

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING OCTOBER 17, 2022**

The Wrightstown Township Board of Supervisors met on Monday, October 17, 2022 in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 7:30 P.M. Present were Vice Chair Jane B. Magne, Treasurer Robert S. Lloyd, Solicitor Vicki Kushto, Township Engineer Cindy VanHise and Township Manager Stacey Mulholland.

**APPROVAL OF MINUTES:**

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board of Supervisors Work Session minutes of September 26, 2022 and the Board of Supervisors meeting minutes of October 3, 2022 were approved unanimously.

**APPROVAL OF BILLS:**

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following October 17, 2022 payments were approved unanimously:

General Fund bills	\$32,897.01
Cable Access Fund bill	338.97
Special Projects Fund bill	5,815.00
Jane Chapman East Sewer Fund bill	44.25
<b>TOTAL</b>	<b>\$39,095.23</b>

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the October 17, 2022 Escrow bills list for \$7,093.99 was approved unanimously.

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfer was approved unanimously.

General Fund to Payroll Fund (10/10/22)	\$25,000.00
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**ANNOUNCEMENTS:**

- A. Vice Chair Magne announced that the Village Library will be hosting the following programs.
  - Adult Exercise Group sessions are held on Tuesdays and Thursdays from 9:00 to 10:00 A.M.
  - A Halloween Preschool Story Time for children 2-5 years of age will be held on Wednesday, October 26 from 10:00 to 11:00 A.M.
  - Chair Yoga is held on Fridays from 9:00 to 10:00 A.M.
- B. The Village Library will be hosting its Used Book Sale pre-sale night. Registration begins Monday, October 24 from 9:00 A.M. to 5:00 P.M.
- C. There were no changes to the agenda.

**PUBLIC COMMENT:**

There was none.

**POLICE REPORT:**

Chief Hearn introduced Officer Laura Mistic, Officer Nicholas Visalli, Officer Louis Ditri and Officer Edward Grinberg. All the officers have been hired by the Newtown Police Department within the last 2 years. Chief

Hearn presented the September police report. There were 314 calls for service, 33 traffic citations and 18 traffic accidents. Two truck enforcement details were held which resulted in 24 truck inspections, 11 warnings, 6 citations issued and 2 trucks removed from service. He announced that there will be a “Drug Takeback” held on October 29 from 10 A.M. to 2 P.M. at the Newtown Township Administration building. He also warned residents to drop outgoing mail off at a post office instead of leaving it in residential mailboxes. He reported that there has been an increase in theft from mailboxes. Chief Hearn also announced that there have been multiple complaints of cars parking in the fire lanes at the Anchor Crossing Shopping Center. It is illegal to park there, and there will be enforcement action. He also cautioned residents to be aware of migrating deer and to slow down to avoid a collision.

#### **SOLICITOR’S REPORT:**

- A. Resolution #2022-10, Act 57.** Solicitor Kushto reviewed the proposed resolution for Act 57. It allows for a waiver from penalties for a taxpayer who purchases a home and does not receive a tax bill for 12 months. Adoption of this ordinance is mandatory under current State statutes. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, Resolution #2022-10 was unanimously adopted.
- B. Resolution #2022-09/#2022-11, Petition to the Liquor Control Board.** Solicitor Kushto was contacted by an attorney for the Liquor Control Board. The hearing for the petition to allow the Township ordinance addressing amplified sound to take precedence over the newly adopted State legislation will be held at the Wrightstown Township building. The attorney stated that the petition needed a few changes. These include that a well-defined area of the entire Township be specified. In addition, a full map measuring 36 in x 36 in is required with a clear boundary of the Township, plus a separate list of licensed establishments, needs to be submitted for review. Resolution #2022-11 will represent all the changes that have been requested by the Liquor Control Board and will supersede Resolution #2022-09. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, Resolution #2022-11 was passed unanimously.
- C. Non-Conforming Use Height Ordinance.** Solicitor Kushto stated this ordinance was reviewed by the Planning Commission and has circulated throughout the Jointure. On a motion by Chair Pogonowski, seconded by Vice Chair Magne, the Board authorized Solicitor Kushto to notify the Jointure of its approval for advertising for adoption.
- D. JMZO 2020-03 Riding Academy.** Solicitor Kushto reported that this ordinance was reviewed by the Planning Commission and has circulated through the Jointure. On a motion by Chair Pogonowski, seconded by Vice Chair Magne, the Board authorized Solicitor Kushto to notify the Jointure of its approval for advertising for adoption.
- E. Lighting Ordinance.** Solicitor Kushto reported that the ordinance will be reviewed by the Planning Commission at their next meeting.
- F. Fireworks Ordinance.** Solicitor Kushto reported that the ordinance will be reviewed by the Planning Commission at their next meeting.
- G. Stormwater Ordinance.** Solicitor Kushto reported that the ordinance will be reviewed by the Planning Commission at their next meeting.

