

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING AUGUST 7, 2023**

The Wrightstown Township Board of Supervisors met on Monday, August 7, 2023 in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 7:30 P.M. Present were Vice Chair Jane B. Magne, Treasurer Robert S. Lloyd, Solicitor Vicki Kushto, Township Engineer Cindy VanHise and Township Manager Stacey Mulholland.

APPROVAL OF MINUTES:

On a motion by Treasurer Lloyd and second by Vice-Chair Magne, the Board of Supervisors minutes for April 10, 2023 was approved unanimously.

APPROVAL OF BILLS:

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the attached August 7, 2023 bills list was approved including interfund transfers.

ANNOUNCEMENTS:

- A.** Vice Chair Magne announced that the Village Library will be showing the Super Mario Brothers movie Friday, August 11 at 8PM.
- B.** The library will be conducting a virtual art workshop on Monday August 14.
- C.** On Monday August 21st at 7PM Alisa DePue from Ladies of History will introduce Clara Barton who will speak on her childhood and achievements.
- D.** On Wednesday August 23rd from 10-11 AM, Ms. Lolly will present a musical presentation for preschoolers.
- E.** Chair Pogonowski announced he received an email form the Council Rock School District Business office that they would be presenting a program on Wednesday, August 9 at 7PM at the Village Library on property tax and rental rebate program. This is an information session for residents who have limited financial means.
- F.** Vice Chair Magne announced that the Middletown Grange Fair starts next week and runs from Wednesday through Sunday, August 16 to 20.
- G.** There were no changes to the agenda.

PUBLIC COMMENT:

There was none.

SOLICITOR'S REPORT:

Comments will be made as part of the Manager's Report.

ENGINEER'S REPORT:

- A. Road Program.** Township Engineer VanHise reviewed the road program for this year. Two contracts were approved for Penns Park Rd. to cover base repair and resurfacing. The contractor doing the base repair is a first-time contractor. While the contractor had good references, it has been challenging dealing with him. The repairs will now be completed after the Grange Fair. Repairs will take three days to complete. That will be followed by AMS the week of August 28 who is doing the chip seal and two surface treatments. A month is needed between the two surface treatment applications to let it properly cure. The second surface treatment will be done on September 25 when there is no school. For future work, the first contractor doing the base repair will not be used nor recommended.

SUPERVISORS' COMMENTS:

There were no comments.

MANAGER'S REPORT:

- A. Public Hearing. Riding Academy Ordinance, WT Ord 330.** Manager Mulholland reported that the Board has before for consideration an amendment to the use 803.A4 of the Zoning Ordinance. Solicitor Kushto opened the public hearing on the ordinance and verified advertisement on July 18 and 25, 2023. The ordinance originated in Upper Makefield but is applicable to Newtown and Wrightstown as well. The amendment sets the lot size of not less than 10 acres, accessory structures are permitted as defined, the owner or operator of the riding academy shall reside on the property. On parcels of less than 15 acres, no more than 1 horse per acre is permitted. Horse shows will be permitted by special exception and shall comply with regulations in the ordinance. Manure shall not be stored closer than 200 feet from a property line. The owner shall try to prevent flies. There is a set number of parking spaces required based on people at the facility. The ordinance has been reviewed by all the Planning Commissions and Boards of Supervisors and is now before the Board for public comment and adoption. There was no further discussion from the Board. There was no comment from the audience. The Jointure reference to the ordinance is JMZO 2020-03. On motion by Vice-Chair Magne and second by Treasurer Lloyd, Ordinance 330 was adopted. The ordinance was signed by the Chair and sent on for the next Jointure hearing.
- B. Camera quotes Mattews Ridge and Jane Chapman Sewer Plants.** Manager Mulholland the quotes. The cost would be \$3,426.94 for each plant which would include 1 camera and recorder. Costs would come from the capital fund for each plant. Chair Pogonowski suggested that cameras should be installed to cover all the entrances. After discussion on motion by Chair Pogonowski and second by Treasurer Lloyd, the Manager was authorized to move forward with the additional cameras to cover all doorways and to upgrade the recorder from 4 to 8 channels for each sewer plant. The motion passed unanimously.
- C. Pheasant Lane and Robin Road Stormwater.** Manager Mulholland reviewed storm water issues. A group of staff, consultants and Chair Pogonowski previously met out on the site to review drainage issues. There was significant storm water damage done by a recent storm. Engineer VanHise reviewed options to address the problem. The Engineer proposed that an inlet be installed on the south side of the road on the corner of 169 Robin, pipe the water across to 166 Robin, and then piped down the street towards a easement swale that runs between 142 and 154 Robin. Several additional inlets would be added. The Public Works Department indicated that they could

complete the work. PW would also regrade the swales where the pipes will be installed. This work will divert water that is now running between 154 and 160 Robin Rd, towards Pheasant Lane due to improper grading ongoing at 154. On motion by Chair Pogonowski and second by Treasurer, the project was approved to move forward. The engineer will provide support to the PW as needed. The Manager was asked to let the neighbors know what was being done and that people with portable basketball nets remove them from the swale. These structures impede water flow.

