

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS**  
**REGULAR MEETING JUNE 3, 2024**

The Wrightstown Township Board of Supervisors met on Monday, June 3, 2024, in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 7:30 P.M. Present were Vice Chair Jane B. Magne, Treasurer Robert S. Lloyd, Solicitor Vicki Kushto, Township Engineer Cindy VanHise, and Township Manager Stacey Mulholland.

**PUBLIC COMMENT:**

There was none.

**ANNOUNCEMENTS:**

Vice Chair Magne announced several upcoming events and programs at the Village Library.

- The Summer STEM Camp, hosted by the 4-H is open to youths in grades one through five and will be held on June 26, July 10, 17, 24, and 31 from 2-3 P.M. and requires registration.
- Summer Book Clubs for kindergarten up through sixth-grade children will begin on Saturday, June 15 at 10 AM, with pre-registration necessary.
- The outdoor Preschool Storytime will continue every Wednesday from 10-11 A.M., weather permitting.
- A Ms. Lolly: Music and Movement Performance will be held on Wednesday, June 12 from 10-11 A.M.
- Dayle Music will present a high-energy music event at 10:00 A.M. on Wednesday, July 17.
- A virtual art workshop will be held on Monday, June 10 from 6-8 P.M.
- The Adult Exercise Group and Chair Yoga classes will continue to be held outside.

Vice Chair Magne concluded the announcements by requesting an update on painting the community room. Manager Mulholland confirmed that it should commence by the end of June.

**SOLICITOR'S REPORT:**

**662 Durham Road (TP 53-015-072), Resolution #2024-14.** Solicitor Kushto presented a resolution for approval of the previously discussed preliminary/final minor subdivision plan for Blair and Lily Kusiak at 662 Durham Road. The property would be subdivided into two lots: one containing the veterinary clinic and the other remaining vacant. Vice Chair Magne moved to approve Resolution #2024-14, and Treasurer Lloyd seconded the motion. The resolution, with conditions, was approved unanimously.

**ENGINEER'S REPORT:**

- A. Dunkin Escrow Release.** Engineer VanHise presented a request for the release of escrow funds for Dunkin. They requested a release of \$74,170.00. Following site visits, the Engineer recommended an adjusted release amount of \$63,455.00. Chair Pogonowski made a motion to authorize an escrow release for the recommended amount. Vice Chair Magne seconded the motion, which was approved unanimously.
- B. Roadway Maintenance Contract.** Engineer VanHise presented a bid proposal for base repair on Park Avenue and slurry seal on Alexanders Court and Parsons Lane. A single maintenance bid was submitted by Asphalt Maintenance Solutions, LLC, totaling

\$156,223.84. This bid included asphalt surface treatment and line painting on Park Avenue for \$83,411.46 and a separate project for a single application of Type II Slurry Seal on Alexanders Court and Parsons Lane for \$72,812.38. Treasurer Lloyd moved to award the bid to Asphalt Maintenance Solutions, LLC. Vice Chair Magne seconded the motion. The motion was approved unanimously. See attached.

**SUPERVISORS' COMMENTS:**

There were none.

**MANAGER'S REPORT:**

**Wrightstown Friends Meeting Fee Reduction.** Manager Mulholland presented a request from Wrightstown Friends Meeting for reduction of the permit fees for the installation of geothermal wells. The Board deliberated and ultimately denied the request. Chair Pogonowski instructed Manager Mulholland to inform the Wrightstown Friends Meeting of this decision.

**APPROVAL OF BILLS:**

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the attached May 20, 2024, bills list was approved unanimously.

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the attached June 3, 2024, bills list was approved unanimously.

**APPROVAL OF MINUTES:**

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the Work Session minutes of May 13, 2024, with edits, were approved unanimously.

**UNFINISHED BUSINESS:**

There was none.

**NEW BUSINESS:**

There was none.

**PUBLIC COMMENT:**

There was none.

**EXECUTIVE SESSION:**

There was an Executive Session to discuss open space, litigation, and personnel.

**ADJOURNMENT:**

On a motion by Treasure Lloyd, seconded by Vice Chair Magne, all voted to adjourn. The meeting was adjourned at 7:55 P.M.

Respectfully submitted,

Stacey Mulholland, Manager

Attachments: Bid Tabulations for roadwork

Bills Lists of May 20, 2024, and June 3, 2024

**WRIGHTSTOWN TOWNSHIP, BUCKS COUNTY**

**2024 ROADWAY MAINTENANCE PROGRAM**

**BID SUMMARY**

**BID DATE: MAY 15, 2024**

<b>CONTRACTOR</b>	<b>BASE BID</b>
1 Asphalt Maintenance Solutions, LLC P.O. Box 387 Center Valley, PA 18034	\$156,223.84

WRIGHTSTOWN TOWNSHIP, BUCKS COUNTY

2024 ROADWAY MAINTENANCE PROGRAM

BID TABULATION

(1)

