

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS
MINUTES OF WORK SESSION OF MARCH 14,2022**

The Wrightstown Township Board of Supervisors Work Session was called to order at 5:00 PM on March 14, 2022 by Chair Chester S. Pogonowski at the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. In attendance were Vice Chair Jane B. Magne (by Zoom video), Treasurer Robert Lloyd, Township Solicitor Terry Clemons, Township Engineer Cindy VanHise and Township Manager Joseph F. Pantano.

BUSINESS

A. Pole Buildings, Middletown Grange Land Development.

Attorney Joe Blackburn was present to discuss the Grange Land Development application. The applicant had appeared previously to present the land development information. The project would include two pole buildings, one for athletic use and one for storage. An updated plan was presented addressing the Township Engineer's previous comments. They reviewed waiver requests, eliminating the change in storm pipe diameter request, but added a requested change to the top of drainage basin berm width. He indicated all other engineering comments would be complied with. There was additional discussion on the possibility of imposing a fee-in-lieu-of to offset some of the variances requested. Chair Pogonowski made a motion authorizing the Solicitor to prepare a plan approval resolution for the Grange project. The motion was seconded by Treasurer Lloyd and approved unanimously.

B. Dunkin Donuts Wastewater Holding Tank. Attorney Kellie McGowen was present to discuss the wastewater facilities for the proposed Dunkin Donuts. The applicant had applied to the Department of Environmental Protection(DEP) for a wastewater discharge permit utilizing a hybrid holding tank/Elgin on-lot design. DEP determined that waste generated from the floor drains and slop sink must be separated from the waste entering the Elgin system. Dunkin Donuts' engineers proposed a separate holding tank to collect the high strength and chemical waste from cleaning materials. The Township ordinance requires holding tanks to be permitted by the Bucks County Board of Health. Since this is now considered industrial waste neither DEP nor the Board of Health will permit the tank. It will be necessary for Dunkin Donuts to enter into a maintenance agreement in order to secure a permit from The Township. Solicitor Terry Clemons will review the existing plan approval resolution

for any changes relating to the holding tank requirements and finalize a sewage maintenance agreement for the holding tank.

- C. Agenda of March 7, 2022.** The agenda was reviewed and discussed.

SOLICITOR'S REPORT

There was none.

SUPERVISORS' COMMENTS

Chair Pogonowski announced that there will be a public meeting of the Ordinance Review Committee on March 16, 2022 at 4:00 PM at the Township building.

MANAGER'S REPORT

- A. Roofs on Public Works Buildings.** There had been previous discussions on the possible uses of American Rescue Plan Funds. The Township presently has \$162,000 in funding. One of the uses discussed was to replace roofs and gutters at the Public Works site. The project is estimated to cost over \$30,000. Since this work must be done before any additional damage occurs and interior renovations can be completed, it is important to repair the roofs as soon as possible. The project must be competitively bid. The Engineer would prepare specifications for the roof replacements. The Board authorized the Manager to proceed with the project.
- B. Bucks County Mosquito Control Program.** The Bucks County Department of Health has again requested that the Township participate in their mosquito control program. The County will monitor Township properties (other than Anchor Run Farm) and treat them if it is determined there are signs of mosquito breeding. The Township has worked with the County for many years on this program. The Board authorized the Manager to confirm the Township's participation in the program.
- C. Township Covid Policy.** New and existing CDC guidelines were discussed. The Manager is preparing a standard Covid policy for Wrightstown. It will be discussed at the March 21 Board meeting.

EXECUTIVE SESSION

There was no executive session.

ADJOURNMENT

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, all voted to adjourn. The meeting was adjourned at 7:10 PM.

Respectfully Submitted,

Joseph F. Pantano
Township Manager