#### **ENGINEER’S REPORT:**

The Board accepted the Engineer’s report for August. Engineer VanHise reported that the road program has been completed and the annual MS4 report has been submitted to DEP.

#### **SUPERVISORS’ COMMENTS:**

There were none.

#### **DEPARTMENT REPORTS:**

- A. Code/Zoning Department.** Chair Pogonowski reviewed the August report. There were 27 permits issued, 48 permit inspections (8 failed inspections), 6 complaint inspections and a total of \$4,830.65 in fees collected.

- B. Public Works Department.** The Board received the August report.
- C. Lingohocken Fire Company Report.** Chair Pogonowski reviewed the August report. There were 15 calls for service, 156.97 man-hours for responses and 238.50 man-hours for training, for a total of 395.47 man-hours of service to the community.
- D. Central Bucks Rescue Squad.** The Board accepted the August report.
- E. Boards and Commissions.**
  - i. Planning Commission.** Vice Chair Magne said that the Planning Commission has been reviewing the 10-year Jointure Comprehensive Plan.
  - ii. Historical Commission.** Vice Chair Magne reported that the Historical Commission will be holding an additional Open House at the Octagonal Schoolhouse on November 20 from 1:00 to 5:00 P.M. since several others were cancelled due to road construction.

#### **MANAGER'S REPORT:**

- A. Rienzi Winery Update.** Manager Mulholland reported Rienzi Winery appeared before the Planning Commission and the only recommendation was that impervious surface be capped at 13%. She also stated the application is scheduled for review by the Board during the October 24 work session and is advertised to be presented to the Zoning Hearing Board on November 2.
- B. Budget Update.** Manager Mulholland is planning to have the draft budget ready for presentation at the November 14 Board of Supervisors Work Session, with adoption intended for December 12. She also stated there are additional budget items she would like to address. She requested hiring an additional part-time administrative position for 15 hours a week on Wednesdays and Thursdays. The Board approved. Rescue Squad funding is needed and she asked for a line item to be created for next year's budget. She stated that this year's funding was going to be paid from the American Recovery Program Act fund. Public Works has requested a new, large dump truck. With current production, the truck would not be delivered for another 12 to 18 months. A completely outfitted truck would cost approximately \$200,003.00. She said that with the timing of the purchase and no guaranteed delivery date, the American Recovery Program Act funds would not fall into the allowable use timeline. Therefore, the truck could be acquired through a lease/purchase program. Public Works has also requested a new, small dump truck. A completely outfitted truck would cost approximately \$90,000.00. The American Recovery Program Act funds could be used for the purchase of the truck.
- C. Dell Quote.** Manager Mulholland reported a quote from Dell for \$3,971.16 to replace the Board's laptops. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board authorized the purchase of new laptops in the amount of \$3,971.16.
- D. Denny Electric Cost Increase.** Manager Mulholland stated the Board had requested a few features that were not included in the new lighting quote. The quote for the additional items is \$1,875.00. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board authorized the additional items in the amount of \$1875.00 for lighting changes.
- E. Bicycle Lanes.** Manager Mulholland said that PennDOT contacted the Township seeking authorization to add bike lanes to Rt. 232 from the Neshaminy Creek bridge to Swamp Road. This is part of an ongoing regional initiative for bike lanes. The lanes would be installed at no cost to the Township, but the Township would be responsible for the maintenance of the road lines, symbols, signs and removal of road debris from the bike lanes. Northampton Township issued a letter of support and Chief Hearn stated that there were no safety concerns. Wrightstown's Public Works Department did not have any concerns except the maintenance costs. They said the costs could not be estimated at this time because they did not have any plan details. Treasurer Lloyd and Chair Pogonowski said that they did not understand the need when there is not an actual widening of the road, but just a labeling of the shoulder. Chair Pogonowski stated that he does not want to have the Township doing additional maintenance on a State road. Treasurer Lloyd noted that it will not make

much of a difference for such a small section of roadway to be worth the maintenance costs to the Township. The Board voted against adding bike lanes with Township expense for maintenance.

- F. Village Library Fundraiser.** Manager Mulholland was contacted by the Village Library asking if there is a policy regarding serving alcohol in the Library or on the Library grounds as part of a fundraiser. Chair Pogonowski was concerned about the liability for the Township since it is a Township property. Treasurer Lloyd and Vice Chair Magne also were not comfortable with the idea and would not permit the serving of alcohol on Township grounds.

**UNFINISHED BUSINESS:**

There was none.

**NEW BUSINESS:**

There was none.

**PUBLIC COMMENT:**

There was none.

**EXECUTIVE SESSION:**

There was none.

**ADJOURNMENT:**

On a motion by Vice Chair Magne, seconded by Chair Pogonowski, all voted to adjourn. The meeting was adjourned at 8:08 P.M.

Respectfully submitted,

Stacey Mulholland, Manager