

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING OCTOBER 21, 2019**

The Wrightstown Township Board of Supervisors met on Monday, October 21, 2019 in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 7:30 P.M. Present were Vice Chair Jane B. Magne, Solicitor Vicki Kushto, Township Engineer Cindy VanHise, Code Enforcement Officer Ted Middleman and Township Manager Joseph Pantano. Treasurer Robert S. Lloyd was absent.

**APPROVAL OF MINUTES:**

On a motion by Vice Chair Magne, seconded by Chair Pogonowski, Board of Supervisors meeting minutes of October 7, 2019 and the Board of Supervisors Work Session meeting minutes of October 14, 2019 were approved.

**APPROVAL OF BILLS:**

On a motion by Vice Chair Magne, seconded by Chair Pogonowski, the following October 21, 2019 payments were approved:

General Fund bills	\$36,144.05
Cable Fund bills	3,453.96
MR Sewer Fund bill	4,182.27
JCE Sewer Fund bills	7,274.99
Open Space Fund bill	2,160.90
Highway Capital Reserve Fund bills	6,266.85
Park and Recreation Fund bill	315.20
<b>TOTAL</b>	<b>\$59,798.22</b>

On a motion by Vice Chair Magne, seconded by Chair Pogonowski, the October 21, 2019 Escrow bills list for \$32,193.55 was approved.

On a motion by Vice Chair Magne, seconded by Chair Pogonowski, the following transfers were approved.

General Fund to Payroll Fund (10/14/19)	\$15,000.00
Park and Recreation PLIGIT to Park and Recreation PLIGIT	\$420.01
General Fund to PLIGIT Special Reserve Fund	\$156,447.19

**ANNOUNCEMENTS:**

- A. Lingohocken Fire Company will host a "Truck or Treat" on Thursday, October 31 starting at 6:00 P.M. The event will be held at the firehouse located at 1090 Washington Avenue.
- B. Vice Chair Magne thanked the many supporters and volunteers of the annual Harvest Festival which was held at the Middletown Grange Fairgrounds on Saturday, October 19.
- C. There were no changes to the agenda.

**FIRE PREVENTION WEEK:**

A poster contest for Fire Prevention Week was held for Wrightstown Elementary School students in grades K through 6. The Lingohocken Fire Company selected the winners and announced them at the Fire Company's Open House on October 6. Vice Chair Magne and Code Enforcement Officer

Middleman presented recognition certificates from the Township to the first, second and third place winners.

**PUBLIC COMMENT:**

There was none.

**POLICE REPORT:**

Chief Hearn reported there were 365 total calls for service, 49 traffic citations and 1 arrest for September. He also announced that the Newtown Township Police Department's annual "Drug Take Back" event will be held at the Newtown Township Administrative Building on Saturday, October 26 from 10:00 A.M. to 2:00 P.M. In addition, officers will be at Wrightstown Elementary on October 26 from 4:30 to 5:30 P.M. for the school's "Trunk or Treat" event.

**SOLICITOR'S REPORT:**

**Comprehensive Plan Grant Application, Resolution #2019-15.** Solicitor Kushto reviewed the resolution to complete the Municipal Assistance Program grant application for updating the Jointure's Comprehensive Plan. On a motion by Vice Chair Magne, seconded by Chair Pogonowski, the Board voted to adopt Resolution #2019-15 authorizing submission of an application to the Municipal Assistance Program.

**ENGINEER'S REPORT:**

The Board accepted the Engineer's report for September.

**SUPERVISORS' COMMENTS:**

There were none.

**DEPARTMENT REPORTS:**

- A. Code/Zoning Department.** The Board received the September report. There were 19 permits issued, 18 permit inspections (2 failed inspections) and a total of \$30,096.00 in fees collected.
- B. Public Works Department.** Chair Pogonowski reviewed the September report.
- C. Lingohocken Fire Company Report.** Chair Pogonowski reviewed the September report. There were 17 calls for service, 87 man-hours for responses, 97 man-hours for training and 3.5 man-hours for work detail, for a total of 188 man-hours of service to the community.
- D. Central Bucks Rescue Squad.** The Board accepted the August report.
- E. Historical Commission Minutes.** The Board accepted the Historical Commission meeting minutes of May 2, June 6 and September 5. Vice Chair Magne thanked the Historical Commission and Robin Robinson for their presentation of restored Bucks County Deed books at the Octagonal School Open House on October 20.
- F. Park and Recreation Board Minutes.** The Board accepted the Park and Recreation Board meeting minutes of September 17. Vice Chair Magne announced that the annual Veterans' Memorial Ceremony will be held at the Wrightstown Township municipal building on Saturday, November 16 at 2:00 P.M.

**MANAGER'S REPORT:**

- A. 2019 Road Program Payment.** Manager Pantano reviewed the completion of the Road Improvement Program for Mud Road and Brownsburg Road. The invoice for \$287,475.22 was presented, with a remaining retainage of \$15,130.28. On a motion by Vice Chair Magne,

seconded by Chair Pogonowski, the Board voted to authorize a payment in the amount of \$287,475.22 to Asphalt Maintenance Solutions.

**B. Bucks County SPCA.** Manager Pantano presented a Bucks County SPCA letter thanking the Township for its support through a donation.

**C. 2019 Budget Schedule.** Manager Pantano informed the Board of his proposed Budget presentation schedule as follows:

- October 28, General Fund presentation
- November 11, Other funds presentation, Preliminary approval of 2020 Budget
- November 12, Advertise Budget
- December 2, Final adoption of Budget

**UNFINISHED BUSINESS:**

There was none.

**NEW BUSINESS:**

There was none.

**PUBLIC COMMENT:**

There was none.

**EXECUTIVE SESSION:**

There was an executive session to discuss possible litigation.

**ADJOURNMENT:**

On a motion by Vice Chair Magne, seconded by Chair Pogonowski, both voted to adjourn. The meeting was adjourned at 8:21 P.M.

Respectfully submitted,

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Joseph F. Pantano  
Township Manager