

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING DECEMBER 2, 2019**

The Wrightstown Township Board of Supervisors met on Monday, December 2, 2019 in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 7:34 P.M. Present were Treasurer Robert S. Lloyd, Solicitor Terry Clemons, Township Engineer Cindy VanHise and Township Manager Joseph Pantano. Vice Chair Jane B. Magne was absent.

APPROVAL OF MINUTES:

On a motion by Treasurer Lloyd, seconded by Chair Pogonowski, Board of Supervisors meeting minutes of November 18, 2019 were approved.

APPROVAL OF BILLS:

On a motion by Treasurer Lloyd, seconded by Chair Pogonowski, the following December 2, 2019 payments were approved:

General Fund bills	\$27,119.81
Building Loan payment	2,422.00
Open Space Loan payment	17,178.00
Highway Capital Reserve Loan payment	10,833.00
Cable Access Fund bill	750.00
MR Sewer Fund bill	138.75
Park and Recreation Fund bills	130.68
TOTAL	\$58,572.24

On a motion by Treasurer Lloyd, seconded by Chair Pogonowski, the following transfer was approved.

General Fund to Payroll Fund (11/26/19)	\$15,000.00
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ANNOUNCEMENTS:

- A. There were no announcements.
- B. There were no changes to the agenda.

PUBLIC COMMENT:

There was none.

SOLICITOR'S REPORT:

- A. **Declaration Invoking Procedure for Municipal Curative Amendment.** Solicitor Clemons reviewed the declaration that evokes the procedures within the Municipalities Planning Code that allow for a Municipal Curative Amendment. On a motion by Chair Pogonowski, seconded by Treasurer Lloyd, the Board voted to approve the declaration.
- B. Solicitor Clemons received an email from the attorney representing the property owners stating that they have accepted the purchase offer from the Township for a conservation easement to be place on their land.

SUPERVISORS' COMMENTS:

There were none.

MANAGER'S REPORT:

- A. Adoption of 2020 Budget, Resolution #2019-16.** Manager Pantano presented a resolution adopting the 2020 Township Budget. On a motion by Treasurer Lloyd, seconded by Chair Pogonowski, the Board voted to adopt Resolution #2019-16 approving the General Fund Budget for 2020 in the amount of \$2,106,026.00, as well as the budgets for all other defined funds listed in the Resolution.
- B. Adoption of Tax Rate Resolution #2019-17.** On a motion by Treasurer Lloyd, seconded by Chair Pogonowski, the Board voted to adopt Resolution #2019-17 fixing the tax levy rate for 2020 at 9.23 mils.
- C. Code of Ordinances Update, General Code.** Manager Pantano reviewed the estimate of \$1,4500.00 to update the Code of Ordinances. On a motion by Treasurer Lloyd, seconded by Chair Pogonowski, the Board voted to authorize Manager Pantano to arrange the update the Codified Ordinances.
- D. Balmoral (Triumph Development Group) Escrow Release #3.** Triumph Development Group, LLC requested a release of \$35,284.05 from their escrow account. Manager Pantano reviewed the request and the Engineer's report and recommended instead that \$29,784.05 be released, with \$244,168.71 remaining in the account. On a motion by Treasurer Lloyd, seconded by Chair Pogonowski, the Board voted to approve the release recommended by the Engineer.
- E. 2019-2020 Salt Bids.** Salt bids for the 2019-2020 winter season were received. Morton Salt submitted the lowest bid of \$48.50 per delivered ton and \$48.00 per undelivered ton. On a motion by Treasurer Lloyd, seconded by Chair Pogonowski, the Board voted to award the contract to Morton Salt.
- F. Right to Know Training.** Manager Pantano stated a Right to Know training for employees will be held at the Township building on January 28, 2020.

REORGANIZATION MEETING JANUARY 06, 2020:

- A. Appointment of Temporary Chair.** On a motion by Treasurer Lloyd, seconded by Chair Pogonowski, the Board voted to appoint Chester Pogonowski as Temporary Chairman for the reorganization meeting on January 6.
- B. Appointment of Temporary Secretary.** On a motion by Chair Pogonowski, seconded by Treasurer Lloyd, the Board voted to appoint Manager Pantano as Temporary Secretary for the reorganization meeting.

UNFINISHED BUSINESS:

There was none.

NEW BUSINESS:

There was none.

PUBLIC COMMENT:

There was none.

EXECUTIVE SESSION:

There was none.

ADJOURNMENT:

On a motion by Treasurer Lloyd, seconded by Chair Pogonowski, both voted to adjourn. The meeting was adjourned at 7:57 P.M.

Respectfully submitted,

Joseph F. Pantano
Township Manager