

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING NOVEMBER 18, 2019**

The Wrightstown Township Board of Supervisors met on Monday, November 18, 2019 in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 7:30 P.M. Present were Vice Chair Jane B. Magne, Treasurer Robert S. Lloyd, Solicitor Vicki Kushto and Township Manager Joseph Pantano.

**APPROVAL OF MINUTES:**

On a motion by Vice Chair Magne, seconded by Chair Pogonowski, Board of Supervisors meeting minutes of October 21, 2019 and Board of Supervisors Work Session meeting minutes of October 28, 2019 were approved by both. Treasurer Lloyd abstained. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, Board of Supervisors Work Session meeting minutes of November 11, 2019 were approved unanimously.

**APPROVAL OF BILLS:**

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following November 4, 2019 payments were approved unanimously:

General Fund bills	\$105,587.51
Building Loan payment	2,422.00
Open Space Loan payment	17,178.00
Highway Capital Reserve Loan payment	10,833.00
Cable Access Fund bills	3,250.01
MR Sewer Fund bills	2,538.75
JCE Sewer Fund bill	41.23
Highway Capital Reserve Fund bill	287,475.22
Park and Recreation Fund bill	206.27
<b>TOTAL</b>	<b>\$429,531.99</b>

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfers were approved unanimously.

General Fund to Payroll Fund (10/30/19)	\$18,000.00
Contingency Fund to Highway Capital Reserve Fund	\$150,000.00
Cable Fund to Highway Capital Reserve Fund	\$110,000.00

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following November 18, 2019 payments were approved unanimously:

General Fund bills	\$98,507.11
Cable Access Fund bills	672.36
MR Sewer Fund bills	7,547.24
JCE Sewer Fund bills	9946.58
Open Space Fund bills	1,445.96
Park and Recreation Fund bill	500.00
Highway Capital Reserve Fund bill	25,018.03
Emergency Services Fund bill	37,701.18
<b>TOTAL</b>	<b>\$181,338.44</b>

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the November 18, 2019 Escrow bills list for \$36,287.76 was approved unanimously.

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfers were approved unanimously.

General Fund to Payroll Fund (11/13/19)	\$20,000.00
PLIGIT General Fund to PLIGIT Park Fund	\$4,500.00
FNBN General Fund to PLIGIT General Fund	\$4,500.00
FNBN General Fund to EMS Fund	\$37,701.16

**ANNOUNCEMENTS:**

- A. The Village Library will be hosting “Meet and Greet Rosie the Riveter” on Monday, November 25 from 7 to 8 P.M.
- B. The Village Library will be hosting “The Magic of Lionel: The story of Joshua Lionel Cowen” on Monday, December 2 from 7 to 8 P.M.
- C. The Village Library will present Double Feature Movie Night on Friday, December 6. At 6:00 P.M. “Toy Story 4” and at 8:00 P.M. “Lion King (2019)” will be shown.
- D. The Village Library will be hosting the children’s program “Holiday Celebration: Music and Movement with Miss Marilyn” on Wednesday, December 18 at 10:00 A.M.
- E. There were no changes to the agenda.

**PUBLIC COMMENT:**

There was none.

**POLICE REPORT:**

Chief Hearn reported there were 372 total calls for service, 24 traffic accidents, including 4 struck deer, 44 traffic citations and 4 arrests for October. He also announced that school lockdown drills were successfully performed on Tuesday, October 8. In addition, the annual “Drug Take Back” event held on Saturday, October 26 was a success, with the collection of 321 pounds of unused narcotics. Chief Hearn reported that there has been a 400% increase in struck deer in October. He urged residents to be aware of the deer and their increased presence during November and December.

**SOLICITOR’S REPORT:**

Solicitor Kushto requested an executive session to discuss litigation.

**ENGINEER'S REPORT:**

The Board accepted the Engineer's report for October.

**SUPERVISORS' COMMENTS:**

Vice Chair Magne thanked everyone involved in making the Township's Veterans Memorial Ceremony held on November 16 a success.

**DEPARTMENT REPORTS:**

- A. Code/Zoning Department.** The Board received the October report. There were 19 permits issued, 40 permit inspections (5 failed inspections) and a total of \$6,862.50 in fees collected. In addition, 8 Fire Prevention presentations were given at area daycare centers and Wrightstown Elementary School.
- B. Public Works Department.** Chair Pogonowski reviewed the October report.
- C. Lingohocken Fire Company Report.** Chair Pogonowski reviewed the October report. There were 27 calls for service, 118 man-hours for responses, 172 man-hours for training and 7 man-hours for work detail, for a total of 296 man-hours of service to the community.
- D. Central Bucks Rescue Squad.** The Board accepted the September report.
- E. Historical Commission Minutes.** The Board accepted the Historical Commission meeting minutes of October 1.

**MANAGER'S REPORT:**

- A. 2019 Road Program Final Payment.** Manager Pantano reported that the paving has been completed and requested authorization for the final payment of \$25,018.03 to Asphalt Maintenance Solutions. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board voted unanimously to authorize the final payment of \$25,018.03 to Asphalt Maintenance Solutions.
- B. Escrow Release Loeffler Tract.** Prime Custom Builder requested a release of \$17,567.70 from their letter of credit. Manager Pantano reviewed the request and recommended that \$17,567.70 be released, with \$62,809.00 remaining. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board voted unanimously to approve the release.
- C. Keystone Communities Program Grant Update.** Manager Pantano stated that he received the contract for the Keystone Communities Program grant in the amount of \$50,000. The contract must be signed by the Board in order to receive the funds. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board voted unanimously to approve and sign the grant contract.

**UNFINISHED BUSINESS:**

There was none.

**NEW BUSINESS:**

There was none.

**PUBLIC COMMENT:**

There was none.

**EXECUTIVE SESSION:**

There was an executive session to discuss litigation.

**ADJOURNMENT:**

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, all voted to adjourn. The meeting was adjourned at 8:17 P.M.

Respectfully submitted,

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Joseph F. Pantano  
Township Manager