

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING OCTOBER 3, 2022**

The Wrightstown Township Board of Supervisors met on Monday, October 3, 2022 in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 7:32 P.M. Present were Vice Chair Jane B. Magne, Treasurer Robert S. Lloyd, Solicitor Vicki Kushto, Township Engineer Cindy VanHise and Township Manager Stacey Mulholland.

APPROVAL OF MINUTES:

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board of Supervisors work session minutes of September 12, 2022 and the Board of Supervisors meeting minutes of September 19, 2022 were approved unanimously.

APPROVAL OF BILLS:

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following October 3, 2022 payments were approved unanimously:

General Fund bills	\$175,333.02
Building Loan Payment	2,422.00
Open Space Loan Payment	17,178.00
Highway Capital Reserve Loan Payment	10,833.00
Cable Access Fund bills	2,585.92
Special Projects Fund bills	15,014.89
Matthews Ridge Sewer Fund bills	476.05
Open Space Bond Fund bill	455.00
Emergency Services Fund bill	40,488.29
TOTAL	\$264,786.17

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfers were approved unanimously.

General Fund to Payroll Fund (09/29/22)	\$25,000.00
General Fund to Emergency Services (Fire Relief)	\$40,448.29

ANNOUNCEMENTS:

- A.** Vice Chair Magne announced that the Village Library will be hosting the following programs. Registration for the programs is available online at www.calendarbuckslib.org.
 - “A Night of Memories and Music” will be held on Monday, October 10 from 7:00 to 8:00 P.M.
 - “Virtual Art Class: Autumn Leaves & Acorns” will be held on Tuesday, October 18 from 6:30 to 7:45 P.M.
- B.** The Village Library will host Outdoor Movie Night.
 - “Top Gun--Maverick” will be shown Friday, October 14 at 7:00 P.M.
- C.** Vice Chair Magne announced the Planning Commission will be hosting a presentation on “Green Energy” on Thursday, October 13 at 7:30 P.M.
- D.** There were no changes to the agenda.

PUBLIC COMMENT:

There was none.

SOLICITOR’S REPORT:

There was none.

ENGINEER'S REPORT:

Cedar Lane. Engineer VanHise reported that the erosion on Cedar Lane has caused damage in six different locations. The erosion problem needs to be addressed or the road will continue to collapse. She said the cost of the project would be \$328,000.00. Chair Pogonowski noted he would like stone tiebacks to be used rather than Gabions so as to maintain a uniform look to the road. A Construction Maintenance Easement from the residents who have drainage gullies on their properties would need to be obtained. These easements would allow for future maintenance of the walls. On a motion by Chair Pogonowski, seconded by Treasurer Lloyd, the Board authorized Engineer VanHise to prepare plans, and obtain permits and easements for the Cedar Lane project using funding from the Parks and Open Space Reserve fund.

SUPERVISORS' COMMENTS:

There were none.

MANAGER'S REPORT:

- A. Contract with Newtown Police.** Manager Mulholland reviewed a proposed 10-year renewal contract with the Newtown Police Department to provide policing services for Wrightstown Township. The contract would continue to have a 5% increase each year over the 10 years. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board authorized Chair Pogonowski to execute the contract.
- B. Police Office Workstation Quote.** Manager Mulholland reported that a quote of \$2,123.00 was received to set up the Police workstation at the Township building. The amount would include the equipment and installation. On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the Board authorized the use of ARP funds to be used for equipment purchases and installation in the amount of \$2,123.00.
- C. Staff Salary Adjustment.** Manager Mulholland requested a salary adjustment for Code Enforcement Officer Ted Middleman to increase his salary from \$76,169.00 to \$81,808.00 annually. On a motion by Chair Pogonowski, seconded by Treasurer Lloyd, the Board authorized the salary adjustment from \$76,169.00 to \$81,808.00. Vice Chair Magne abstained from the vote.

UNFINISHED BUSINESS:

There was none.

NEW BUSINESS:

There was none.

PUBLIC COMMENT:

There was none.

EXECUTIVE SESSION:

There was an executive session to discuss the personnel issues.

ADJOURNMENT:

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, all voted to adjourn. The meeting was adjourned at 8:01 P.M.

Respectfully submitted,

Stacey Mulholland, Manager