridge Sewer Fund bills	1714.00
Jane Chapman East Sewer Fund bills	1854.14
Park and Open Space Reserve Fund bill	1756.16
Park and Recreation Fund bills	1562.08
TOTAL	\$57,513.10

CLOSE OUT OF OLD ESCROW ACCOUNTS:

Manager Crandell discussed three escrow accounts that are over ten years old, and past the statute of limitations. These accounts include Estates Court (road culvert replacement), Park Avenue (53-002-080-003) and Jenta Corporation on Cherry Lane (53-002-061). On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, approval was granted to close the three accounts.

SOLICITOR' S REPORT:

There was none.

ENGINEER'S REPORT:

Engineer DiPersio stated that the report was in the meeting packet.

BUSINESS:

- A. Sketch Plan – 793 Penns Park Road and 2325 Second Street Pike.** The property owner, Tom Coates, along with his attorney, Ed Murphy, and Dan Rotundo from Dynamic Engineering, presented a sketch plan and discussed the potential uses of the buildings at Second Street Pike and Penns Park Road. The corner house consists of sections from the 18th, 19th and 20th century. It is included in the National Register of Historic Places as part of Penns Park. Variances will likely be sought to allow office, retail and eating place use requirements.
- B. Emergency Operations Plan – Resolution 2025-21.** There was a discussion of the updated Emergency Services Plan, with input from Coordinator John Kernan. Chair Pogonowski suggested waiting until the September 15 meeting to further discuss and potentially approve the plan.

- C. Administration of the Police Pension Funds for Remaining Participants -- Resolution 2025-22.** Manager Crandell discussed the details of the Township-managed police pension plan for the remaining participants. On a motion by Chair Pogonowski, seconded by Vice Chair Magne, Resolution 2025-22 was approved.

DEPARTMENT REPORTS:

- A. Newtown Police Department.** Chief Hearn presented the report for July. There were 523 calls for service and 2 arrests. There were 12 traffic crashes during the month. The Police issued 24 traffic citations and 34 warnings. Truck enforcement details at Durham Road and Fox Hill Drive resulted in 8 truck inspections. Due to an increase in vehicle break-ins, Chief Hearn emphasized that residents should lock their car doors and not leave valuables visible inside a vehicle.
- B. Lingohocken Fire Company Report.** Assistant Chief Dave James reviewed the July report. There were 23 calls for service, 132 man-hours for responses, 108 man-hours for training and 31 man-hours for work details, for a total of 271 man-hours of service to the community.
- C. Public Works Department.** Foreman Dave James presented the report for July. The Library parking lot was paved and striped. Cedar Lane, Jericho Valley and Anchor Estates were oiled and chipped. The last drainage project on Cedar Lane was completed. The Public Works driveway apron was paved. The speed sign on Township Line Road in Wycombe was hit and will be repaired soon. There was a discussion of the Octagonal Schoolhouse parking lot construction. A tree near the proposed new entrance will need to be removed.
- D. Central Bucks Ambulance Squad.** Chair Pogonowski read the June report. There were 9 responses from the Wycombe Station, with 84 responses in Wrightstown for the year.
- E. Emergency Management Coordinator.** Manager Crandell reported that the Coordinator has continued to take further training, as well as work on the updated Emergency Operations Plan.
- F. Code/Zoning Department.** Chair Pogonowski read the Zoning Department report for July. There were 28 zoning and building permit inspections, 4 resale inspections, 4 notices of violation, 3 complaint inspections, 5 signs were removed, and 4 fire and resale inspections for commercial units. There was a total of \$10,159.80 in permit fees and \$1,500.00 in escrow fees collected.
- G. Recent Zoning Hearing Board Decisions.** The owners of the Badessa property at 2754 Windy Bush Road were granted a variance to allow a pool deck to encroach within the rear lot line. A variance was granted to allow construction of a single-family home on a non-conforming, undersized lot on Second Street Pike across from the quarry.
- H. Township Manager.** Manager Crandell reported that she and the staff have been gathering information for developing the 2026 Budget.

PUBLIC COMMENT:

There was none.

OTHER BUSINESS:

There was none.

ADJOURNMENT:

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, all voted to adjourn. The meeting was adjourned at 8:38 P.M.

Respectfully submitted,

Stacy Crandell, Manager