

WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MARCH 18, 2024

The Wrightstown Township Board of Supervisors met on Monday, March 18, 2024, in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 7:30 P.M. Present were Vice Chair Jane B. Magne, Treasurer Robert S. Lloyd, Solicitor Vicki Kushto, Township Engineer Cindy VanHise, and Township Manager Stacey Mulholland. Also present was Chief John Hearn of the Newtown Township Police Department and Interim Public Works Foreman David James.

ANNOUNCEMENTS:

Vice Chair Magne announced that the Village Library is still accepting books, recorded books, and CDs for their May 3, 4, 5 and 9 spring book sale.

PUBLIC COMMENT:

There was none.

SOLICITOR'S REPORT:

There was none.

ENGINEER'S REPORT:

- A. Cape Seal Costs.** Engineer VanHise reported a reduction in the previous quote of \$113,838 for the application of Cape Seal to Parsons Lane and Alexander Court of \$36,000.
- B. Thompson Mill Bridge Update.** Engineer VanHise reported on a pre-application meeting with DEP regarding the previously discussed Thompson Mill Bridge project. She stated the need for a Chapter 105 GP-11 permit for replacing the culvert. The next steps would be to measure the culvert, conduct a wetland study, and submit a GP11 application. Engineer VanHise will prepare an estimate of the cost of the project for the Board for possible inclusion in the next budget.
- C. December and February Report.** Engineer VanHise provided the Board with the Engineer's Report for December 2023 and February 2024.

SUPERVISORS' COMMENTS:

Vice Chair Magne announced that the Park and Recreation Board will be holding Wrightstown Community Day on Saturday, May 18 at the Grange Fairgrounds.

DEPARTMENT REPORTS:

- A. Code/Building Department.** Chair Pogonowski presented the Code Department's February report which included 15 permit inspections, 3 violation notices, 3 complaint inspections, and 3 meetings with residents or contractors. Additionally, 9 fire inspections were conducted. Total receipts collected was \$13,863, of which \$6000 was from escrows.

- B. Road Department.** Interim Public Works Foreman James gave the January and February Reports for the Public Works Department. In January, there were 6 inches of rain and 9 inches of snow. Seventy-eight tons of salt were used for storms, with an additional 92 tons brought in for reserve. Two downed trees were removed from Penns Park Road and Robin Road, with closure at Penns Park Road and Swamp Road due to a PECO incident. In-house projects included repairing a zero-turn mower with savings of \$3,200. A safety protocol meeting with a briefing and video was held every Friday. In February, there was an inch of rain, 5 inches of snow with 18 tons of salt used, and the salt inventory filled with an additional 46 tons. A storm trailer was built by the department and progress on installation of the F-350 Ford pick-up utility body was reported.
- C. Lingohocken Fire Company.** Chair Pogonowski presented the February Report for the Fire Company. There were 116 calls for service, 150 man-hours for response activities, and 145 man-hours for training, for a total of 295 hours of service provided to the community.
- D. Central Bucks Ambulance.** The Board accepted the ambulance squad's financial report through January 31.
- E. Newtown Police Report.** Chief Hearn presented the Newtown Township Police Department's February Report. The police handled 536 calls for service, resulting in one DUI-related arrest. Detective divisions investigated 3 new cases. There were 17 crashes, including 6 reportable and 4 non-reportable, with 5 involving deer and 2 hit-and-run. The Department issued 44 traffic citations and 60 warnings. There were 2 truck enforcement details. Chief Hearn reported the loss of a resident in a fire on Washington Avenue, the retirement of Officer Renee Hurst who served for 34 years, and that an individual was charged with a homicide on Apple Hill Road in October 2023. Chief Hearn also announced receipt of a \$151,000 federal grant for License Plate Reader installations to aid criminal investigations.

MANAGER'S REPORT: Stacey Mulholland

- A. 662 Durham Road Subdivision Application.** Manager Mulholland announced a subdivision application for 662 Durham Road which will be first reviewed by the Planning Commission.
- B. Resolution for 300th Anniversary of Wrightstown Friends Meeting.** Manager Mulholland presented a proposed draft resolution honoring the 300th anniversary of Wrightstown Friends Meeting. The Board directed the Manager to circulate the draft to the Friends Meeting and the Historical Commission for further review. The resolution will be presented at the 300th anniversary celebration on May 4.
- C. Salary Resolution Update #2024-08.** Manager Mulholland updated the Board on the salary resolution reflecting new hires. Vice Chair Magne moved to approve, seconded by Treasurer Lloyd. The motion was approved unanimously.
- D. Wrightstown Village Library Paint Report.** Manager Mulholland presented the Library paint inspection report. Solicitor Kushto suggested contacting an expert for a remediation protocol. The Librarian had requested use of the Township Meeting Room for program activities during the Library meeting room closure. The discussion was tabled.

APPROVAL OF BILLS:

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the attached March 18, 2024, bills list, was approved unanimously.

APPROVAL OF MINUTES:

On a motion by Chair Pogonowski, seconded by Treasurer Lloyd, the Work Session minutes of March 11, 2024, with edits, were unanimously approved.

UNFINISHED BUSINESS:

There was none.

NEW BUSINESS:

There was none.

PUBLIC COMMENT:

There was none.

EXECUTIVE SESSION:

There was none.

ADJOURNMENT:

On a motion by Treasure Lloyd, seconded by Vice Chair Magne, all voted to adjourn. The meeting was adjourned at 8:30 P.M.

Respectfully submitted,

Stacey Mulholland, Manager

Attachment: Bills list of March 18, 2024

WRIGHTSTOWN TOWNSHIP
BILLS PRESENTED FOR APPROVAL

DATE March 18, 2024

CHECK NO.	NAME	AMOUNT
WIRE	Payroll (02/25-03/09) Check 03/15	\$ 11,789.06
WIRE	IRS Tax Payment	\$ 4,199.10
WIRE	PA State Withholding Payment	\$ 490.22
39838-39867	Check Register General Fund (01)	\$ 23,227.69
WIRE	PECO Bills	\$ 7,826.92
	Total General Fund Bills Presented for Payment	\$ 47,532.99
1801-1804	Cable Access Fund (05)	\$ 713.60
	Total Cable Access Presented for Payment	\$ 713.60
161-162	Sewer Fund (08)	\$ 5,840.28
	Total MR Sewer Fund Bills Presented for Payment	\$ 5,840.28
1291-1292	Sewer Fund (09)	\$ 8,789.92
	Total JCE Sewer Fund Bills Presented for Payment	\$ 8,789.92
	TOTAL ALL BILLS PRESENTED FOR APPROVAL	\$ 62,876.79
10399-10464	ESCROW CHECK REGISTER (ATTACHED)	\$40,220.77
	Total Escrow Bills Presented for Payment	\$40,220.77
1057	Permanent Escrow Fund	\$2,958.60
	Total Permanent Escrow Bills Presented for Payment	\$2,958.60
WIRE	Transfers General Fund 100.0546 to: Payroll 03/13/24	\$ 20,000.00

APPROVED FOR PAYMENT

WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS

Jane B. Magne 03/18/2024
 SUPERVISOR'S SIGNATURE DATE

[Signature] 4/11/24
 SUPERVISOR'S SIGNATURE DATE