

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS**  
**REGULAR MEETING June 16, 2025**

The Wrightstown Township Board of Supervisors met on Monday, June 16, 2025, in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 7:30 P.M. Present were Vice Chair Jane B. Magne, Treasurer Robert S. Lloyd, Solicitor Terry Clemons, Township Engineer Cindy VanHise and Township Manager Stacy Crandell. All motions were approved by unanimous vote unless otherwise indicated.

**ANNOUNCEMENTS:**

Chair Pogonowski announced that there was an executive session prior to the meeting to discuss open space issues. There were no decisions made at the meeting. He also made a motion to add an agenda item. Vice Chair Magne seconded the motion, and the motion to add Resolution 2025-19 to the current agenda was approved.

Vice Chair Magne announced upcoming events at the Village Library.

- Bubblepalooza will be held on Friday, June 20 from 6:00 to 7:00 P.M.
- The Summer Reading Program begins on Saturday, June 21 at 10:00 A.M. and will continue through August 23. Children, teens, and adults are welcome. The reading log and registration forms are available at the Village Library.
- Movie night begins on Friday, June 27. “Sonic 3” will be shown at 6:00 P.M. and “The Hunger Games: The Ballad of Songbirds and Snakes” will start at 8:00 P.M.
- The Summer Book Club for children will be held on Tuesdays from 6:30 to 7:30 P.M. starting July 15 and continuing through August 5. Registration is necessary.
- The Bucks County 4H Stem Camp will be held on Wednesdays, July 16, 23 and 30 from 2:00 to 3:00 P.M. for grades one through five. Registration is necessary.

**PUBLIC COMMENT:**

There was none.

**APPROVAL OF MINUTES:**

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, Board of Supervisors meeting minutes of June 2, 2025, were approved.

**APPROVAL OF BILLS:**

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following June 16, 2025, payments were approved.

|  |                     |
|--|---------------------|
| General Fund bills                     | \$138,740.78        |
| Cable Access Fund bills                | 349.29              |
| Mathews Ridge Sewer Fund bills         | 1,484.35            |
| Jane Chapman East Sewer Fund bills     | 10,995.93           |
| Open Space Bond Fund bill              | 100.00              |
| Park and Open Space Reserve Fund bills | 39,578.31           |
| <b>TOTAL</b>                           | <b>\$191,248.66</b> |

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, June 16, 2025, Escrow bills list for \$27,173.01 was approved.

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfers were approved.

|                                  |              |
|----------------------------------|--------------|
| General Fund to Payroll Fund     | \$20,000.00  |
| General Fund to Contingency Fund | \$125,000.00 |

#### **BUSINESS:**

- A. Lot Line Change/Major Subdivision for 830/870 Penns Park Road.** Dan Lyons, Attorney for Heidelberg Materials, and VanCleaf Engineer Scott Hill, presented the details for lot line changes between properties of Heidelberg Materials and Don and Beverly Garner. Ten waivers related to land development were requested because no improvements are proposed. The Board noted that with a deed of consolidation of two parcels, one zoned CM and the other zoned RIA, that a split zoning parcel would be formed. They suggested that the combined parcel be rezoned RI to match the adjacent zoning. Heidelberg agreed to escrow sufficient funds with Wrightstown Township to prepare the zoning amendment and present it to the Jointure for review and approval. On a motion by Treasurer Lloyd and seconded by Vice Chair Magne, the Board authorized the Solicitor to prepare a resolution for the next meeting approving the subdivision plans subject to the conditions discussed.
- B. Resolution 2025-19, BCATO Resolution Supporting HB1152 Requiring Insurance Companies to Reimburse EMS Providers Directly.** Resolution 2025-19 supporting the bill was approved on a motion by Chair Pogonowski and seconded by Vice Chair Magne. A copy of the resolution will be shared with the Bucks County Association of Township Officials and PSATS.

