

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING AUGUST 1, 2022**

The Wrightstown Township Board of Supervisors met on Monday, August 1, 2022 in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 7:32 P.M. Present were Vice Chair Jane B. Magne, Treasurer Robert S. Lloyd, Solicitor Vicki Kushto, Township Engineer Cindy VanHise and Township Manager Stacey Mulholland.

APPROVAL OF MINUTES:

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board of Supervisors meeting minutes of June 20, 2022 and the Board of Supervisors work session minutes of June 27, 2022 and July 11, 2022 were approved unanimously.

APPROVAL OF BILLS:

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following July 18, 2022 payments were approved unanimously:

General Fund bills	\$88,969.75
Cable Access Fund bills	1,340.56
Special Projects Fund bill	12,646.00
Mathews Ridge Sewer Fund bills	4,765.97
Jane Chapman East Sewer Fund bills	993.61
TOTAL	\$108,715.89

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the July 18, 2022 Escrow bills list for \$8,664.92 was approved unanimously.

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfer was approved unanimously.

General Fund to Payroll Fund (07/06/22)	\$25,000.00
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On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following August 1, 2022 payments were approved unanimously:

General Fund bills	\$23,809.63
Building Loan Payment	2,422.00
Open Space Loan Payment	17,178.00
Highway Capital Reserve Loan Payment	10,833.00
Cable Access Fund bills	493.15
Mathews Ridge Sewer Fund bills	4,104.56
Jane Chapman East Sewer Fund bill	7,282.77
Open Space Fund bill	962.50
TOTAL	\$67,085.61

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfer was approved unanimously.

General Fund to Payroll Fund (07/20/22)

\$30,000.00

ANNOUNCEMENTS:

- A.** Vice Chair Magne announced that the Village Library will be hosting the following programs. Registration for the programs is available online at www.calendarbuckslib.org.
- “Wooden Treasures: The Story of Bucks County’s Covered Bridges” will be held on Monday, August 8 from 7:00 to 8:00 P.M.
 - Outdoor Family STEAM Program focusing on “Patterns in Nature” will be held on Monday, August 15 from 10:30 A.M. to 12:00 P.M.
 - Song and lecture presentation “Billy M Plays Billy Joel” will be held on Monday, August 15 at 7:00 P.M.
 - A Virtual Art Class of a watercolor and colored pencil drawing of a chocolate chip cookie will be held on Monday, August 22 from 6:30 to 7:30 P.M.
 - Exercise Group sessions are held on Tuesdays and Thursdays from 9:00 to 10:00 A.M.
 - Preschool Story Time for children 2-5 years of age is held on Wednesdays from 10:00 to 11:00 A.M.
 - Chair Yoga is held on Fridays from 9:00 to 10:00 A.M.
- B.** The Village Library will host Outdoor Movie Nights.
- “Sing 2” will be shown Friday, August 12 at 8:00 P.M.
 - “Lost City” will be shown Friday, August 26 at 8:00 P.M.
- C.** The annual Grange Fair will be held August 17 through August 21 at the Middletown Grange Fairgrounds located at 576 Penns Park Road.
- D.** Chair Pogonowski requested a change to the agenda to add a resolution accepting Matthews Lane as a Township road and adding it to the Liquid Fuels inventory. The resolution will be discussed during the Solicitor’s report. On a motion by Chair Pogonowski, seconded by Vice Chair Magne, the item was approved to add to the agenda.

PUBLIC COMMENT:

There was none.

POLICE REPORT:

The Board accepted the Police report for June.

SOLICITOR’S REPORT:

- A. Amplified Sound Ordinance #324.** Solicitor Kushto reviewed the proposed Amplified Sound Ordinance. The resolution provides a definition of amplified sound, the conditional use of amplified sound and penalties for violation. On a motion by Chair Pogonowski, seconded by Vice Chair Magne, the Amplified Sound Ordinance #324 was adopted unanimously. Solicitor Kushto will forward the ordinance to the Liquor Control Board with a petition to supersede the current State ordinance.
- B. Resolution #2022-07, Accepting Matthews Lane as a Township Road.** Solicitor Kushto reviewed Resolution #2022-07 which will allow Matthews Lane to be registered with the State and added to the Liquid Fuels roll. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, Resolution #2022-07 was approved unanimously.

ENGINEER’S REPORT:

- A.** The Board accepted the Engineer’s report for June.

- B. Engineer VanHise reported Haynes Paving began road repair work on July 22 and will finish by the end of the week.
- C. Engineer VanHise met with the project manager for the intersection of Swamp Road and Second Street Pike on July 21 to discuss concerns related to the Octagonal Schoolhouse. PennDOT has agreed that the entrance and exit to the schoolhouse will be restored to their preconstruction condition. In addition, a sign that was removed will be replaced and a two-rail fence will be installed to replace the previous fence. PennDot will also be installing a depressed curb to allow for parking in the adjacent field for Octagonal Schoolhouse events.

SUPERVISORS' COMMENTS:

There were none.

DEPARTMENT REPORTS:

- A. **Code/Zoning Department.** The Board received the June report. There were 13 permits issued, 39 permit inspections (8 failed inspections) and a total of \$6,633.00 in fees collected (\$4,000 of which were escrow fees).
- B. **Public Works Department.** The Board received the June report.
- C. **Lingohocken Fire Company Report.** Chair Pogonowski reviewed the June report. There were 26 calls for service, 198.15 man-hours for responses and 448.0 man-hours for training, for a total of 646.15 man-hours of service to the community.
- D. **Central Bucks Rescue Squad.** The Board accepted the May report.
- E. **Boards and Commissions.**
 - i. **Planning Commission.** Vice Chair Magne reported that the Planning Commission is reviewing information about the MS4 program. They are also discussing solar and geothermal energy regulations, tiny houses and charging stations for electric vehicles.
 - ii. **Historical Commission.** Vice Chair Magne said that the Historical Commission is preparing a series of flyers, including a timeline of historic events in the Township. They are also preparing for the Octagonal School Open House on August 21 from 1:00 to 5:00 P.M.

MANAGER'S REPORT:

- A. **PIRMA Liability and Property Insurance Renewal, Travelers' Bond.** Manager Mulholland reviewed the renewal for Liability and Property Insurance Bond. She noted that a new bond application needed to be submitted under her name for coverage. On a motion by Chair Pogonowski, seconded by Treasurer Lloyd, the Board unanimously authorized Manager Mulholland to apply for a \$100,000.00 bond.
- B. **Fire Company Physicals.** Manager Mulholland mentioned that Lingohocken Fire Company will be using the Township property for their annual physicals on Saturday, September 10.
- C. **2002 IT Budget Items and Server Quote.** Manager Mulholland reviewed the IT Budget for 2022. She stated that there are several items, such as a new server and software for the server, that are needed and were planned for in the budget. On a motion by Chair Pogonowski, seconded by Vice Chair Magne, the Board approved unanimously to purchase of a new server, new software and the installation of the hardware.

UNFINISHED BUSINESS:

There was none.

NEW BUSINESS:

There was none.

PUBLIC COMMENT:

There was none.

EXECUTIVE SESSION:

There was none.

ADJOURNMENT:

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, all voted to adjourn. The meeting was adjourned at 8:05 P.M.

Respectfully submitted,

Stacey Mulholland, Manager