

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING JUNE 6, 2022**

The Wrightstown Township Board of Supervisors met on Monday, June 6, 2022 in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 7:32 P.M. Present were Vice Chair Jane B. Magne (attending via Zoom), Treasurer Robert S. Lloyd, Solicitor Terry Clemons, Township Engineer Cindy VanHise and Township Manager Joseph F. Pantano.

APPROVAL OF MINUTES:

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board of Supervisors Work Session meeting minutes of May 9, 2022 were approved unanimously.

APPROVAL OF BILLS:

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following May 16, 2022 payments were approved unanimously:

General Fund bills	\$39,285.42
Cable Access Fund bills	1,617.28
TOTAL	\$40,902.70

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the May 16, 2022 Escrow bills list for \$18,018.39 was approved unanimously.

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfer was approved unanimously.

General Fund to Payroll Fund (05/11/22)	\$20,000.00
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On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following June 6, 2022 payments were approved unanimously:

General Fund bills	\$153,342.48
Building Loan Payment	2,422.00
Open Space Loan Payment	17,178.00
Highway Capital Reserve Loan Payment	10,833.00
Cable Access Fund bills	737.49
Mathews Ridge Sewer Fund bills	3,442.28
Jane Chapman East Sewer Fund bills	15,988.10
Open Space Fund bills	820.20
Emergency Services Fund bills	83,251.42
TOTAL	\$288,014.97

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfers were approved unanimously.

General Fund to Payroll Fund (05/23/22)	\$50,000.00
General Fund to Flexible Spending (05/11/22)	\$433.83

ANNOUNCEMENTS:

- A.** Vice Chair Magne announced that the Village Library has new hours. They will be open Monday, Tuesday and Friday 9:00 A.M. to 5:00 P.M., Wednesday and Thursday 9:00 A.M. to 7:00 P.M., Saturday 10:00 A.M. to 1:00 P.M. and Sunday 1:00 to 5:00 P.M. She also announced that the Village Library will be hosting the following programs. Registration for the programs is available online at www.calendarbuckslib.org.
- Miss Marilyn: Outdoor Musical Performance will be held on Wednesday, June 22 from 10:00 to 11:00 A.M.
 - The Exercise Group sessions are held on Tuesdays and Thursdays from 9:00 to 10:00 A.M.
 - Preschool Story Time for children 2-5 years of age is held on Wednesdays from 10:00 to 11:00 A.M.
 - Chair Yoga is held on Fridays from 9:00 to 10:00 A.M.
 - Summer Reading Challenge will be from June 18 through August 20.
- B.** There were no changes to the agenda.

PUBLIC COMMENT:

There was none.

POLICE REPORT:

The Board received the April police report. There were 302 calls for service, 41 traffic citations and 13 traffic accidents. Manager Pantano received an email from Chief Hearn expressing concern over the high number of accidents at the intersection of Second Street Pike and Penns Park Road. The Board agreed a traffic study request should be sent to PennDOT. In addition, Manager Pantano will instruct Public Works to update all the stop signs and make any improvements for better visibility of the stop and intersection signs on Penns Park Road.

ORDINANCE REVIEW COMMITTEE:

- A. Expansion of Non-Conforming Use.** Chair Pogonowski reviewed an ordinance for the expansion of a Non-Conforming Use. The ordinance would allow an expansion to only the principal structure that is non-conforming. The ordinance will be sent to the Planning Commission for comments and then to the Jointure for review.
- B. Fireworks.** Solicitor Clemons mentioned that a fireworks ordinance is in the process of being red-lined and requested it to be placed on the next meeting agenda for review.

SOLICITOR'S REPORT:

Solicitor Clemons requested an executive session to discuss a real estate matter.

ENGINEER'S REPORT:

Road Program Update. The roads chosen for the 2022 road program are Old Anchor Road, Perry Lane, Parsons Lane, Alexander Court and Williams Avenue. The construction specifications were placed on Ped Improvement Bids on June 6. The first advertising will be on June 7 and the second advertising is scheduled for June 10. Bid opening is scheduled for June 21 so bids can be presented at the June 27 meeting.

SUPERVISORS' COMMENTS:

There were none.

DEPARTMENT REPORTS:

- A. Code/Zoning Department.** The Board received the April report. There were 23 permits issued, 43 permit inspections (15 failed inspections) and a total of \$15,789.50 in fees collected (\$13,544.00 of which were escrow fees).
- B. Public Works Department.** The Board received the April report.
- C. Lingohocken Fire Company Report.** Chair Pogonowski reviewed the April report. There were 10 calls for service, 35.85 man-hours for responses, 93.50 man-hours for training and 26.25 man-hours for work detail, for a total of 155.60 man-hours of service to the community.
- D. Central Bucks Rescue Squad.** The Board accepted the March report.
- E. Boards and Commissions.** Vice Chair Magne said that the Planning Commission is preparing to review the Jointure's Comprehensive Plan. The Historical Commission will continue to host the Open House for the Octagonal School House on the 3rd Sunday of the month from May to October from 1:00 to 5:00 P.M.

MANAGER'S REPORT:

- A. Chapman's Corner Wastewater Plant Repairs.** Manager Pantano reported that emergency repairs were made when a flange rusted out at the water treatment plant at Chapman's Corner. The plant needed to be temporarily shut down to complete a permanent repair which required the sewage to be pumped out. A new stainless steel flange was installed and the other flange in the system was also replaced with a stainless steel part to prevent an additional failure. Manager Pantano noted that the expenses were in line with the estimate and funds for the expenses are paid out of the appropriate Sewer Fund.
- B. Verizon Franchise Agreement.** Manager Pantano stated that the agreement was returned to Verizon and the Township is currently waiting for approval of the final draft from Verizon's in-house legal department.

UNFINISHED BUSINESS:

There was none.

NEW BUSINESS:

There was none.

PUBLIC COMMENT:

There was none.

EXECUTIVE SESSION:

There was an executive session to discuss potential litigation, manager search and real estate.

ADJOURNMENT:

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, all voted to adjourn. The meeting was adjourned at 8:15 P.M.

Respectfully submitted,

Joseph F. Pantano, Manager