#### **DEPARTMENT REPORTS:**

- A. Newtown Police Department.** Chief Hearn presented the reports for April and May. In April there were 582 calls for service. There were two cases investigated, one for bank fraud and one for theft by deception. There were 6 motor vehicle crashes, of which 2 had property damage. There were 36 traffic citations issued and 29 warnings. There was a truck enforcement detail at Durham Road and Fox Hill Drive resulting in 16 inspections. On April 26 there was a drug take back day. Three hundred thirty-seven (337) pounds of unwanted narcotics were collected, along with 171 pounds which had been collected in the lobby of the Newtown police headquarters.

In May there were 460 calls for service, with one arrest resulting from animal cruelty. There were 17 motor vehicle crashes, with 2 involving deer and 2 having property damage. There were 29 traffic citations and 29 warnings issued.

Chief Hearn thanked community members who attended the police memorial service held for officers killed in the line of duty at St. Andrew's Church in Newtown. Chief Hearn announced that after 25 years of service, Officer Shane VanderMark will be retiring in September. There will be 3 vacancies on the force which they are trying to fill.

Chief Hearn made the following public service announcements: Due to a rash of car burglaries, residents are reminded to not leave key fobs in the vehicle and lock the door; Residents were reminded not to respond to emails concerning Easy Pass issues; Parents are asked to remind their children to not post inappropriate pictures online or in text messages. Chief Hearn reported that a new law, the Paul Miller Distracted Driver Law, is now in effect. No texting or handling of a phone is allowed while driving including standing at red lights. The Police Department has also instituted a Blue Envelope program which is an effort to ease communication between individuals on the autism spectrum and law enforcement during motor vehicle operator interactions.

- B. Lingohocken Fire Company Report.** Battalion Chief Rob Flowers reviewed the April and May reports. In April there were 19 calls for service, 4 were in Wrightstown Township. There were 180 man-hours for responses, 123 man-hours for training and 73 man-hours for work details, for a total of 376 man-hours of service to the community. The annual awards dinner was held in April, and several members of the Fire Company were honored. In May there were 26 calls for service, of which 8 were in Wrightstown. There were 117 man-hours for responses and 276 man-hours for work details, for a total of 393 man-hours of service to the community. Two firefighters, Ryan Cornell and Jack Akoya, graduated from the County's Fire One program, an extensive training program needed to become a firefighter. Another potential firefighter just began his Fire One program. Chief Flowers reminded everyone to maintain driveway and address signs which allows more rapid response times in an emergency. Address signs can be ordered on the Lingohocken Fire Company website (LFCO.org).
- C. Central Bucks Ambulance Squad.** Chair Pogonowski read the April report which also included a financial report. In April there were 12 responses in Wrightstown all from the Wycombe substation.
- D. Emergency Management Coordinator.** Manager Crandell read the report from EMC John Kernan, who has been attending training and working with the County to update the emergency action plan. This plan is expected to be ready at one of the next meetings for review and approval.
- E. Public Works Department.** Foreman Dave James presented the reports for April and May. In April there was grass cutting along with completion of a stormwater ditch. In May rain caused a delay in some of the projects. There have been multiple complaints about the traffic lights at the intersection of Durham Road, Second Street Pike, and Park Avenue. Armour Electric has been working to reset the timing of the lights. The Cedar Lane stream bank work was completed, and the road will be receiving oil and chip treatment in July or August. Foreman James discussed the need for a new saw to cut roadways and asked for approval from the Board to proceed. The approval was granted, and the funds will be taken from the Public Works budget. Foreman James discussed trees in open space that residents have complained about that are difficult to access. Two of the areas are located near Bennett Lane and near Jane Chapman Drive East.

The Township received a quote from Wycombe Outdoor Services for the removal of branches and trees impacting the roadways on Cedar Lane, Mud Road, and Brownsburg Road. The cost estimate was \$10,460.70. The funds will come from Fund 4. On a motion by Vice Chair Magne, and seconded by Treasurer Lloyd, the motion to accept the bid was approved.

