

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS
MINUTES OF WORK SESSION OF NOVEMBER 10, 2008**

The Wrightstown Township Board of Supervisors Work Session was convened at 5:00 PM by Chair Chester S. Pogonowski at the Wrightstown Township Municipal Building with the Board then walking over to the Chippewa Farm Buildings where they reviewed areas of concern regarding the property and its structures. In attendance were Vice Chair Jane B. Magne, Member/Treasurer Robert S. Lloyd, Township Solicitor Terry W. Clemons and Interim Township Manager David Nyman. The Board reconvened at the Township Building at 5:46 PM.

BUSINESS:

- A. **Chippewa Farm evaluation:** Ms. Magne requested that the Public Works crew tarp the portion of the tenant house roof known to be leaking for the winter. Also, efforts to minimize any roof leaks on the main house should also be taken.
- B. **BCFA - Robin Hoy:** Ms. Hoy thanked the Board for hosting the Farmers Market. The farmers would like to be able to schedule monthly pickups during the winter with which the Board was in agreement. Attempts would be made to have tourist directional signs erected. Ms. Hoy also invited the Board to an Open House to acknowledge the upcoming departure of John and Tali as well as celebrate the 5th year anniversary of the CSA at the Library from 1 to 4, Sunday, November 16th.
- C. **Smith Farm Auction:** The consensus of the Board was to hold the auction on a Saturday after January 1st at the Township Building. Mr. Clemons office is working on trail and façade easements and staff will have a Phase I Environment Assessment, a termite evaluation and a well water test completed.
- D. **Armed Forces Memorial Dedication wrap-up:** A highly successful event. The plaque needs to be permanently attached, the temporary flag pole needs to be removed and parking lines need to be repainted on a diagonal.
- E. **ARF Ranch house kitchen re-consideration:** After an explanation regarding the value of retaining the "island" in the Ranch house kitchen, the consensus of the Board was to authorize the expenditure of an additional \$658.44 to have it replaced. Staff was requested to evaluate the refrigerator seals and the dishwasher.
- F. **Ragbirsingh Stormwater relief - Hallowell Drive:** Mr. Nyman noted that the builder for the Ragbirsingh property on Hallowell Drive would be requesting a partial waiver of the Stormwater Management requirements in lieu of removing additional trees.

- G. Toll/Hibbs Streetlight consideration:** Toll has requested clarification as to the installation of a streetlight at Wrightstown Road and Jane Chapman Drive. The Board should review that need for the next meeting.
- H. Open Space mapping:** Mr. Nyman noted that the Bucks County Planning Commission can provide the overlay maps requested by the Open Space Committee for approximately \$500. The consensus of the Board was to have the BCPC produce the maps.
- I. Agenda of 11/17/08:** The Board reviewed the upcoming agenda

SUPERVISOR'S COMMENTS:

- A.** Ms. Magne questioned whether or not the manager is receiving notification of Library events and activities. Mr. Nyman will follow up to request such notification.

MANAGER'S REPORT:

- A. Recycling Performance Grant proposal:** Mr. Nyman reviewed a request by Hough Associates to prepare future recycling performance grants. He noted the potential value in working with neighbor municipalities to submit joint applications and will explore those possibilities further. At this time, the Board did not favor using an outside provider.
- B. 2009 Budget Review:** An updated year to date account was reviewed.
- C. 538 Swamp Road:** *On motion by Ms. Magne, seconded by Mr. Lloyd, to acknowledge signature of the Operations and Maintenance Agreement and Financial Security Agreement for the 538 Swamp Road land development. With no additional comment, all voted in favor.*
- D. PLGIT Authorization Signatures:** The Board signed the documents authorizing access to the PLGIT accounts by Mr. Nyman.

EXECUTIVE ISSUES: Mr. Nyman noted a personnel item.

ADJOURNMENT: *On motion by Mr. Lloyd, seconded by Ms. Magne, to adjourn the meeting at 7:18 PM. With no additional discussion, all voted in favor.*

Respectfully Submitted,

Date approved: November 17, 2008

David R. Nyman
Interim Township Manager