

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS
MINUTES OF MEETING OF DECEMBER 20, 2004**

The Wrightstown Township Board of Supervisors Meeting was called to order at 8:08 p.m. by Chairman Chester S. Pogonowski. In attendance were Vice Chair Jane B. Magne, Member/Treasurer Allen G. Masenheimer, Township Administrator Eileen M. Bradley and Township Solicitor Terry W. Clemons, Esquire.

The Minutes of the Board of Supervisors Meeting of November 15, 2004, and Work Session Minutes of December 13, 2004 were accepted as presented.

Ms. Magne made a motion, seconded by Mr. Masenheimer, to approve Bills dated December 6, 2004 in the amount of \$65,486.45. All were in favor. Ms. Magne made a motion, seconded by Mr. Masenheimer, to approve Escrow Bills dated December 6, 2004 in the amount of \$16,916.86. All were in favor.

Ms. Magne made a motion, seconded by Mr. Masenheimer, to approve Bills dated December 20, 2004 in the amount of \$94,189.60. All were in favor. Ms. Magne made a motion, seconded by Mr. Masenheimer, to approve Escrow Bills dated December 20, 2004 in the amount of \$7,913.50. All were in favor.

Ms. Magne announced that the Township Office would be closed on Friday, December 24 and Monday, December 27 in observance of the Christmas holidays. The Township Office would also be closed on Friday, December 31 and Monday, January 3, 2005 in observance of the New Years holiday.

REPORTS: Captain Moorhead of the Newtown Police Department presented the Police report for November 2004. He also reported on the December 8, 2004 truck blitz that Newtown Police department participated in with the Central Bucks Motor Carrier Task Force.

The following reports were also submitted: Code Enforcement Report for November 2004; the Lingohocken Fire Company Report for November 2004; the District Justice Report for November 2004 with fines of \$1,322.10.

SUPERVISOR'S COMMENTS: Ms. Magne noted that Mr. Pogonowski had been appointed to a 3 year term to the Nominations Committee of the Pennsylvania State Association of Township Supervisors (PSATS). All Congratulated Mr. Pogonowski.

Mr. Masenheimer thanked Terry Clemons, Pickering, Corts and Summerson, Eileen Bradley and the Staff for all the work they did to assure the construction and re-opening of Swamp Road. He also asked when the berm would be replaced. Mr. Clemons stated that the road would be turned over to PADOT shortly. DEP required that the quarry wall be stabilized before a new berm could be built.

ADMINISTRATOR'S COMMENTS: Ms. Bradley recommended the adoption of the revised Non-Uniform Personnel Policy and Procedures Manual. Ms. Magne made a motion, seconded by Mr. Masenheimer, to approve Resolution #947, the revised Non-Uniform Personnel Policy and Procedures Manual. All were in favor.

Ms. Bradley recommended the adoption of the revised Emergency operations Manual as required by the Bucks County Emergency Management Agency. Mr. Masenheimer made a motion, seconded by Ms. Magne, to adopt Resolution #946, the revised Wrightstown Township Emergency Operations Manual. All were in favor. The Manual would be distributed to the appropriate personnel.

Ms. Bradley also asked that two bills totaling \$448.90 that were not part of the Bill List be approved so that they could be paid before the end of the year: \$134.00 to Tri-State Engineers for work on the Fisher Subdivision; \$314.90 to Computer Boss for software update for the 2005 Payroll Tax Tables. Ms. Magne made a motion, seconded by Mr. Masenheimer, to authorize the bills. All were in favor.

Mr. Pogonowski called for Public Comment.

Mrs. Janice Schimek of Thompson Mill Road reported debris along Thompson Mill Road that was creating drainage issues and road hazards. Additionally, Upper Makefield Township had erected at least 10 detour signs for the closure of Thompson Mill Road, a number she felt was excessive and would create problems for snow plowing.

Mr. Pogonowski said that the Public Works Department would investigate the debris along the road and would contact Upper Makefield to readdress the detour signage. He added that Thompson Mill Road would be closed until April of 2005.

ROADMASTER'S REPORT: Mr. Pogonowski announced that the Radar Speed Board had been purchased and was fully operational. Ms.

Bradley noted that the Township was keeping records of locations and traffic counts at the placement locations.

UNFINISHED BUSINESS: Budget 2005: Ms. Bradley recapped the Budget for 2005. Total projected revenue was \$2,045,124.17 and total projected expenditures were \$1,802,144.25. Details of the Budget for 2005 would be available online and at the Township Office.

Mr. David Dutko of Worthington Mill Road asked for a breakdown of all rental income for the Township.

Municipal Office Relocation/Renovation: Ms. Bradley also presented a plan for the relocation of the Township Offices to the former Better Materials corporate headquarters at Chippewa Farms at 2189 Second Street Pike. She stated many reasons why the current facilities were inadequate and reviewed a proposed budget for the move, indicating an increase in indebtedness of \$1,000,000.00.

Mr. Dutko asked if the Township would consider selling all its leased property. He also noted that in less than 20 years, the Township would receive ownership of the entire Chippewa Farms property and asked if the Township could wait until that time. He also suggested that the Township consider allowing full development through the sale of 780 Penns Park Road Building, in order to achieve its maximum market value.

Mr. Pogonowski noted that the move to a new facility was not finalized and that all avenues would be thoroughly investigated.

Ms. Magne made a motion, seconded by Mr. Masenheimer, to approve Resolution #948, establishing Tax Levy Rate for 2005. All were in favor.

Mr. Masenheimer made a motion, seconded by Ms. Magne, to approve Resolution #949, authorizing Interfund Transfers. All were in favor.

Ms. Magne made a motion, seconded by Mr. Masenheimer, to approve Resolution #950, setting Budget Expenditures for 2005 at \$1,802,144.25. All were in favor.

NEW BUSINESS: Temporary Appointments: Mr. Masenheimer made a motion, seconded by Ms. Magne, to appoint Mr. Pogonowski as

Temporary Chairman. Ms. Magne made a motion, seconded by Mr. Masenheimer, to appoint Ms. Bradley as Temporary Secretary. All were in favor.

Escrow Releases: The following Escrow Releases were authorized on a motion by Mr. Masenheimer, seconded by Ms. Magne: Reshetar/Park Hill Release #2 in the amount of \$112,750.00, leaving a balance of \$327,175.75. All were in favor.

There being no further business or comment, Mr. Masenheimer made a motion, seconded by Ms. Magne, to adjourn the meeting at 9:15 p.m. All were in favor.

On behalf of the entire Board and Staff, Mr. Pogonowski wished all residents a happy and safe holiday season.

Respectfully Submitted,

Eileen M. Bradley
Township Administrator

Res. #946
Res. #947
Res. #948
Res. #949
Res. #950