

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS**  
**MINUTES OF REGULAR MEETING OF JULY 21, 2008**  
**DRAFT - Posted 08/04/08**

The Wrightstown Township Board of Supervisors met on Monday, July 21, 2008 in the Meeting Room of the Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. The Regular Meeting was called to order at 7:30 p.m. by Chair Chester S. Pogonowski. Also in attendance were Vice Chair Jane B. Magne, Member/Treasurer Robert S. Lloyd, Township Solicitor Susan Piette, Township Engineer Mario Canales and Township Administrator Eileen M. Bradley.

**APPROVAL OF MINUTES:** Minutes of the Meetings of July 7 and 14, 2008 were accepted as presented.

**APPROVAL OF BILLS:** *On motion of Ms. Magne, seconded by Mr. Lloyd and approved by all Members present, Bills dated July 21, 2008 in the amount of \$86,446.05 were approved for payment. On motion of Ms. Magne, seconded by Mr. Lloyd and approved by all Members present, Escrow Bills dated July 21, 2008 in the amount of \$8,150.17 were approved for payment. On motion of Ms. Magne, seconded by Mr. Lloyd and approved by all Members present, Interfund Transfers of \$297,848.28 were approved.*

**ANNOUNCEMENTS:** Mr. Pogonowski announced the 25<sup>th</sup> Anniversary Celebration of the founding of the Newtown Area Joint Zoning Council and Planning Commission for the regions of Newtown, Upper Makefield and Wrightstown Townships on July 31, 2008 beginning at 7:30 P. M. to be held in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, Pa.

There was no public comment at this time.

**REPORTS:** Mr. Pogonowski accepted the District Justice Report for the month of June, 2008 with fines of \$1,582.94.

**SOLICITOR'S REPORT: Right-of-Way Dedication:** Ms. Piette presented a Deed of Dedication transferring ownership of Right-of-Way along Route 413 and Wrightstown Road from Wrightstown Township to PADOT. *On motion of Mr. Lloyd, seconded by Ms. Magne and approved by all Members present, the Deed was approved for execution by the Board of Supervisors.*

**ADMINISTRATOR'S COMMENTS: Public Works Employee:** Ms. Bradley recommended the hiring of Mr. Duane Smith for employment as a

Road Operating Mechanic in the Public Works Department at the rate of \$36,000.00 annually, beginning Wednesday, July 31, 2008. *On motion of Mr. Lloyd, seconded by Ms. Magne and approved by all Members present, Mr. Smith was appointed to the Road Crew.*

**Document Imaging:** Ms. Bradley recommended acquiring the DocStar Document Imaging System for preserving all records permanently in electronic format. *On motion of Mr. Lloyd, seconded by Ms. Magne and approved by all Members present, Ms. Bradley was authorized to enter into a Contract for the Program and System at the rate of \$692.42 monthly.*

**Internet Webcasting:** Ms. Bradley presented a proposal from Webcasting.com which would provide live and on-demand streaming video on the Township web page. *On motion of Ms. Magne, seconded by Mr. Lloyd and approved by all Members present, the Board authorized entering into a one year Agreement for 22 Meetings per Year and "clickable agenda" for a total cost of \$6,050.00.*

Mr. Pogonowski noted that the costs would be supported by Contributions received from cable franchise fees.

Durham Road resident Le Sheppard supported the Program as a progressive information service for the residents.

**Matthews Ridge Document Execution:** *Following a brief discussion regarding the terms and conditions of an Operation and Maintenance Agreement for a Community Septic System for Matthews Ridge Development on Brownsburg Road, Ms. Magne made a motion of acceptance of Resolution #2008-038, seconded by Mr. Lloyd and approved by all Members present.*

Mr. Lloyd noted that monthly costs to residents of the Development would increase exponentially as costs of maintenance increase.

*On motion of Mr. Lloyd, seconded by Ms. Magne and approved by all Members present, Resolution #2008-039, an Amended Land Development and Financial Security Agreement allowing a Capital Contribution by Orleans Homebuilders to Wrightstown Township Sewer Capital Fund in the amount of \$310,000.00 was approved for execution.*

**PUBLIC HEARING: Proposed Ordinance: Zoning Amendment #2006-08: Lighting:** *On motion of Mr. Lloyd, seconded by Ms. Magne and approved by all Members present, Joint Municipal Zoning Amendment #2006-08 was adopted as Wrightstown Ordinance #272, allowing each Jointure member to adopt their own lighting regulations.*

**ROADMASTER/ROAD FOREMAN: 2008 Road Maintenance Contracts: Crack Sealing:** *On motion of Mr. Lloyd, seconded by Ms. Magne and approved by all Members present, the Crack Sealing Contract was awarded to Asphalt Maintenance Solutions, LLC. of Center Valley, Pa., in the amount of \$17,640.00.*

**ROADMASTER/ROAD FOREMAN: 2008 Road Maintenance Contracts: Bituminous Seal Coating:** *On motion of Ms. Magne, seconded by Mr. Lloyd and approved by all Members present, the Bituminous Seal Coating Contract was awarded to Asphalt Industries, Inc. of Chester, Pa., in the amount of \$59,306.00.*

**NEW BUSINESS: Proposed Zoning Amendment #2006-02: Accessory Contractor or Trade Use:** *The proposed Amendment was sent back to the Wrightstown Township Planning Commission for further revisions.*

**Proposed Zoning Amendment #2008-04: Wetlands Transition Area:** *The proposed Amendment was sent back to the Wrightstown Township Planning Commission for further revisions.*

**Proposed Zoning Amendment #2008-05: Detention Basins:** *The proposed Amendment was sent back to the Wrightstown Township Planning Commission for further revisions.*

**Proposed Zoning Amendment #2008-06: Zoning Permits for Disturbance of Environmental Resources:** *Ms. Piette was instructed to forward suggestions to Jointure Solicitor Mary Eberle regarding penalties for restitution of materials.*

**Proposed Zoning Amendment #2008-07: Electronic Message Centers:** *On motion of Ms. Magne, seconded by Mr. Lloyd and approved by all Members present, the Amendment was approved for advertisement.*

Mr. Pogonowski announced there would be an Executive Session immediately following this Meeting to discuss Personnel Issues. No action would be taken.

*There being no further business or comment, Mr. Lloyd made a motion, seconded by Ms. Magne, to adjourn the meeting at 8:35 p.m. All were in favor.*

Respectfully submitted,

Eileen M. Bradley  
Township Administrator

Ord. #272  
Res. #2008-038  
Res. #2008-039  
Res. #2008-040

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