- D. Quote for Basement Electric upgrades.** Manager Mulholland and David Dutko reviewed electrical work that is needed in the basement. The proposed work will add the sump pumps and alarm systems to the emergency circuit. The estimated cost from Shelby Electric was \$4123.22. After discussion, a motion by Treasurer Lloyd and second by Vice-Chair Magne, the staff was authorized to move forward with contracting with Shelby Electric to complete the work.
- E. Matthews Ridge Pond Quote.** Manager Mulholland reviewed the problem with duck weed growing in the pond. This will need to be treated and removed. An outside contractor will need to be brought in to do the job. After the duck weed is cleared, then the Township will be able to address aeration of the pond. This will be completed in the next budget season. For now, the Township needs to go forward with DEP permits. On motion by Chair Pogonowski and second by Treasurer Lloyd the Manager was authorized to move forward with obtaining a DEP permit to do work in the pond. The estimated permit cost was \$300. After the duck weed is cleared, it will be necessary to install an aerator in the pond.
- F. Pilgrimage.** Manager Mulholland announced that the Township received notification that the annual pilgrimage for St. Hedwig Church in Trenton to the National Shrine of Our Lady of Czestochowa in Doylestown will pass through Wrightstown on August 12-13. The Church will be coordinating their march with the Newtown Police.

UNFINISHED BUSINESS:

There was none.

NEW BUSINESS:

There was none.

PUBLIC COMMENT:

There was none.

EXECUTIVE SESSION:

There will be an executive session after this meeting to discuss litigation.

ADJOURNMENT:

On a motion by Treasurer Lloyd Vice Chair Magne, seconded by Vice Chair Magne, both voted to adjourn. The meeting was adjourned at 8:18 P.M.

Respectfully submitted,

Stacey Mulholland, Manager

WRIGHTSTOWN TOWNSHIP
BILLS PRESENTED FOR APPROVAL

August 7, 2023

DATE	CHECK NO.	NAME	AMOUNT
	WIRE	Payroll (07/02-07/15/2023) Ck Date: 07/21/23	\$ 13,155.12
	WIRE	Payroll (07/16-07/29/2023) Ck Date: 08/04/23	\$ 13,541.31
	WIRE	IRS Tax Payment 07/21/23	\$ 4,854.36
	WIRE	IRS Tax Payment 08/04/23	\$ 4,967.19
	WIRE	PA State Withholding Payment 07/21/23	\$ 550.28
	WIRE	PA State Withholding Payment 08/04/23	\$ 565.44
	WIRE	Harris BMO June 2023	\$ 162.50
	WIRE	Wage Works - July 2023	\$ 26.25
	WIRE	FNBN June 2023	\$ 2,357.16
39319-39358		Check Register General Fund (01)	\$ 102,925.19
	WIRE	PECO Bills	\$ 2,290.80
		Total General Fund Bills Presented for Payment	<u>\$ 145,395.60</u>
	AUTOMATIC	Buidling Loan Payment 08/01/22	\$ 2,422.00
	AUTOMATIC	Highway Capital Reserve Loan 08/18/22	\$ 10,833.00
1750-1755		Cable Access Fund (05)	\$ 1,287.12
		Total Cable Access Presented for Payment	<u>\$ 1,287.12</u>
1055		Special Projects Fund (6)	\$ 14,393.00
		Total Special Projects (06) Presented for Payment	<u>\$ 14,393.00</u>
147-149		Sewer Fund (08)	\$ 3,235.52
		Total MR Sewer Fund Bills Presented for Payment	<u>\$ 3,235.52</u>
1270-1272		Sewer Fund (09)	\$ 11,595.60
		Total JCE Sewer Fund Bills Presented for Payment	<u>\$ 11,595.60</u>
1121-1125		Park & Recreation Fund (42)	\$ 1,656.91
		Total Park & RecFund Bills Presented for Payment	<u>\$ 1,656.91</u>
		TOTAL ALL BILLS PRESENTED FOR APPROVAL	<u>\$ 190,818.75</u>

APPROVED FOR PAYMENT

WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS

/s/
 SUPERVISOR'S SIGNATURE DATE

/s/
 SUPERVISOR'S SIGNATURE DATE

WRIGHTSTOWN TOWNSHIP
BILLS PRESENTED FOR APPROVAL

Transfers		
WIRE	General Fund 100.0546 to: Payroll Account	\$ 25,000.00
WIRE	General Fund 100.0546 to: EMS July RE Tax	\$ 1,650.89
WIRE	General Fund 100.0546 to: Fire July RE Tax	\$ 2,468.73
WIRE	General Fund 100.0546 to: Highway Cap Reserver July RE Tax	\$ 6,585.28
WIRE	General Fund 100.0546 to: Building Captial Sinking Fund	\$ 1,745.14
WIRE	General Fund 100.0546 to: Open Space - July RE Tax	\$ 1,650.89
WIRE	Highway Cap Reserve 5810 to: General Fund Checking	\$ 4,149.16

APPROVED FOR PAYMENT

WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS

SUPERVISOR'S SIGNATURE DATE

SUPERVISOR'S SIGNATURE DATE