

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING AUGUST 19, 2019**

The Wrightstown Township Board of Supervisors met on Monday, August 19, 2019 in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 7:30 P.M. Present were Vice Chair Jane B. Magne, Treasurer Robert S. Lloyd, Solicitor Vicki Kushto, Township Engineer Cindy VanHise, Code Enforcement Officer Ted Middleman and Township Manager Joseph Pantano.

**APPROVAL OF MINUTES:**

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, Board of Supervisors Work Session meeting minutes of July 8, 2019 and Board of Supervisors meeting minutes of August 5, 2019 were approved unanimously.

**APPROVAL OF BILLS:**

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following August 19, 2019 payments were approved:

General Fund bills	\$180,112.42
Special Reserve Fund bill	1,050.00
Cable Access Fund bills	7,184.64
MR Sewer Fund bill	3,791.63
JCE Sewer Fund bill	4,315.98
Open Space Fund bill	108.50
Highway Capital Reserve bill	942.50
<b>TOTAL</b>	<b>\$197,505.67</b>

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the August 19, 2019 Escrow bills list for \$50,116.75 was approved.

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfers were approved.

General Fund to Payroll Fund (8/7/19)	\$30,000.00
General Fund to Payroll Fund (8/14/19)	\$18,000.00

**ANNOUNCEMENTS:**

- A. There were no announcements.
- B. There were no changes to the agenda.

**EAGLE SCOUT RESOLUTION:**

**Resolution 2019-11 Commending Eagle Scout Stephen Daniels.** The Board recognized Stephen Daniels for achieving the rank of Eagle Scout. Vice Chair Magne provided some personal background on Stephen, read Resolution 2019-11 acknowledging his accomplishments and made a motion to approve the Resolution. Treasurer Lloyd seconded the motion and it was approved unanimously. Vice Chair Magne presented Stephen with a copy of the Resolution.

**PUBLIC COMMENT:**

There was none.

**POLICE REPORT:**

Chief Hearn stated there were 292 total calls for service and 25 traffic citations. He also announced that the Newtown Township Police Department will host “Coffee with a Cop” at the Corner Bakery Café on Thursday, October 3 from 8:00 to 10:30 A.M. and again on Saturday, October 5 from 9:00 A.M. to noon at the Wrightstown Farmers Market. In addition, there will be “Italian Ice with a Cop” held at Rita’s Water Ice located at 14 Swamp Road on September 12 from 6:00 to 8:00 P.M.

**SOLICITOR’S REPORT:**

There was none.

**ENGINEER’S REPORT:**

**S & D Ventures Update.** Township Engineer VanHise reported S & D Ventures has adjusted the lighting levels on their property, but they still exceed the approved levels. A meeting is scheduled with S & D Ventures to discuss further lighting adjustments.

**SUPERVISORS’ COMMENTS:**

There were none.

**DEPARTMENT REPORTS:**

- A. Code/Zoning Department.** The Board received the July report. There were 24 permits issued, 25 permit inspections (3 failed inspections) and a total of \$7,381.00 in fees collected.
- B. Public Works Department.** Roadmaster Steve Kraiss reviewed the July report. There are 5 dead trees scheduled to be removed from Township property. Both chimneys at the Village Library need repair. In addition, a replacement well pump was installed at the Township Municipal Building.
- C. Lingohocken Fire Company Report.** Chair Pogonowski reviewed the July report. There were 22 calls for service, 95 man-hours for responses and 170 man-hours for training, for a total of 265 man-hours of service to the community.
- D. Planning Commission Minutes.** The Board accepted the Planning Commission meeting minutes of July 11.
- E. Park & Recreation Board Minutes.** The Board accepted the Park & Recreation Board meeting minutes of July 16. Vice Chair Magne reported the Park & Recreation Board is planning the annual Harvest Festival for October 19. In addition, the Veterans’ Ceremony will be held on November 16.

**MANAGER’S REPORT:**

**Awarding of Bid for 2019 Road Paving Program.** Manager Pantano reviewed the bid received for repaving Mud Road and Brownsburg Road. He recommended accepting the bid from Asphalt Maintenance Solutions in the amount of \$326,881.25. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board voted unanimously to authorize awarding the road paving contract to Asphalt Maintenance Solutions in the amount of \$326,881.25.

**UNFINISHED BUSINESS:**

There was none.

**NEW BUSINESS:**

There was none.

**PUBLIC COMMENT:**

There were none.

**EXECUTIVE SESSION:**

There was none.

**ADJOURNMENT:**

On a motion by Treasurer Lloyd, seconded by Chair Pogonowski, all voted to adjourn. The meeting was adjourned at 8:41 P.M.

Respectfully submitted,

---

Joseph F. Pantano  
Township Manager