

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS
MINUTES OF REGULAR MEETING OF DECEMBER 15, 2008**

The Wrightstown Township Board of Supervisors met on Monday, December 15, 2008 in the Meeting Room of the Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. The Regular Meeting was called to order at 7:33 p.m. by Chair Chester S. Pogonowski. Also in attendance were Vice Chair Jane B. Magne, Member/Treasurer Robert S. Lloyd, Township Solicitor Susan Piette, Township Engineer Mario Canales and Interim Township Manager David Nyman.

APPROVAL OF MINUTES: *On motion* by Ms. Magne, seconded by Mr. Pogonowski, to approve the December 1, 2008 minutes. With no additional comment, approved 2-0, with Mr. Lloyd abstaining. *On motion* by Mr. Lloyd, seconded by Mr. Pogonowski, to approve the December 8, 2008 work session minutes as presented. With no additional comment, approved 2-0, with Ms. Magne abstaining.

APPROVAL OF BILLS: *On motion* Ms. Magne, seconded by Mr. Lloyd, Bills dated December 15, 2008 in the amount of \$51,127.14 were approved for payment. *On motion* of Ms. Magne, seconded by Mr. Lloyd, Escrow Bills dated December 15, 2008 in the amount of \$4,073.63 were approved for payment. *On motion* of Ms. Magne, seconded by Mr. Lloyd, Interim expenditures to Mary Donaldson, not to exceed \$200 and the Wrightstown Library, not to exceed \$21,500 were approved for payment.

ANNOUNCEMENTS:

Ms. Magne announced the next Newtown Area Joint Municipal Zoning Council meeting as being at the Wrightstown Township Municipal Building on January 8, 2009 at 8:00 PM.

Wrightstown Library has a Rockin'In New Year's program on December 31st. Details are available at the Library.

Mr. Pogonowski noted the passing of Robert Millar, Township resident, acknowledging his service on the Township's Tech Review Board.

PUBLIC COMMENT: None

REPORTS:

- A. Police Report:** Lieutenant Forsyth presented the November Police report to the Board.
- B. Code Report:** Mr. Pogonowski reviewed the Code Department Report.
- C. Fire Company Report:** Mr. Pogonowski reviewed the monthly Linghocken Fire Company report.
- D. EMS Report:** Submitted for review. Mr. Lloyd asked about CB's tenure at 24/7 status and suggested a need for better solicitation of residents for membership.

E. Engineer's Report: Mr. Canales' Report was in the Board packets for review. He noted continued work on the MS4 information.

F. Public Works Report: Submitted for review.

SOLICITOR'S REPORT: Susan Piette, Esq.

A. Deed Registration Ordinance amendment: *On motion by Mr. Lloyd, seconded by Ms. Magne, to authorize the advertisement of the Deed Registration Ordinance amendment. With no additional discussion, all voted in favor.*

B. Smith Farm easements: *On motion of Mr. Pogonowski, seconded by Mr. Lloyd, to authorize execution of the trail and façade easements for the Smith Farm property upon revision of the draft language as discussed. With no additional discussion, all voted in favor.*

C. Twining Holding Tank Maintenance Agreement: *On motion by Ms. Magne, seconded by Mr. Lloyd, to authorize execution of the Twining Holding Tank Maintenance Agreement. With no additional discussion, all voted in favor.*

D. Resolution 2008-62 - Right to Know compliance: *On motion by Mr. Lloyd, seconded by Ms. Magne, to adopt Resolution 2008-62 in compliance with the Right to Know law. With no additional discussion, all voted in favor.*

E. Toll/Chapman Pump & Haul Agreement: *On motion of Ms. Magne, seconded by Mr. Lloyd, to authorize execution of the Toll/Chapman Pump & Haul agreement subject to final review by Mr. Canales and receipt of the required security bond. Mr. Le Sheppard, Durham Road asked about monitoring and duration. With no additional comment, all voted in favor.*

ENGINEER'S REPORT: Mario Canales, P.E.

See above.

SUPERVISOR'S COMMENTS:

Ms. Magne encouraged residents to clean leaves and debris from the ditches in front of their property to keep water off the roads and prevent freezing hazards.

Mr. Lloyd requested clarification of response times in the EMS report.

MANAGER'S REPORT: David R. Nyman

A. Auditor appointment consideration: *On motion by Ms. Magne, seconded by Mr. Lloyd, to appoint Marc Busby as Township Auditor to complete the term ending December 31, 2009. With no additional discussion, all voted in favor.*

B. 2009 Final Budget Presentation: Mr. Nyman shared a power point presentation reviewing the highlights of the 2009 Budget. The

presentation included revenue and expenditure projections for all the operating funds with no increase in Real Estate Tax millage. Mr. Le Sheppard, Durham Road, questioned the increased fees proposed by two of the Township's professionals.

- C. Resolution 2008-60 Budget Adoption:** *On motion* by Mr. Lloyd, seconded by Ms. Magne, to adopt the 2009 Budget projecting General Fund expenditures of 1,780,642 and other Operation Funds expenditures of 1,956,527. With no additional discussion, all voted in favor.
- D. Resolution 2008-61 - 2009 Tax Rate:** *On motion* by Ms. Magne, seconded by Mr. Lloyd, to adopt Resolution 2008-61 establishing the tax millage rate to be levied on all real property for 2009 . With no additional discussion, all voted in favor.

UNFINISHED BUSINESS:

The Board reviewed prior discussion of the November 6, 2008 letter from DEP and directed Mr. Nyman to send a response as drafted.

NEW BUSINESS:

- A. Newtown Area Joint Comprehensive Plan recommendation:** *On motion* by Mr. Lloyd, seconded by Ms. Magne, to recommend to the Newtown Area Jointure to pursue advertisement and adoption of the Comprehensive Plan. Ms. Magne shared the concerned from the Upper Makefield Planning Commission. With no additional discussion, all voted in favor.
- B. BCATO Resolutions consideration:** Mr. Pogonowski reviewed a number of proposed resolutions for consideration. *On motion* by Ms. Magne, seconded by Mr. Lloyd, to recommend support for the resolutions at the 2009 BCATO and PSATS Conventions. With no additional discussion, all voted in favor.
- C. Next meeting:** *On motion* of Ms. Magne, seconded by Mr. Lloyd, to appoint Mr. Pogonowski as the Temporary Chairman for the January 5, 2009 Reorganization meeting. With no additional comment, all voted in favor. *On motion* of Mr. Pogonowski, seconded by Mr. Lloyd, to appoint Mr. Nyman as the Temporary Secretary for the January 5, 2009 Reorganization meeting. With no additional comment, all voted in favor.

Mr. Pogonowski announced that the Board would consider meeting in Executive Session before the Reorganization meeting (tentatively December 30th at 4:00 PM) to discuss Personnel matters.

PUBLIC COMMENT: None

ADJOURNMENT:

Mr. Pogonowski announced that the Board would not meet for its scheduled December 22, 2008 Work Session, but meet again January 5, 2009 to re-organize and hold a Regular business meeting.

On motion by Mr. Lloyd, seconded by Ms. Magne, to adjourn at 8:58 p.m. All voted in favor.

Respectfully submitted,

Date approved: January 5, 2009

Ethel Hibbs
Recording Secretary

David R. Nyman
Interim Township Manager

Res. #2008-060
Res. #2008-061
Res. #2008-062