

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MAY 15, 2023**

The Wrightstown Township Board of Supervisors met on Monday, May 15, 2023 in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 7:30 P.M. Present were Vice Chair Jane B. Magne, Treasurer Robert S. Lloyd, Solicitor Vicki Kushto, Township Engineer Cindy VanHise and Township Manager Stacey Mulholland.

APPROVAL OF MINUTES:

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board of Supervisors meeting minutes of March 6, 2023 and the Board of Supervisors Work Session minutes of March 13, 2023 were approved unanimously.

APPROVAL OF BILLS:

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following May 15, 2023 payments were approved unanimously:

General Fund bills	\$69,844.50
Cable Access Fund bills	2,370.84
Special Project Fund bill	2,900.00
Matthews Ridge Sewer Fund bills	4,177.01
Jane Chapman East Sewer Fund bills	2,129.79
TOTAL	\$81,422.54

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the May 15, 2023 Escrow bill list for \$18,260.46 was approved unanimously.

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfer was approved unanimously.

General Fund to Payroll Fund (05/08/23)	\$20,000.00
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ANNOUNCEMENTS:

- A.** Vice Chair Magne announced that the Village Library will be hosting the following program. Registration for the program is available online at www.calendarbuckslib.org. Special final performance of Miss Marilyn of Kids' Music Round will be held on Wednesday, May 17 from 4:30 to 5:30 P.M.
- B.** The Township's Park and Recreation Board will be sponsoring a "Community Day" on May 20 at the Middletown Grange from 9:00 A.M. to 1:00 P.M.
- C.** The Historical Commission will be holding an open house on Sunday, May 15 at the Octagonal Schoolhouse from 1:00 to 5:00 P.M.
- D.** Registration is open for the Wrightstown Summer Playground. It will be held the weeks of July 10 to 13, July 17 to 20 and July 24 to 27 from 9:00 A.M. to 12:00 P.M.
- E.** Chair Pogonowski noted that primary elections will be held on May 16 from 7:00 A.M. to 8:00 P.M. The polling place for the Township is Anchor Presbyterian Church on Durham Road.
- F.** There were no changes to the agenda.

PUBLIC COMMENT:

There was none.

POLICE REPORT: April

Chief Hearn presented the April police report. There were 363 calls for service, 37 traffic citations and 14 traffic accidents. Two truck enforcement details in Wrightstown and Newtown were held which resulted in 23 truck inspections, 5 warnings, 2 citations issued, 1 truck removed from service, 1 truck towed and 1 driver removed from service. Chief Hearn announced the “Drug Take Back” event held on April 21 was very successful. Chief Hearn also announced several upcoming events.

- “Pretzels with the Police” will take place at the Middletown Grange on May 20 from 9:00 A.M. to 1:00 P.M. during Wrightstown Community Day.
- “Cops, Coffee and Classic Cars” will take place at Veterans Park on May 21.
- Bucks County Fallen Heros Memorial Service will be held at St. Andrew’s Catholic Church, 81 Swamp Road, on May 22 at 7:00 P.M.

SOLICITOR’S REPORT:

Hortulus Farm Resolution #2023-13. Solicitor Kushto stated that a resolution had been created, based on the previous month’s meeting, to formally document the approved uses and stipulations for events to be held at Hortulus Farm. Solicitor Kushto also reported that the property owner would countersign the resolution. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board approved Resolution #2023-13.

ENGINEER’S REPORT:

- A. Engineer’s Report.** The Board received the Engineer’s Report for March.
- B. Penns Park Road Project.** Township Engineer VanHise stated that two contracts were put out to bid for the Penns Park Road project. The first bid was for base repair and the second bid was for cape seal. Engineer VanHise recommended awarding the bid for the base seal to C & C Superseal and awarding the cape seal bid to AMS. The combined total of the bids was \$175,588.20. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board awarded the Penns Park Road contracts to C & C Superseal and AMS for a total of \$175,588.20.

SUPERVISORS’ COMMENTS:

Chair Pogonowski stated the Technical Review Board would be meeting during the week to review a variance for Dunkin Donuts. He asked Solicitor Kushto to prepare documents for the changes to Land Development, under the assumption that the variances would be approved. He also said that the project is currently at a standstill and having the documents ready would allow the Board to act on the changes at the next meeting.

DEPARTMENT REPORTS: March

- A. Code/Zoning Department.** Chair Pogonowski reviewed the March report. There were 29 permits issued, 42 permit inspections (5 failed) and a total of \$24,447.42 in fees collected, of which \$14,685.42 was escrow.
- B. Public Works Department.** The Board received the report for March.
- C. Lingohocken Fire Company Report.** Chair Pogonowski reviewed the March report. There were 17 calls for service, 58.88 man-hours for responses and 128.25 man-hours for training, for a total of 187.13 man-hours of service to the community.
- D. Central Bucks Ambulance.** The March report was received.
- E. Boards and Commissions.** Vice Chair Magne reported that the Planning Commission has been reviewing electric charging stations and ground mounted solar panels.

MANAGER'S REPORT:

- A. **Amendments to the 2009 Fee Schedule.** Manager Mulholland stated that the Fee Schedule was reviewed at the last meeting and is being prepared for adoption at the next meeting.
- B. **Dry Hydrant Quote.** Manager Mulholland reported that vacuum testing needs to be done at Parsons Lane and Bennett Lane to determine if there are leaks in the dry hydrant pipes. She said the quote for the testing is \$2,000.00. The Board approved the testing of the dry hydrants.
- C. **DVRPC Traffic Count.** Manager Mulholland received notification from Delaware Valley Region Planning Commission that traffic count data will be collected on eight roads throughout the Township in the upcoming months. Each count will be conducted for 48 hours.

UNFINISHED BUSINESS:

There was none.

NEW BUSINESS:

There was none.

PUBLIC COMMENT:

There was none.

EXECUTIVE SESSION:

There was none.

ADJOURNMENT:

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, all voted to adjourn. The meeting was adjourned at 8:22 P.M.

Respectfully submitted,

Stacey Mulholland, Manager