

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS
MINUTES OF WORK SESSION OF NOVEMBER 14, 2022**

The Wrightstown Township Board of Supervisors Work Session was called to order at 5:00 PM on November 14, 2022 by Chair Chester S. Pogonowski at the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. In attendance were Vice Chair Jane B. Magne, Treasurer Robert Lloyd, Township Manager Stacey Mulholland, Township Solicitor Vicki Kushto and Township Engineer Cindy VanHise.

Call to Order 5:00 PM

1. BUSINESS

A. 2023 Preliminary Budget Presentation. Manager Mulholland presented the 2023 preliminary budget for all funds. No tax increase is proposed. Projections for 2023 revenue and expenditures for the General Fund, including an anticipated fund balance carry-over from 2022 of \$92,033.00, show a positive balance of \$293,751.98. Revenues for 2023 with the 2022 carry-over are projected to be \$2,526,970.23. There is a \$113,088.00 increase over the 2022 budgeted expenses. The major increases are \$42,326.00 for police services, \$38,262.00 for ambulance services, \$15,000.00 for MS4 expenses, and \$17,500.00 for energy and fuel costs. The 2023 budget for all other funds was also presented. These included Special Reserve Fund 04, Cable Access Fund 05, Special Projects Fund 06, Matthews Ridge Sewer Operating Fund 08, Jane Chapman East Sewer Operating Fund 09, Open Space Bond Fund 10, Park and Open Space Fund 20, Park and Open Space Reserve Fund 25, Highway Capital Reserve Fund 30, Highway State Aid Fund 35, Mathews Ridge Sewer Capital Fund 38, Jane Chapman East Sewer Capital Fund 39, Shade Tree Fund 41, Park and Recreation Fund 42, Building Capital Sinking Fund 43, Park and Recreation Reserve Fund 44, and Emergency Services Fund 50. Year-to-date and revenue projections for 2022, as well as budget numbers for 2023, were presented for all funds.

On a motion by Chair Pogonowski, seconded by Treasurer Lloyd, the Board approved the preliminary budget and authorized advertisement for adoption. The budget will be considered for adoption at the December 12 Board of Supervisors work session meeting.

B. Agenda for November 21, 2022. The agenda for the November 21 meeting was reviewed. Topics to be discussed

include an increase in sewer fees, the personnel manual, the proposed fireworks ordinance, the proposed lighting ordinance, and the proposed stormwater ordinance.

2. SOLICITOR'S REPORT

Petition to Liquor Control Board Hearing. Solicitor Kushto reported that a hearing before the State Liquor Control Board asking that Wrightstown Township Ordinance 2022-07 supersede the LCB regulations for bar hours and music will be held at noon at the Township building on Friday, November 18.

3. ENGINEER'S REPORT

There was none.

4. SUPERVISORS' COMMENTS

There were none.

5. MANAGER'S REPORT

A. Hazard Mitigation Plan, Resolution 2022-12. Manager Mulholland stated that the Township needed to adopt the Bucks County 2021 Hazard Mitigation Plan to receive funding from the County in the event of an emergency. On a motion by Chair Pogonowski, seconded by Treasurer Lloyd, the Board approved Resolution 2022-12 which adopts the Bucks County 2021 Hazard Mitigation Plan.

B. Public Works Roof Quote. Manager Mulholland reported the Public Works roof needs to be repaired before any interior work can be completed. The interior work is being funded by a Keystone grant and the Township has a deadline of 2024 for completion. When CKS Engineers advertised an emergency bid for the roof, a single bid of \$62,050.00 was received. On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the Board authorized the repair of the Public Works roof in the amount of \$62,050.00.

C. Outdoor Dining, Vince's Pizzeria. Manager Mulholland noted that a letter of violation was sent to Vince's Pizzeria regarding their outdoor dining tent. The letter stated that outdoor dining was an exception granted during Covid to assist business owners, but the tent was not intended to remain a permanent structure and must be removed. Vince's Pizzeria responded to the violation saying that they understand the notice and will comply, but asked for an extension until November 27 since they already have several parties that have reservations for

the area. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board granted an extension to Vince's for outdoor dining until November 27.

D. Police Contract. Manager Mulholland announced that the police contract with Newtown Township has been executed for another 10 years of service.

EXECUTIVE SESSION

There was none.

ADJOURNMENT

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, all voted to adjourn. The meeting was adjourned at 6:03 PM.

Respectfully Submitted,

Stacey Mulholland
Township Manager