

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS
BOARD OF SUPERVISORS & WORK SESSION MINUTES OF OCTOBER 12, 2020**

The Wrightstown Township Board of Supervisors met virtually on Monday, October 12, 2020 by Zoom. Chair Chester S. Pogonowski called the meeting to order at 5:00 P.M. Present were Vice Chair Jane B. Magne, Treasurer Robert S. Lloyd, Solicitor Terry Clemons, Township Engineer Cindy VanHise and Township Manager Joseph Pantano.

APPROVAL OF MINUTES:

On a motion by Vice Chair Magne, seconded by Chair Pogonowski, Board of Supervisors meeting minutes of September 21, 2020 were approved unanimously. Treasurer Lloyd abstained from the vote.

APPROVAL OF BILLS:

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following October 5, 2020 payments were approved unanimously:

General Fund bills	\$95,507.20
Building Loan payment	2,422.00
Open Space Loan payment	17,178.00
Highway Capital Reserve Loan payment	10,833.00
Cable Access Fund bill	103.83
Open Space Bond Fund bill	165.60
TOTAL	\$126,209.63

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfer was approved unanimously.

General Fund to Payroll Fund (09/30/20)	\$18,000.00
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ANNOUNCEMENTS:

- A.** Vice Chair Magne announced that the Village Library has reopened, and masks are required.
- B.** Residents are reminded to complete their 2020 Census forms. They can be completed by mail, by phone or online by visiting 2020census.gov.
- C.** The Village Library will be hosting several online programs:
 - “Nutrition on a Budget” on Tuesday, October 13 from 12 to 1 P.M.
 - “Common Myths About Breast Cancer” on Thursday, October 15 from 5:30 to 6:30 P.M.
 - “When Women Lost the Vote: A Revolutionary Story, 1776-1807” on Thursday, October 15 from 7 to 8 P.M.
- D.** The Village Library’s Used Book Pre-sale will be held Friday, November 6 from 3 to 9 P.M. There is a \$25 admission fee. Pre-registration and masks are required.
- E.** The Village Library’s Used Book Sale will be held Saturday, November 7 from 9 A.M. to 5 P.M. and Sunday, November 8 from 1 to 5 P.M. Pre-registration and masks are required.

- F. The Village Library's \$5 Per Bag Used Book Sale will be held Wednesday, November 11 from 2 to 9 P.M. and Thursday, November 12 from 2 to 9 P.M. Pre-registration and masks are required.
- G. There were no changes to the agenda.

PUBLIC COMMENT:

Jen Kallatch, 179 Brownsburg Road, said that she has had to call the police several times about loud music, profanity and fireworks being purposely shot into their backyard by their neighbors. She said that the fireworks are landing on her cedar roof and on her camper. They are very concerned about the fireworks starting a fire. She also stated that they are being directly harassed with the neighbors shining flashlights over the fence at them when they are out in their yard. Chief Hearn said that he has had to send officers to the neighbor's home on several occasions due to complaints from various people. He suggested that Mrs. Kallatch file a formal criminal harassment complaint with the District Judge. Chair Pogonowski requested that Solicitor Clemons review laws and ordinances that might pertain to the use of fireworks to see if there was a violation that could be enforced.

POLICE REPORT:

Chief Hearn presented the August police report. There were 271 calls for service, 27 traffic citations and 4 traffic accidents. Two truck enforcement details were held which resulted in 17 truck inspections, 9 citations, 8 warnings and 8 trucks being placed out of service. The department is still evaluating the speed limit sign placements on Cherry Lane since there has been an issue with speeding. Chief Hearn also reminded everyone that school is back in session and residents need to be aware of bus stops and school zones.

GOLDEN LOTUS MEMORIAL PARK: Revised Land Development

Ed Murphy, attorney for Golden Lotus Memorial Park, stated that the owners have placed various sized headstones at the point of the field where 18-inch high headstones are planned. He submitted pictures showing what would be visible from the road. There was discussion among the Board members that it was not an accurate representation because the headstones were different sizes and the pictures were not taken from a vehicle, but rather by someone standing along the road. Treasurer Lloyd requested that the proper sized markers be placed at their designated locations for a more accurate representation of the view. Mr. Murphy said he would contact the Township once the headstones have been placed on the property as requested.

SOLICITOR'S REPORT:

Solicitor Clemons requested an executive session.

ENGINEER'S REPORT:

The Board accepted the Engineer's report for August.

SUPERVISORS' COMMENTS:

There were none.

DEPARTMENT REPORTS:

- A. **Code/Zoning Department.** The Board received the August report. There were 22 permits issued, 3 resale inspections on vacant properties, 9 complaint inspections, 18 permit inspection (2 failed) and a total of \$15,528.50 in fees collected (\$7,819.00 being escrow).
- B. **Public Works Department.** The Board received the August report.

C. Lingohocken Fire Company Report. Chair Pogonowski reviewed the August report. There were 29 calls for service, 123 man-hours for responses and 112.5 man-hours for training, for a total of 236 man-hours of service to the community.

D. Central Bucks Rescue Squad. The Board accepted the August report.

MANAGER'S REPORT:

A. Minimum Municipal Obligation (MMO) 2021. Manager Pantano presented the 2021 MMO. The MMO is the minimum obligation needed for the Township to fund the employee pension plan. The MMO is based on actuarial projections and yearly wages paid to the employees. The MMO for 2021 is \$12,865.00. The majority, if not all, of the MMO is typically covered by State aid that the Township receives.

B. Matthews Ridge: 18 Month Maintenance Escrow Release of \$100,000. Orleans Homebuilders, Inc. requested the final release of \$100,000.00 from their maintenance escrow account. Manager Pantano reviewed the request and the Township Engineer's report and recommended that \$100,000.00 be released. On a motion by Chair Pogonowski, seconded by Vice Chair Magne, the Board voted unanimously to approve the release recommended by the Engineer.

C. Land Development Applications

i. Dunkin Donuts. Manager Pantano stated that Dunkin Donuts has submitted a revised plan that is being reviewed by the Township Engineer. They will be placed on the agenda for the next work session.

ii. Iden Subdivision. Manager Pantano reported that the requested lot line change has been approved by the Zoning Hearing Board and the required plans have been submitted for approval.

D. PennDOT: Swamp Road/Second Street Pike Intersection Update. Manager Pantano stated that bids for the project are due November 5.

UNFINISHED BUSINESS:

There was none.

NEW BUSINESS: Discussion of Township Lighting Ordinance

Chair Pogonowski noted the Planning Commission has sent a recommendation adding Kelvin temperature scaling for LED lighting to the Township's lighting ordinance. The current ordinance does not have any limit on the color produced by LED lights. Township Engineer VanHise will review the existing ordinance and the Planning Commission's recommendations to assess what changes could be made to the Township's ordinance.

PUBLIC COMMENT:

There was none.

EXECUTIVE SESSION:

There was an executive session to discuss real estate.

ADJOURNMENT:

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, all voted to adjourn. The meeting was adjourned at 6:16 P.M.

A recording of the Zoom meeting was posted to the Wrightstown Township website on October 13, 2020.

Respectfully submitted,

Joseph F. Pantano
Township Manager