

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING DECEMBER 17, 2018**

The Wrightstown Township Board of Supervisors met on Monday, December 17, 2018 in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 7:30 P.M. Present were Vice Chair Jane B. Magne, Treasurer Robert S. Lloyd and Township Manager Joseph F. Pantano.

APPROVAL OF MINUTES:

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, Board of Supervisors meeting minutes of December 3, 2018 were approved unanimously.

APPROVAL OF BILLS:

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following December 17, 2018 payments were approved unanimously:

General Fund bills	\$50,340.52
Cable Access Fund bills	1263.72
Special Project Fund bills	741.80
JCE Sewer Fund bill	39.76
TOTAL	\$52,385.80

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the December 17 Escrow bills list for \$12,274.56 was approved unanimously.

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfers were approved unanimously.

General Fund to Payroll Fund 12/13/18	\$23,000.00
PLGIT General Fund to Procurement Card	\$7,500.00

ANNOUNCEMENTS:

- A. There were no announcements.
- B. There were no changes to the agenda.

PUBLIC COMMENT:

There was none.

POLICE REPORT:

Lieutenant Harris gave a combined police report for the months of October and November. There were a total of 591 calls for service and 93 traffic citations. He also announced that the Newtown Township Police Department hosted "Shop with a Cop" on December 2 which was a success with 25 officers and 125 children participating in the event.

SOLICITOR'S REPORT:

There was none.

ENGINEER'S REPORT:

There was none.

SUPERVISORS' COMMENTS:

Vice Chair Magne stated that with the recent school redistricting, more than half the students attending Wrightstown Elementary in the fall will not be from Wrightstown Township. She expressed concern for the possible repercussions of the redistricting decision and how it could erode the sense of community in Wrightstown. She encouraged residents to follow Township activities on the Township website. In addition, she proposed that the Township newsletter be reestablished.

DEPARTMENT REPORTS:

- A. Code/Zoning Department.** The Board accepted the November report. There were 16 permits issued, 50 permit inspections (13 failed inspections) and a total of \$6,348.50 in fees collected.
- B. Public Works Department.** The Board accepted the November report. Chair Pogonowski noted that the Road Department has been preparing for the colder weather and has been completing MS4 inspections.
- C. Lingohocken Fire Company Report.** Chair Pogonowski reviewed the November report. There were 19 calls for service, 58 man-hours for responses, 206 man-hours for work details and 113 man-hours for training, for a total of 377 man-hours of service to the community.

MANAGER'S REPORT:

- A. 2019 Budget Adoption Resolution #2018-13.** Manager Pantano presented a resolution for the adoption of the 2019 Township Budget. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board voted unanimously to adopt Resolution #2018-13 approving the General Fund Budget for 2019 in the amount of \$1,992,097.00, as well as the budgets for all other defined funds listed in the Resolution.
- B. 2019 Tax Rate Resolution #2018-14.** On a motion by Treasurer Lloyd, seconded by Chair Pogonowski, the Board voted unanimously to adopt Resolution #2018-14 fixing the tax levy rate for 2019 at 9.23 mils.
- C. Keystone Community Program Grant Resolution #2018-15.** Manager Pantano presented a resolution authorizing the Manager to sign and submit a Keystone Community Program grant in the amount of \$50,000. The grant would be used to complete repairs and add improvements to the Public Works buildings and the Village Library. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board voted unanimously to adopt Resolution #2018-15 approving the authorization.

REORGANIZATION MEETING JANUARY 07, 2019:

- A. Appointment of Temporary Chair.** On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board voted unanimously to appoint Chester Pogonowski as Temporary Chairman for the reorganization meeting on January 7.
- B. Appointment of Temporary Secretary.** On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board voted unanimously to appoint Manager Pantano as Temporary Secretary.

UNFINISHED BUSINESS:

There was none.

NEW BUSINESS:

There was none.

PUBLIC COMMENT:

There was none.

EXECUTIVE SESSION:

There was none.

ADJOURNMENT:

On a motion by Vice Chair Magne, seconded by Chair Pogonowski, all voted to adjourn. The meeting was adjourned at 8:10 P.M.

Respectfully submitted,

Joseph F. Pantano
Township Manager