

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS
MINUTES OF WORK SESSION OF SEPTEMBER 14, 2009**

The Wrightstown Township Board of Supervisors Work Session of September 14, 2009 was called to order at 5:04 PM by the Chair Chester S. Pogonowski at the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. In attendance were Vice Chair Jane Magne, Member/Treasurer Robert S. Lloyd, Township Solicitor Susan Piette, Esq., and Interim Township Manager David Nyman.

BUSINESS:

- A. Webcasting review:** Mike Pollock, Webcasting, reviewed the program Webcasting is currently providing. He indicated that these services are currently "managed" and can continue at a cost of \$6000.00 per year. He proposed a "self-managed" option with the Township recording times for agenda indexing, live broadcasting and work sessions at a cost of \$3000.00 per year. He will submit a firm proposal for Board consideration at the next meeting.

- B. Resolution 2009-020 - HR 3007:** Mr. Nyman shared a draft Resolution, prepared by PSATS and expressing support for passage of HR 3007, providing for federal funds for local governments. This will be on the next agenda.

- C. Gelleri Lot Line change:** Mr. Nyman noted this item would be on the Regular Meeting agenda, but was here in case there were any questions.

- D. Anchor Run Farm/Serwell Lease - update:** Mr. Nyman noted that he and Ms. Piette are working to schedule a meeting with CSA representatives and Mr. Serwell to review their proposed future needs. Also, the consensus of the Board was to allow the placement of "tool bins" looking like grain bins closer to the fields at Anchor Run Farm.

- E. Brownsburg Road Change Order:** *On motion by Mr. Lloyd, seconded by Ms. Magne, to approve the change order adding an underdrain at a cost of \$2500. With no additional comment, all voted in favor.*

- F. Grading Permit waiver request - Agricultural building:** The Board indicated that this item should be placed on the next agenda.

- G. 2011 TIP projects for review:** Mr. Nyman reviewed Dave Tomko's proposal to submit several draft abstracts for road improvement projects in the Township. The Board will review and share comments at the next meeting.

- H. Agenda of 9/21/09:** Reviewed by the Board. The announcements should include the Harvest Festival.

SOLICITOR'S REPORT: Susan Piette, Esq.

- A. **ZHB Application - T-mobile tower at the Grange:** Ms. Piette reviewed the application for a use variance for the placement of a cell tower on the Grange property designed as a silo. Susan will prepare a list of conditions for consideration at the next meeting.

SUPERVISORS' S COMMENTS: None

MANAGER'S REPORT: David Nyman

- A. **Cub Scout request to use meeting room:** Mr. Nyman shared a request by a local Cub Scout group to use the Township's meeting room. The Board is reluctant to open the meeting room to outside groups, noting that the Community Room at the Library would be better suited for the proposed use.
- B. **Manager's agreement update:** Mr. Nyman announced that Jeff Smith had withdrawn as a candidate for the manager's position. As noted previously, he was one of two very equal candidates and a draft agreement with the other candidate, Mr. Joseph Pantano, is in the Board's packets. Assuming that it will be executed, it will be on the Regular Meeting agenda for acceptance. Mr. Pantano was present and met with the Board following the meeting.
- C. **Greenbelt schedule update:** Mr. Nyman acknowledged the plans for hunting this Fall. The Board indicated a desire to have neighbors notified of the start of hunting activities. Staff will make the notifications.
- D. **BCPC Park & Rec, Greenways & Open Space survey:** Bucks County Planning Commission is requesting residents to complete a survey seeking information regarding County Parks and Recreation facilities, their current use and future use for inclusion in the Commission's county-wide Greenways, Trails, Open Space and Park & Recreation Plan. Information is available both at the Township Offices or www.buckscounty.org/OpenSpace.aspx.
- E. **Code Department Update:** Mr. Nyman noted Mr. Middleman's update for Board consideration. Mr. Middleman is completing course work to be certified as a Certified Fire Investigator and a Certified Vehicle Fire Investigator.

F. **Part time office assistance consideration:** Mr. Nyman shared a recommendation to consider hiring the volunteer administrative clerk used during the summer. The new manager will review this need.

G. **Stop Sign at Ranch and Woodland request:** A request for a three-way stop sign at Ranch and Woodland Roads was discussed. The Township Engineer will review and comment. The current speed limits will also be reviewed.

EXECUTIVE SESSION ISSUES: The Board will meet in executive session to discuss a litigation matter.

ADJOURNMENT: *On motion by Mr. Lloyd, seconded by Ms. Magne, to adjourn into executive session at 6:25 PM. With no additional discussion, all voted in favor.*

Respectfully Submitted:

Date Approved: September 21, 2009

A handwritten signature in black ink, appearing to read "D. R. Nyman", written in a cursive style.

David R. Nyman
Interim Township Manager