Foreman James also discussed road bank mowing. He suggested that the Township follow the same guidelines as PennDOT, mowing only the first 3 feet and areas needed to maintain proper site distance. The Board agreed.

- F. Code/Zoning Department.** Chair Pogonowski read the Code and Building reports for April and May. For April there were 17 building inspections, 3 resale inspections and 6 notices of violation were sent. There were 23 sign removals, 3 commercial fire and resale inspections, and a total of \$8,577.00 in fees and \$27,758.00 in escrow fees collected. For May there were 20 building permits issued, 3 resale inspections and 6 notices of violation were sent. There were 4 sign removals, 3 commercial fire inspections, and a total of \$25,958.10 in fees and \$38,618.00 in escrow fees collected.

- G. Boards and Commissions.** Vice Chair Magne said that the Planning Commission reviewed two ZHB applications which will be heard on June 18. The Park and Recreation Board had a successful Community Day in May and is now preparing for the Summer Playground in July. The Harvest Festival will be held in October.

Karl Niederer gave the Historical Commission report. Mr. Niederer thanked the Board of Supervisors for their continued support of the Commission, especially for the maintenance of the Octagonal Schoolhouse. He said there were about 25-35 visitors at each open house. Attendance has decreased in the past two years due to less advertising. Mr. Dan McPhilips, the Bucks County Recorder of Deeds will present original Bucks County deed books that relate to the first century of Wrightstown settlement on September 21. There will be an early 19th century music program at another open house. There is presently a display of Wrightstown Quaker history in the display case in the lobby of the Township building. A virtual exhibit of this display is planned for the Township website. The Wrightstown Friends Meeting has generously loaned the Historical Commission items to display. The Historical Commission hopes to scan many of their documents to allow easier access to the public. Vice Chair Magne said it would be ideal to find a grant to help fund this project. Mr. Niederer is going to investigate this possibility.

- H. Township Manager.** Manager Crandell reported that the staff have been closing out projects. The permit manager software is now in the cloud so it can be accessed from anywhere. She gave an overview of the new septic reporting system for residents. She said her next project was the budget and thanked the Historical Commission for hanging artwork throughout the office. She will post updates on the website for any road work, including road closures. The Board granted approval to Manager Crandell to work with a range of natural gas pricing to try to get the best rates for the Township going forward.

## **SOLICITOR' S REPORT:**

- A. Ordinance #346, Police Pension Plan Withdrawal.** Solicitor Clemons gave an overview of the ordinance involving the withdrawal of Wrightstown Township from the Pennsylvania Municipal Retirement System (PMRS) police pension plan. The Township would assume responsibility for making payments to those entitled to them. On a motion by Chair Pogonowski and seconded by Vice Chair Magne, the Ordinance was approved.
- B. Authorization for Automated Payments to Recipients of the Police Pension Plan.** On a motion by Chair Pogonowski and seconded by Treasurer Lloyd, the Board approved

automated payments to recipients of the police pension plan.

**ENGINEER'S REPORT:**

Engineer VanHise summarized the April and May Engineer's report. She gave an overview of the MS4 inspection by PA DEP which occurred on June 4. The PA DEP representative inspected various facilities throughout the Township and found no violations. This was the Township's first inspection by PA DEP.

- A. Authorization to End Maintenance Period and Release Financial Security for Loeffler Subdivision.** On a motion by Treasurer Lloyd and seconded by Vice Chair Magne, the motion to release the financial security was approved.
- B. Twining Construction Escrow Release #7.** On a motion by Chair Pogonowski and seconded by Vice Chair Magne, release #7 in the amount of \$66,045.00 was approved.

**PUBLIC COMMENT:**

There was none.

**OTHER BUSINESS:**

There was none.

**ADJOURNMENT:**

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, all voted to adjourn. The meeting was adjourned at 9:18 P.M.

Respectfully submitted,

Stacy Crandell, Manager