

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS  
MINUTES OF REGULAR MEETING OF AUGUST 20, 2007  
DRAFT**

The Wrightstown Township Board of Supervisors met on Monday, August 20, 2007 in the Meeting Room of the Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. The Meeting was called to order at 7:30 p.m. by Chair Chester S. Pogonowski. In attendance were Vice-Chair Jane B. Magne, Member/Treasurer Robert S. Lloyd, Township Engineer Mario Canales, Township Solicitor Terry W. Clemons, and Township Administrator Eileen M. Bradley.

Minutes of Meetings held on August 6 and 13, 2007 were accepted as presented.

**APPROVAL OF BILLS:** *On motion of Ms. Magne, seconded by Mr. Lloyd and approved by all Members present, Bills in the amount of \$176,574.51 were approved for payment. On motion of Ms. Magne, seconded by Mr. Lloyd and approved by all Members present, Escrow Bills in the amount of \$14,974.91 were approved for payment. On motion of Ms. Magne, seconded by Mr. Lloyd and approved by all Members present, transfers in the amount of \$5,835.33 were approved.*

**REPORTS:** Mr. Pogonowski accepted the District Justice Report for July, 2007, with fines in the amount of \$1,692.57.

**SOLICITOR'S COMMENTS: Webb Conservation Easement:** Mr. Clemons noted that the Board of Supervisors had approved Resolution #2006-051 in October 2006, authorizing the purchase of a Conservation Easement for 20 acres of property on Swamp Road owned by Gail K. Webb. Since that time, the proposed building envelope had been reduced in size, thereby increasing the size of the proposed easement area to 21.1 acres and increasing the Township's purchase price to \$94,950.00.

*On motion of Mr. Lloyd, seconded by Ms. Magne and approved by all Members present, Resolution #2007-074 was approved, amending the original agreement for sale. On motion of Ms. Magne, seconded by Mr. Lloyd and approved by all Members present, the Board authorized payment of \$94,950.00 to Gail K. Webb.*

**SUPERVISOR'S COMMENTS: Historical Commission Appointment:** On motion of Ms. Magne, seconded by Mr. Lloyd and approved by all Members present, Mrs. Beverly Wilson was appointed to serve on

the Wrightstown Historical Commission for a term ending 12/31/10.

**ADMINISTRATOR'S COMMENTS: Chippewa Parking Lot Lighting:** Ms. Bradley presented a proposal from Pickering, Corts and Summerson, Inc. for design of lighting for the Chippewa Farm parking lot. *On a motion of Mr. Lloyd, seconded by Ms. Magne and approved by all Members present, the Board approved a proposal for design not to exceed \$3,000.00.*

**Property Appraisals:** Mr. Pogonowski explained the necessity of having property appraisals in order to make an informed decision regarding disposition of Township properties and future plans for Chippewa Farm.

*On motion of Mr. Lloyd, seconded by Ms. Magne and approved by all Members present, Ms. Bradley was authorized to engage the services of Appraiser Al Faix, to value Township-owned properties at Chippewa Farm and the Smith Farmstead with Easement for an estimated cost of \$3,200.00.*

*On motion of Mr. Lloyd, seconded by Ms. Magne and approved by all Members present, Ms. Bradley was authorized to engage the services of Land & Buildings Group to appraise the property at 738 Penns Park Road with existing buildings and as a residential lot with present buildings demolished.*

**Cable Fund Release:** *On motion of Mr. Lloyd, seconded by Ms. Magne and approved by all Members present, the release of the balance of the Cable Fund/Fire Company Contribution in the amount of \$5,835.33 was authorized for payment to Lingohocken Fire Company. The money had been held in escrow as a donation to the Lingohocken Fire Company by Comcast for cable services.*

**Payphone:** Ms. Bradley presented a proposal from All American Communications for the installation of a payphone at the Chippewa Farm Municipal Building. Maintenance and service charges would be carried by the vendor, with Wrightstown Township paying installation charges not to exceed \$100.00.

Mrs. Janice Shimek of Thompson Mill Road questioned paying anything for a phone that was not owned by the Township.

*On motion of Ms. Magne, seconded by Mr. Lloyd and approved by all Members present, the Board authorized entering a five-year*

contract for payphone services. Mr. Pogonowski requested a sign to be posted on the interior of the Meeting Room indicating the location.

**Accounting Services:** *On motion of Mr. Lloyd, seconded by Ms. Magne and approved by all Members present, the Board approved an agreement with Stanley N. Booz, LLC, Certified Public Accountants for bookkeeping services at a rate of \$60.00 per hour for staff accounting and \$120.00 an hour for CPA work. Mr. Pogonowski explained to the residents that this action was in response to a suggestion made by the Township Auditors.*

**Notification Policy:** *On motion of Ms. Magne, seconded by Mr. Lloyd and approved by all Members present, the Board adopted a Notification Policy that would inform residents within 1500 feet of any land use application. Mr. Pogonowski also encouraged residents to submit name, address, phone number and area of interest by email to the Township for an email notification pilot program.*

**PUBLIC HEARING: Proposed Municipal Waste Management Ordinance:** *Mr. Clemons interpreted a proposed ordinance for management of municipal waste and recyclables and reporting of tonnage by waste haulers. On motion of Mr. Lloyd, seconded by Ms. Magne and approved by all Members present, Ordinance #259 was adopted.*

Mr. Pogonowski called for public comment.

Mrs. Janice Shimek expressed concern about traffic congestion at Penns Park and Durham Roads on Saturday evening during the Middletown Grange Fair. Mr. Pogonowski indicated that a problem arose due to limited space availability. He also noted that the Township does not cover expenses for Police coverage for the Event.

**NEW BUSINESS: Letter of Extension:** *On motion of Ms. Magne, seconded by Mr. Lloyd and approved by all Members present, a Letter of Extension until October 30, 2007 for the Bentley Minor Subdivision was granted.*

**Escrow Release:** *On motion of Mr. Lloyd, seconded by Ms. Magne and approved by all Members present, Escrow Release #1 for the Loeffler Minor Subdivision in the amount of \$69,839.50 was approved, leaving a balance of \$119,128.18 remaining.*

There being no further business or comment, Mr. Lloyd made a motion, seconded by Ms. Magne and approved by all Members present, the meeting was duly adjourned at 8:10 p.m.

Respectfully submitted,

Eileen M. Bradley  
Township Administrator

Ord. #259  
Res. #2007-074

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