No.	Description	Unit Of Measure	Quantity	Asphalt Maintenance Solutions, LLC	
				Unit Price	Total
<b>BASE BID</b>					
1	Asphalt Surface Treatment	SY	16,678	\$4.48	\$74,717.44
2	Type II Slurry Seal (Single Appl.)	SY	20,282	\$3.59	\$72,812.38
3	2' x 12' Stop Bar	EA	1	\$650.00	\$650.00
4	Double Yellow Centerline	LF	6,937	\$0.58	\$4,023.46
5	4" White Fog Line	LF	13,864	\$0.29	\$4,020.56
<b>BASE BID TOTALS</b>					<b>\$156,223.84</b>


**WRIGHTSTOWN TOWNSHIP**  
**BILLS PRESENTED FOR APPROVAL**


DATE May 20, 2024

CHECK NO.	NAME	AMOUNT
WIRE	Payroll (04/21-05/04/2024) Ck Date : 5/10/24	\$ 23,020.27
WIRE	IRS Tax Payment 05/10/24	\$ 11,498.63
WIRE	PA State Withholding Payment 05/10/24	\$ 1,042.21
39996-40022	Check Register General Fund (01)	\$ 57,594.85
WIRE	PECO Bills	\$ 725.62
	<b>Total General Fund Bills Presented for Payment</b>	<b><u>\$ 93,881.58</u></b>
1816-1817	Cable Access Fund (05)	\$ 393.00
	<b>Total Cable Access Presented for Payment</b>	<b><u>\$ 393.00</u></b>
168-169	Sewer Fund (08)	\$ 4,878.45
	<b>Total MR Sewer Fund Bills Presented for Payment</b>	<b><u>\$ 4,878.45</u></b>
1299-1300	Sewer Fund (09)	\$ 5,417.60
	<b>Total JCE Sewer Fund Bills Presented for Payment</b>	<b><u>\$ 5,417.60</u></b>
1323	Open Space Fund (10)	\$ 421.36
	<b>Total Open Space Fund Bills Presented for Payment</b>	<b><u>\$ 421.36</u></b>
1003	Park & Open Space Reserve (25)	\$ 1,043.04
	<b>Total P &amp; OS Reserve Fund Bills Presented for Payment</b>	<b><u>\$ 1,043.04</u></b>
	<b>TOTAL ALL BILLS PRESENTED FOR APPROVAL</b>	<b><u>\$ 106,035.03</u></b>
10521-10588	ESCROW CHECK REGISTER (ATTACHED)	<u>\$15,063.28</u>
	<b>Total Escrow Bills Presented for Payment</b>	<b><u>\$15,063.28</u></b>
WIRE	Transfers General Fund 100.0546 to: Payroll 05/06/24	\$ 20,000.00

APPROVED FOR PAYMENT

WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS

  
 \_\_\_\_\_  
 SUPERVISOR'S SIGNATURE      DATE

  
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 SUPERVISOR'S SIGNATURE      DATE

**WRIGHTSTOWN TOWNSHIP**  
**BILLS PRESENTED FOR APPROVAL**

DATE June 3, 2024

CHECK NO.	NAME	AMOUNT
WIRE	Payroll (05-05-05/18/24 Ck Date: 05/24/24)	\$ 22,594.86
WIRE	IRS Tax Payment 05/24/24	\$ 11,288.60
WIRE	PA State Withholding Payment 05/24/24	\$ 1,022.43
40023-40071	Check Register General Fund (01)	\$ 158,593.40
	<b>Total General Fund Bills Presented for Payment</b>	<b>\$ 193,499.29</b>
AUTOMATIC	Buidling Loan Payment 06/01/24	\$ 2,422.00
AUTOMATIC	Highway Capital Reserve Loan 06/18/24	\$ 10,833.00
1818-1821	Cable Access Fund (05)	\$ 1,137.57
	<b>Total Cable Access Presented for Payment</b>	<b>\$ 1,137.57</b>
170-171	Sewer Fund (08)	\$ 1,611.38
	<b>Total MR Sewer Fund Bills Presented for Payment</b>	<b>\$ 1,611.38</b>
1301	Sewer Fund (09)	\$ 170.79
	<b>Total JCE Sewer Fund Bills Presented for Payment</b>	<b>\$ 170.79</b>
1147-1148	Emergency Services Fund (50)	\$ 202,291.23
	<b>Total EMS Fund Bills Presented for Payment</b>	<b>\$ 202,291.23</b>
	<b>TOTAL ALL BILLS PRESENTED FOR APPROVAL</b>	<b>\$ 411,965.26</b>
WIRE	<b>Transfers</b> General Fund 100.0546 to: Payroll	\$ 40,000.00

APPROVED FOR PAYMENT

WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS

*Jane B. Maguire*      06/01/24  
 SUPERVISOR'S SIGNATURE      DATE

*WJL-hl*      6/3/2024  
 SUPERVISOR'S SIGNATURE      DATE