

Wrightstown Township  
Parks and Recreation Board Minutes  
July 16, 2024

The meeting was called to order at 7:12 pm at the township building. Attendees were Adrienne Vance, Linda Rentschler, Jeana Zanoni, Dawn McBurney, Melissa Williams, & Jane Magne.

**Previous Minutes:** The May 21, 2024 meeting minutes were approved. There wasn't a meeting held in June.

**Open Topics:**

1. **Advertise Events Earlier** – need to advertise more in advance. Send “save the dates”, have email reminders sent from the township email list, post on township & community news Facebook pages.
2. **Summer Playground Camp** – was cancelled due to low enrollment. There were only 2 kids that signed up. Refund checks will be mailed out by the township to families that signed up.
3. **Harvest Festival** – Set up will be Friday, October 18, 2024. The festival will be Saturday, October 19, 2024 from 4pm-7pm at the Grange.
  - **Ideas for entertainers/entertainment:**
    - A. **Magician** – one that is mobile and walks around and does smaller presentations (rather than a bigger presentation at a specific time).
    - B. **Caricature** – since this takes time to have picture drawn, maybe have people take #'s and come back when it is their turn.
    - C. **Face paint** - someone from LINC'S or SHARE program. This worked well last year.
    - D. **Human slot machine** - a new game (can have 4H or another volunteer make the box prior to harvest fest). 3 people will randomly pick a fruit and if they match, you win a prize.
  - **Volunteers:** Use Linc's & Share Groups as well as community members to run games and food stations.
  - **Flyer & Solicitation letter:** We proofread the draft for this year's letter. We plan to put the flyers with the solicitation letters when we leave them with people when soliciting, so they are aware of the event and businesses can display the flyer if they choose.
  - **Food Pantry donations:** We plan to have a table set up to collect food for the Wrightstown Food Pantry.
4. **Veteran's Day Ceremony** – Sunday, November 17, 2024 (tentatively). Still working on checking to see if it can be held this year.

**Future Events:**

- The next meeting is scheduled for August 20, 2024.

Meeting Adjourned at 7:52 pm

Meeting minutes compiled by Dawn McBurney