

WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING NOVEMBER 1, 2010

The Wrightstown Township Board of Supervisors met on Monday, November 1, 2010 in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, Pa. Chair Chester S. Pogonowski called the meeting to order. Members present were Vice Chair Jane B. Magne, Treasurer Robert S. Lloyd, Solicitor Terry Clemons, Esq., Engineer Mario Canales and Township Manager Joseph F. Pantano.

APPROVAL OF MINUTES:

Member Lloyd requested that "Vice Magne" on page 4 in section B be removed. Vice Chair Magne asked that paragraph "Building Expansion of the Public Works Site" under NEW BUSINESS be deleted because it duplicated the paragraph that followed. On motion of Member Lloyd, seconded by Vice Chair Magne, minutes of the meeting held on October 18, 2010 were approved as presented with noted corrections. All voted in favor.

On motion of Chair Pogonowski, seconded by Vice Chair Magne, minutes of the meeting held on October 25, 2010 were approved as presented. Member Lloyd abstained because of absence.

APPROVAL OF BILLS:

On motion of Member Lloyd, seconded by Chair Pogonowski, General Fund bills, dated November 1, 2010, in the amount of \$74,938.27, Building Loan Payments in the amount of \$2,753.65, Open Space Loan Payment in the amount of \$18,104.95, Cable Access bills in the amount of \$1,678.98, Park and Recreation Fund bills in the amount of \$130.00 and Special Reserve Fund bills in the amount of \$127.24 for a total of \$97,733.09 were approved for payment. All voted in favor.

On a motion of Member Lloyd, seconded by Chair Pogonowski, transfers from the General Fund account to Payroll Fund in the amount of \$10,000.00 were approved. All voted in favor.

ANNOUNCEMENTS:

- (A) The Village Library will be hosting two movies in their Movies by Midnight series on Friday evenings at 8:00 PM in the Community Room. "Toy Story 3" will be shown on December 10th instead of November 12th. "Cats & Dogs: Revenge of Kitty Galore" will be presented on November 19th.
- (B) The annual fall Used Book Sale will be held at the Village Library on November 6th from 9:00 AM until 5:00 PM, November 7th from 1:00 PM until 5:00 PM and on November 11th from 3:00 PM until 9:00 PM.
- (C) The second topic in the Sixty + Series will be "Planning for the Cost of Long Term Care" for those 60+ years young. This free public service program, presented by Solicitor Susan Piette, Esq., will be held on November 18th at 1:30 PM and Nov 20th at 10:00 AM in the Community Room of the Library.

- (D) Eileen Conroy, a certified professional dog trainer, will be presenting a free, educational seminar on Dog Park Etiquette. Eileen will discuss dog park safety and the specific rules of the Core Creek Dog Park. This free seminar will be held on Saturday, November 20 from 1:00 to 3:00 PM in the Community Room of the Village Library.
- (E) There will be a Veterans' Day Service at the Wrightstown Township Municipal Building on November 13 at 1:30 PM. Following the memorial, the Township will hold an Open House.
- (F) During the next Township meeting on November 15 the newly constructed Township Seal executed in stained glass will be dedicated. Artists Bill Osler and Kim Kurki will discuss the construction and the Historic Commission will describe the history of the seal. Donations are still being accepted, with the names of donors to be inscribed on a plaque.
- (G) Election Day is on November 2. The location of the polling place for Wrightstown Township residents is at the Anchor Presbyterian Church, 980 Durham Road. Polls are open from 7:00 AM until 8:00 PM.
- (H) The Jointure will meet November 4th in the Wrightstown Township Municipal Building.

PUBLIC COMMENT:

Ken Hone, 2341 Second Street Pike, commented on the Harvest Festival held by the Wrightstown Township Park and Recreation Board and on the excellent presentation of Ms. Piette's Sixty + Series. On November 13 the Library will be hosting gaming activities for children during the Veterans' Day Service.

SOLICITOR'S REPORT:

There was no Solicitor's Report. Solicitor Clemons requested an executive session after the public meeting regarding the status on the studies of water loss in private wells that could entail possible litigation.

ENGINEER'S REPORT:

Engineer Mario Canales had no report.

PUBLIC COMMENT:

Linda Cleary spoke on behalf of the Park & Recreation Board and thanked all of the donors, residents and everyone involved in the successful 2010 Harvest Festival.

SUPERVISOR'S COMMENTS:

None at this time.

MANAGER'S REPORT:

- (A) **SOLAR ENERGY CREDITS DISCUSSION:** Manager Pantano reported on the energy credit program for energy produced by the Township's solar panels installed at Anchor Run Farm. He supplied the Board with contract documents as a result of discussions with

Moore Energy. Solicitor Clemons advised that his office would like to study the contract more closely. His concerns include termination clauses for both entities, naming the Township as the "Owner" rather than the Manager, and ensuring that there are mutual exit clauses in the contract. Chair Pogonowski suggested Solicitor Clemons review the agreement and report back to the Board. Vice Chair Magne commented that there are other Township residents who use this firm for selling their energy credits and have found them reputable. Member Lloyd made a motion to authorize Solicitor Clemons to redline the contract and report back to the Board with his suggestions. Chair Pogonowski seconded the motion.

John Rasiej of 1091 Cedar Lane expressed concern about the Solicitor's fees. He questioned why two solicitors are reviewing the same documents and whether the Township has two Solicitors or one. Chair Pogonowski explained that the Township hired a firm. Solicitor Clemons assured Mr. Rasiej that he would review this with Solicitor Piette. He assured the Board that he would not double charge the Township.

The vote on the motion passed with all voting in favor.

- (B) **TAX REFUNDS:** Member Lloyd made a motion to pay tax refunds to Crooks/Roberts TP# 53-012-095 in the amount of \$50.15 and to Toll P.A., LP; TP# 53-012-092-001 in the amount of \$111.35. Chair Pogonowski seconded the motion. All voted in favor.
- (C) **PUBLIC WORKS BUILDING EXPANSION UPDATE:** Manager Pantano met with Joe Phillips of George J. Donovan AIA and Associates at the Public Works site. He will be providing the Township with an estimate within the week. Additionally, Engineer Mario Canales provided an estimate of a price not to exceed \$3000 for additional site work needed in order to proceed.

2011 PRELIMINARY BUDGET PRESENTATION:

Manager Pantano presented the revised 2011 Budget. There was no proposed increase in the mileage rate which would remain at 6.58 mils for 2011. Discussion included a summary of the major categories in the General Fund Budget. Total yearly revenue projected for 2011 is \$1,787,403.00. Proposed expenditures for 2011 are \$1,607,904.00. The budgets for the Special Funds were also presented. The draft Budget including the General Fund as well as the Special Funds is available for public review.

John Rasiej of 1091 Cedar Lane commented that he feels it is improper to maintain a high cash reserve every year in Wrightstown Township and that there is room for tax decreases. He asked questions on the details of the presentation. Cash flow and General Fund investments were discussed. He also questioned the interest generated by the funds. Chair Pogonowski discussed the various aspects and timing of the investments in CDs.

Chair Pogonowski requested the Manager to review the cash flow in the General Fund and to prepare a graph showing the results.

UNFINISHED BUSINESS:

None at this time.

NEW BUSINESS:

None at this time.

PUBLIC COMMENT:

None at this time.

EXECUTIVE SESSION:

There will be an executive session to discuss possible litigation.

ADJOURNMENT:

On motion of Member Lloyd, seconded by Chair Pogonowski, the meeting was adjourned. All voted in favor. The meeting was adjourned at 9:45 PM.

Respectfully submitted,

Joseph F. Pantano
Township Manager