

Permit #: _____

Fee: _____

Check #'s _____

Date: _____

TMP: _____



Wrightstown Township

2203 Second Street Pike
Wrightstown, PA 18940
Phone: 215-598-3313
www.wrightstownpa.org

OCCUPANCY PERMIT APPLICATION

All information **MUST** be filled out completely.

Property Address to be Inspected: _____

Current Use of Property: _____

Number of Existing Dwelling Units: _____ Settlement Date: _____

Owner Occupied: YES _____ NO _____

Current Property Owner: _____

Address: _____

Phone: _____ Email: _____

Prospective Buyer/Tenant: _____

Address: _____

Phone: _____ Email: _____

Seller's Realtor: _____

Phone: _____ Email: _____

Type of Septic: _____ Date of Last Pump: _____

Septic must be pumped out within six months prior to settlement

Easements: YES _____ NO _____ Type: _____

Is the home equipped with Residential Sprinkler System: YES _____ NO _____

***IF YES, CERTIFICATION FROM SPRINKLER CONTRACTOR IS REQUIRED.**

NOTES: DESCRIBE ALL IMPROVEMENTS, INCLUDING ACCESSORY STRUCTURES (sheds, gazebos, fences, etc.), AND IF PERMITS WERE OBTAINED FOR THESE IMPROVEMENTS.

Real Estate Sign on Property: YES _____ NO _____

Real Estate Sign Permit Valid for Current Year: YES _____ NO _____

***If NO, Realtor Sign Permit must be obtained and \$100.00 payment received by the Township**

The permit fee for a residential Occupancy Permit is \$300 and commercial is \$400. Please make all checks payable to *Wrightstown Township*

The Applicant agrees to pay all expenses incurred by the Township pertaining to this application. They shall include, but not be limited to, legal and engineering expenses.

The Applicant is responsible for scheduling the inspection with the Township. The Code Enforcement Department MUST have at least two (2) weeks notice prior to the inspection date. This will allow for adequate time for corrective actions should they be needed. Inspection appointments will only be made after payment is received.

Signature

Title (Buyer, Seller, Realtor)