

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS  
MINUTES OF WORK SESSION OF NOVEMBER 11, 2019**

The Wrightstown Township Board of Supervisors Work Session was called to order at 5:00 PM on November 11, 2019 by Chair Chester S. Pogonowski at the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. In attendance were Vice Chair Jane B. Magne, Treasurer Robert Lloyd and Township Manager Joseph F. Pantano.

**BUSINESS**

**Agenda of November 18, 2019.** The agenda for November 18 was reviewed and discussed.

**ANNOUNCEMENTS**

Chair Pogonowski noted that today was Veterans Day and thanked all veterans for their service.

Vice Chair Magne reminded everyone that the Township's Veterans Day ceremony will be held on November 16 at 2:00, with an open house from 1:30 PM to 4:00 PM, at the Township municipal building.

**SOLICITOR'S REPORT**

There was none.

**SUPERVISORS' COMMENTS**

There were none.

**MANAGER'S REPORT**

**Presentation of 2020 Preliminary Budget.** Manager Pantano presented the 2020 preliminary budgets for all funds. No tax increase is proposed. Projections for 2020 revenue and expenditures for the General Fund, including an anticipated fund balance carry-over from 2019 of \$357,452, show a positive balance of \$16,803. The Township had previously used its existing fund balance, contingency fund and tax increase in 2018 to balance the budget. As a result of the increased in EIT collections over the past two years and additional real estate taxes the 2020 budget allows for a \$75,000 allocation to start refunding the contingency account. This is in addition to the positive \$16,803 balance projected at the end of 2020. Revenues for 2020 with the 2019 carry-over are projected to be \$2,122,830. Expenditures are estimated to be \$2,106,026. This is a \$39,704 increase over the 2019 budgeted expenses. The major increases are \$36,608 for police services and \$16,000 for a mower and trailer. Other increases are offset by expense reductions.

The 2020 budget for all other funds were also presented. These include Special Reserve Fund 04, Cable Access Fund 05, Special Projects Fund 06, Matthews Ridge Sewer Operating Fund 08, Jane Chapman East Sewer Operating Fund 09, Open Space Bond Fund 10, Park and Open Space Fund 20, Park and Open Space Reserve Fund 25, Highway Capital Reserve Fund 30, Highway State Aid Fund 35, Matthews Ridge Sewer Capital Fund 38, Jane Chapman East Sewer Capital Fund 39, Shade Tree Fund 41, Park and Recreation Fund 42, Building Capital Sinking Fund 43, Park and Recreation Reserve Fund 44, and Emergency Services Fund 50. Year-to-date and revenue projections for 2019, as well as budget numbers for 2020, were presented for all funds. All funds appear to be financially sound. Allocations for Open Space purchases, 2020 road projects, Wrightstown Village Library and Public Works grant-funded projects were included.

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board approved the preliminary budget and authorized the advertisement for adoption. The budget will be considered for adoption at the December 2 Board of Supervisors meeting.

#### **EXECUTIVE SESSION**

There was none.

#### **ADJOURNMENT**

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, all voted to adjourn. The meeting was adjourned at 7:00 PM.

Respectfully Submitted,

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Joseph F. Pantano  
Township Manager